Forum™ 525/526

Mounting and Commissioning

Manual

Welcome to Proximus

Thank you for buying this Proximus product. Our products meet the highest quality demands and are outstandingly designed.

The following instructions will guide you in the operation of your Forum™ 525/526 and answer all important questions. Should you require further assistance or information, please contact the person responsible for your system or your retailer first.

Internet:
www.proximus.be/pabx

Forum™ 5000 and Forum™ 500

This user guide applies to the Forum™ 5000 and Forum™ 500 product families.

- The Forum™ 500 product family comprises the Forum™ 523/524, Forum™ 525/526 and Forum™ 550/560 communications systems.
- The Forum™ 5000 product family comprises the Forum™ 5500, Forum™ 5004, Forum™ 5008 and Forum™ 5012 communications systems.

If individual features differ on the systems, a reference is made in this user guide.

We hope you enjoy using Forum™ 525/526.

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About this Manual

This user guide is designed for the technician who will install the Forum 525/526 and put it into operation. Usually this is the responsibility of your Proximus agent, who will prepare the Forum 525/526 and hand over the configured, operational system.

The information given

- about mounting the Forum 525/526
- about connecting and commissioning the terminals
- about installation and configuration of software and single components

are for these people only.

Please note: The Forum 525/526 may only be installed and serviced by qualified Proximus personnel.

Users of the Forum 525/526 will find instructions and background information in this manual concerning administrative tasks which occur in the course of daily, routine operation (e.g. team configuration). In addition, there is a list of frequently asked questions to help these users identify and eliminate malfunctions.

Features

The Forum 525/526 is a communications system for integrated voice and data communication. The outstanding feature of this communications system is its modular structure:

- Forum 525/526 is a system that can be tailored exactly to your communications requirements. Initially, the main module doesn't carry any telephony interfaces. They can be added by means of additional interface cards. The main module provides five slots for different combinations of interface cards.
- Additionally the Forum 525/526 offers two special slots:

  – One slot to incorporate a V.24 interface card. This card provides a serial port.

  – One slot to incorporate doorstation equipment interface card.

Telephony
The Forum 525/526 communications system is designed to be connected to an ISDN basic access using the DSS1 protocol. System access (point-to-point) and multi-terminal access (point-to-multipoint) are both supported. The two forms of access can be configured in parallel.

For this purpose the Forum 525/526 with interface cards provides up to 12 S_0 ports (switchable between internal/external). An overview of all possible interface card combinations can be found under *Forum 525/526 (5 Slots)* starting on page 35.

The Forum 525/526 complies with the regulations for telecommunications equipment. The DSS1 protocol is implemented.

The firmware of the Forum 525/526 is designed for configuring up to 300 users.

You can connect the following devices to the Forum 525/526:

- analogue terminals
- Euro-ISDN terminals
- Proximus system telephones Forum Phone 516, Forum Phone 526 and Forum Phone 536

- Proximus system telephones Forum Phone 515, Forum Phone 525 and Forum Phone 535
- Proximus Forum Base 500 base stations
- DECT handsets Forum Free (via Forum 500 base station)
- ISDN telephones (on the U_{pn} port) Forum Phone 510

An S_0 port can be used by Euro-ISDN terminals working in accordance with DSS1. A U_{pn} port is suitable for the Forum Phone range of system telephones. Forum 500 base stations can also be connected to the DECT-enabled U_{pn} ports on interface cards. An analogue port is used by standard analogue devices.

If the CNIP (calling name identification presentation) feature is supported by your network provider, the latter will show you the name of callers in addition to their number for each incoming trunk call. The Forum 525/526 supports the display of the name on system telephones. However, if you have created an entry in the telephone book of the Forum 525/526 under the number of the caller, this will be displayed instead.

The Forum 525/526 can be integrated into an existing network (LAN) and be used by all workstations as an Internet access router and mail client.

Configuration and programming of the Forum 525/526 is performed by means of a special Web browser (known as the “Web console”), which can be run on a connected PC.

The Forum 525/526 can also be prepared in the service centre.

A PC can be connected via a retrofitted V.24 interface card (Forum 525 Card serial interface) to the COM port for the purpose of configuring the system or transferring connection data.

To connect the Forum 525/526 to existing company hardware, “actor” ports (output) and “sensor” ports (input) can be provided by retrofitting a door-station interface card. For example, this can be used to operate a door opener and a doorbell via the Forum 525/526 system (this requires additional equipment).

Forum 525/526 enables you to use CTI (**C**omputer **T**elephony **I**ntegration) applications. The TAPI (Telephony Application Programming Interface) and CSTA (Services for Computer Supported Telecommunications Applications) standards are supported for the purpose of integrating CTI applications.

Forum 525/526 also features an integrated browser-based CTI application, the Forum CTI. The Forum CTI allow users to call up and use telephone functions from their PCs.

Furthermore, the Forum CTI Touch web application is a web-based solution available for controlling telephony functions with current smartphones.

Further Telephony Features
The installed memory card enables you to operate a digital voice memory and voice information system. A memory card offers at least 60 minutes of recording time. For more information, please refer to the user guides "Forum Voicemail" and "Forum Auto Attendant".

You can optimise your telephone communication by using the team functions and the call-queuing function.

With an additional licence, the web application Forum Count can be used. This web application enables you to register and store telephony connections and evaluate the connections with user defined filters. Further information can be found in the online help of the web console.

You can integrate external telephony applications via the extended CSTA interface. The extended CSTA interface is licensable separately (see *CSTA interface* starting on page 190).

Networking
As your company's requirements grow, the Forum 525/526 can be networked with other telecom systems (see *PBX Networking* starting on page 130). The Forum 525/526 can then operate as a sub-system or DECT server. To operate the networked Forum 525/526 as a DECT server the system's U_{pn} ports must be DECT-capable. It is also possible to create a telecom system with several networked telecom installations.

Voice over IP (VoIP)
Forum 525/526 supports the connection of VoIP terminals, enabling the company's existing internal network infrastructure (LAN with 100 MBit/s) to be used for telephony as well. VoIP system telephones of the Forum IPhone 525 and Forum IPhone 535 types are available for this purpose. These devices have the same functionality and support the same features as the non IP-enabled system terminals.

For users wanting to use PC-supported telephony, IP system terminals are available as separate licensable software versions ("Softphone"). You will find

further information on this in the chapter on *Voice over IP (VoIP)* starting on page 79.

VoIP with media gateway card
Additional VoIP features can be used by installing a media gateway card with the communications system Forum 525/526.

- **SIP (internal)**: You can operate SIP system phones Forum IPhone 512 / Forum IPhone 545 and standard SIP telephones.
- **SIP (external)**: You can use external SIP connections as "SIP trunk lines". Setting up and using external SIP connections is completely transparent for telephone users, providing them with easy access to low-cost Internet telephony and a fallback to normal ISDN connections in case of error or busy lines. A Media Gateway card is required for SIP telephony.
- **Q.SIG-IP** and **SIP tie line**: Several communications systems can be networked via IP connections using "Q.SIG IP". Low-cost data connections can be used to network the communications systems of branch offices instead of ordinary permanent ISDN lines.
- **DECT over IP®**: DECT networking via VoIP is another possible option for offices already extensively using VoIP telephony. The Radio Fixed Parts (RFPs) are connected via network data connections, so they do not occupy any U_{pn} ports and can use existing network connections. With DECT over IP, VoIP protocol data is changed into DECT-compatible voice data direct on the RFPs. DECT-RFPs and DECT over IP-RFP can be used together in combination in many cases; it is however not possible to switch between RFPs using different technologies during a call.

Packet Data in the D Channel
Some business applications, for instance POS terminals, cash registers or credit card terminals, require a permanent data connection over the X.25 packet data network. Packet data transfer through the ISDN D channel (according to X.31 via SAPI 16) can also be established between several S_0 interfaces of the Forum 525/526. Simultaneous connections are distinguished by means of a TEI (Terminal Endpoint Identifier).

X.31 packet data can be forwarded between two S_0 interfaces (for instance an internal and external S_0 interface). Equally, data can be forwarded ("routed") over permanent Q.SIG lines. Data can also be routed over an S_{2M} interface. It is possible to operate multiple terminals with the same TEI on different

internal S_0 interfaces. A TEI mapping table allows these X.31 connections to be routed to the same external S_0 interface.

The routing table for X.31 packet data is set in the Configurator under **Telephony**: **Extended**: **X.31**. Additional information can be found in the Configurator online help files.

Internet Access
It is possible to connect individual PCs to the Forum 525/526 via the internal S_0 ports, or to connect an entire LAN to the Forum 525/526 via the Ethernet port. These PCs can access the Internet via the Forum 525/526. If Internet access is already available from an Internet service provider, this can be configured in the Forum 525/526. If the client network is not IP-capable, the Forum 525/526 can administer the IP configuration necessary for Internet access. The Forum 525/526 has an integrated DHCP server and a DNS server, which in this case take over IP address administration and name resolution for the client PCs.

The Forum 525/526 enables Internet access for all connected PCs by means of a common IP address. Only this is externally visible. The local IP addresses of the client PCs are translated to the IP address of the Forum 525/526 by network address translation (NAT). In this way the client PCs in the LAN cannot be reached directly from the Internet. This protects them from direct external attack. The LAN is additionally protected by the Forum 525/526 filter lists, which can be customised individually (firewall function).

Note: We recommend you to read through the explanations under *Useful Information on Internet Access* starting on page 76.

E-Mail
The Forum 525/526 has an integrated e-mail function that is able to use the POP3, APOP or IMAP4 protocols to check the Internet service provider for incoming mail. When configuring the Forum 525/526, e-mail account query can be configured for every member of staff. The Forum 525/526 then fetches the incoming e-mail headers (subjects) and senders from the mail server at set intervals, and forwards them to users' system terminal.

E-mail accounts for the sending e-mail can also can be configured for users. E-mails can then, for example, be sent directly from the Forum CTI to other users. In addition, users who have had a voicebox configured for themselves, can let themselves be notified of new voicebox messages via e-mail.

Important events and errors are kept by the Forum 525/526 in an internal log book: the error store. To inform or alert the system administrators, entries in the log book (system messages) can be sent via e-mail.

Further Network Features
You can offer staff the possibility of dialling into the LAN by means of RAS access.

A LAN-to-LAN link can also be implemented by ISDN. In this way two Forum 525/526s can connect their LANs by dial-in on demand.

You can query the internal phone book of the Forum 525/526 communications system via LDAP. It is also possible to integrate entries of an external directory via LDAP. Furthermore, integration into a network administration solution via SNMP is possible. For further information on the various application interfaces, please refer to *Application Interfaces* starting on page 181.

Glossary
Refer to the explanations in the glossary (supplied as a PDF file on the system CD).

Factory Settings on Delivery

The following basic settings and features are active on delivery. We recommend that you configure the Forum 525/526 communications system to suit your individual requirements before using it (see *Configuration* starting on page 54).

Telephony Basic Settings

With the Forum 525/526 all ports (S_0, U_{pn} and a/b ports) are realised by installing a specific combination of interface cards for this purpose. An overview of available interface cards can be found in the “Interface cards”chapter in the section *Forum 525/526 (5 Slots)* starting on page 35.

Note: The system generally requires the slots to be configured before any interface can be commissioned.

- The Forum 525/526 is configured ready for use in Belgium.
- Analogue terminals: The dialling mode (IWV or MFV) is automatically detected.
- All corded terminals ring if there are incoming external calls.
- The password for the “Administrator” user is empty.
- The system PIN, for remote programmable call diversion for example, is set at “0000”.

Authorisations

The allocation of authorities regulates which functions terminals on Forum 525/526 can use. These authorities are configured for so-called user groups, to which users and their terminals are then assigned.

Three user groups are preset: “Administrators”, “Standard” and “Guests”. “Administrators” can access all functions in Forum 525/526 and have unlimited configuration rights. Users in the “Guests” group can not configure Forum 525/526, may not make any external calls and can only use a limited range of Forum 525/526 terminal functions. The “Standard” user group is

well suited as a starting point for creating user groups for normal users of the system (e. g. the staff members of a company) because of its default settings.

Note: When the Forum 525/526 is commissioned, all connected terminals are initially in the “Administrators” group. For more details on the configuration of user groups, refer to the online help in the chapter entitled “User Manager”.

The following functions are delivered preset for user groups:

User group settings

Function / Authorisation	Standard	Administrators	Guests
Service profile	User	Expert	View
Applications			
Costs	-	+	-
Phone Book	+	+	+
Forum CTI	+	+	-
Forum CTI - Busy lamp	+	+	-
Forum Count	+	+	-
Forum Hotel	+	+	-
Forum ACD SV	+	+	+
Forum ACD Info	+	+	+
Forum ACD Agent	+	+	+
ISP application	-	-	-
Courtesy Service	off	off	off
Phone Book			
Use LDAP	+	+	+
Use central	+	+	+
Edit central	-	+	-
Use own company	+	+	+
Edit own company	-	-	-
Edit other companies	-	-	-

User group settings

Function / Authorisation	Standard	Administrators	Guests
Entries (personal)	20	20	0
Dial in (outgoing)			
External	International	International	Incoming only
Immediate external line seizure	-	-	-
External line seizure over operator	-	-	-
LCR	+	+	-
Deactivate LCR	+	+	-
LCR at call forwarding to extern	-	-	-
VIP call	+	+	-
PIN dial	-	-	-
Announcement	+	+	-
Announcement accept	+	+	+
Intercom	+	+	-
Dialout for other phone	-	-	-
Instant connection	+	+	-
Callback on busy	+	+	-
Multiple seizure at the parallel terminal s	+	+	+
Switch authorization	-	-	-
Display phone number off (intern)	-	-	-
Display phone number off (extern)	-	-	-
Display phone number off/on per connection	+	+	-
Dial in (incoming)			
Pickup from group	+	+	-
Pickup selective	+	+	-

User group settings

Function / Authorisation	Standard	Administrators	Guests
Take	+	+	+
Call removal	-	-	-
Calling suppression at the parallel terminal	-	-	-
Reaction: connection will be disconnected	-	-	-
display phone number off (intern	-	-	-
Call queue	0	0	0
Call forwarding			
Call forwarding	+	+	-
Call forwarding to extern	+	+	-
Call forwarding of MSN groups	+	+	-
Call forwarding door call	+	+	-
Indicate call forwarding after time parallel	+	+	+
Call forwarding for other user	-	-	-
Prevent call forwarding by other user	-	-	-
Display: Call forwarding via	last forwarding	last forwarding	last forwarding
Connection			
Call record	-	-	-
Call record with beep	-	-	-
External to external	+	+	-
3-party conference	+	+	-
Park call	+	+	-
MOH at external connections	+	+	+
MOH at internal connections	+	+	+

User group settings

Function / Authorisation	Standard	Administrators	Guests
Protection			
Call protection	ring-back tone	ring-back tone	off
Call waiting protection	Int. + ext. calls	Int. + ext. calls	off
Announcement protection	-	-	-
Intercom protection	-	-	-
Pickup protection	-	-	-
Phone lock	+	+	-
Intercept	+	+	-
Lists			
Black lists	empty	empty	empty
White lists	empty	empty	empty
Special lists	1	1	1
Call filter 1, 2, 3	empty	empty	empty
Manage intern call list	+	+	-
Manage extern call list	+	+	-
Manage busy call list	+	+	-
Manage door call lists	+	+	-
System phones			
Device busy	+	+	+
All keys locked	-	-	+
Programming function keys	+	+	+
Program busy keys	-	-	-
Menu and ABC keys	+	+	+
DECT trunc keys	-	-	-

User group settings

Function / Authorisation	Standard	Administrators	Guests
Disconnect ISP connection	+	+	-
Connection data			
Send incoming connections	-	-	-
Send outcoming connections	-	-	-
Recording incoming connections	-	-	-
Recording outgoing connection	-	-	-
Number of suppressed digits	0	0	0
Incoming basic amount	0,000	0,0000	0,0000
Outgoing basic amount	0,0000	0,0000	0,0000
Cost factor	100%	100%	100%
Create costs	-	-	-
Network			
RAS	-	-	-
Callback	off	off	off
E-mail notification	+	+	-
Send E-mails	+	+	-
Forum ACD SV			
Agent can stop wrap-up time	+	+	+
Agent can activate pause	+	+	+
Agent can login/logout	+	+	+
CSTA			
CSTA menu	-	-	-
CSTA key	-	-	-
CSTA data	-	-	-
Other			
Speed dialling	+	+	-

User group settings

Function / Authorisation	Standard	Administrators	Guests
Door opener	+	+	-
Keypad dialling	+	+	-
Time control	-	-	-
SMS stationary	-	-	-
Booking number may be set up	+	+	-
Send short messages	+	+	-

The following important settings are active without further configuration:

- External authorisation: International numbers can be dialled from all configured terminals. External lines must be seized by entering a preset code.
- Call forwarding to internal and external numbers can be activated. Call forwarding after delay is performed after 20 seconds. Door calls and MSN groups can be forwarded. Call diversions for other users and call diversions by other users are deactivated.
- The telephone lock can be activated. The terminal PIN is “0000”.
- The white list, black list and call filter are not preconfigured and therefore not active. If these lists are configured, they can be activated for user groups. A special list of emergency phone numbers is preset and activated.
- The door opener can be opened from all terminals. Door calls can be forwarded.
- Every standard user can change the configuration of Forum 525/526.
- Every standard user can create a personal telephone book and edit entries in the central telephone book.
- Every standard user can read out the charges.
- Applications requiring a licence (e.g. Forum Count) can be used after being activated.
- RAS access is not allowed.

LAN Settings / Internet Functions

This IP address configuration is activated in the unit's factory and default settings:

Description	Setting
Forum 525/526's IP address	192.168.99.254
Forum 525/526's net mask	255.255.255.0
Forum 525/526's Host name	"host"
Forum 525/526's Domain name	"domain"
DHCP server	Active in "Dynamic and static address assignment" mode
DHCP addresses in the LAN	192.168.99.130 to 192.168.99.169
DHCP addresses via RAS/ISDN	192.168.99.10 to 192.168.99.41
Net mask assigned via DHCP	255.255.255.0
Gateway assigned via DHCP	192.168.99.254
DNS server assigned via DHCP	192.168.99.254
Time-Server assigned via DHCP	192.168.99.254
Domain name assigned via DHCP	"domain"

- RAS access (with or without callback) can be set up for every Forum 525/526 user. RAS access requires the activation of the RAS authorisation.
- Multiple e-mail account queries can be set up for every user. Every user with a system terminal can be automatically informed about incoming e-mails with this function. Subject and sender of the e-mail will be displayed. The e-mail remains on the e-mail-server where it can be queried with a standard e-mail programme.
- Users can disconnect existing Internet connections (via the Web console of Forum 525/526 and from a system terminal, if this function has been configured on this terminal).

You can change the IP settings in the **Configurator**. Talk to the system administrator responsible for the existing LA N if you wish to do this.

Update Notes

If you are already operating an Forum 525/526 communications system with an older version of the software, the following notes will help you update to the release 9.

The release 9 is published at the same time for all members of the Forum 500 / Forum 5000 product family. If you are operating multiple communications systems, for example, on TC system networking, updating all communications systems at the same time is a good idea to ensure optimal compatibility.

Upgrade Licence

You can purchase a new Forum 526 communications system. This offers an extended range of functions as opposed to the Forum 525 prior model.

New features Forum 526

Feature	Explanation
NTP	Time synchronisation via internet
SNMP	network management integration
SIP tie-line	TC system networking via IP
transparent codecs	free SIP terminal codec negotiation (e.g. video)
LDAP client	integration in existing address data
Forum Hotel	extended hotel function
Forum Auto Attendant	extended attendant function
Forum CTI Touch	CTI solution for smartphones

You can also use these features as needed on an existing Forum 525 communications system. You can thus purchase an upgrade licence:

- When updating the software to release 9 you can use the new release 9 features without the extended range of functions.

- An upgrade licence enables you to use the new release 9 features including the extended functions (see table *New features Forum 526*). When you enter the upgrade licence authorisation key, the communications system changes its designation to Forum 526.

The upgrade licence is already included when you purchase a new Forum 526 communications system.

Technical Notes

The extended release 9 features may require you to upgrade the existing communications system. Please note the following points:

- A 256 MByte CompactFlash card is the prerequisite for updating to release 9.
- The system software is divided into 2 parts: a software container with the firmware which you load into the communications system when you update. And a software container ("firmware extensions" for certain terminal types) which you only load after updating the communications system.
- The firmware extensions contains software for the following terminal types:

Type	Model
System phones	Forum Phone 516 / 526 / 536 Forum Phone 515 / 525 / 535 Forum Phone 520 / 530
IP system phones	Forum IPhone 525 / 535
SIP system phones	Forum IPhone 512 Forum IPhone 545
DECT terminals	Forum Free 567 / 577 / 587 Forum Free 566 / 576 / 586
DECT over IP base stations	Forum Base DECT IP Forum Base DECT IP v2

- You have to load the firmware extension.

- From release 9 the IP telephones “Forum IPhone 520” und “Forum IPhone 530” are no longer supported. During an update, configured devices will be converted to “Forum IPhone 525” or “Forum IPhone 535” to retain the key data.
- Data backups < release 7.0 are no longer supported.

Updating

Updating is done in the following steps:

1. Open the **System**: **Firmware** page in the **Configurator**. Click on the **Save** button to create a backup copy of the existing configuration. Then click on the **Next** button.
2. Click on the **Browse** button. Select the firmware file. Click on the **Load** button.

   This process loads the firmware file to the communications system. After loading, the communications system re-starts. Then the existing configuration is converted. This process can take up to 60 minutes depending on how much configuration data is involved.
3. Then open the **System**: **Components** page. Select the **Firmware Addons** entry from the selections offered. Take note of the expected file name displayed. Load the firmware extensions with the **Browse** and **Load** buttons.
4. Optional: Then open the **System**: **Licences** page. Load the license file. Then a green tick mark should appear next to the Forum Upgrade entry in the **Status** column.

After updating, as needed, you can also load the online help file and the audio files for the additional programs Forum Voicemail and Forum Auto Attendant.

If you have been operating external SIP lines with customer-specific settings, you may have to adjust these settings to the extended SIP provider settings of release 9 (see online help topics “SIP Trunks”, “SIP Provider” and “Notes on SIP Providers”). As a result of the update, the configured password for the SIP lines may have been deleted.

Note: Please also note the information on updating telephony functions (see *Information on the Update* starting on page 150).

Installation

Scope of Delivery

The delivery consists of:

- One Forum 525/526 communications system
- Three connection cables for the ISDN S_0 port
- One set of mounting screws and wall plugs
- One set of short user guides
- One CD including the complete documentation and software

Safety Precautions

The CE symbol on the product confirms that it meets the technical guidelines on user safety and electromagnetic compatibility valid at the time of approval.

Please note: Installation and maintenance should only be performed by specially trained personnel. Always remove the power plug from the mains socket before opening the housing cover and/or connecting devices to the Forum 525/526 ports.

DANGER! **This device contains hazardous voltages. To make the system powerless, remove the power plug from the socket.**

The Forum 525/526 may only be plugged into mains sockets with a protective earth conductor. Mount the Forum 525/526 only close to easily accessible sockets.

The housing cover may only be opened by authorised personnel. Unauthorised opening of the housing cover and improper repair may damage the Forum 525/526 and invalidate the warrantee.

CAUTION!

Static charges can damage the Forum 525/526. Make sure you discharge yourself and your tools before and while installing electrical and electronic components of the Forum 525/526.

Only terminals that deliver safety extra-low voltage (SELV) may be connected to the Forum 525/526. Proper use of authorised terminals meets this requirement.

Only terminals meeting the technical requirements may be connected to the analogue ports. For details, refer to the section entitled *a/b Ports* starting on page 41.

Use a shielded Ethernet cable (STP cable, Shielded Twisted Pair cable) to connect the Forum 525/526 to a Local Area Network (LAN).

Do not allow any fluid to penetrate the Forum 525/526, because this may cause electric shocks or short circuits.

Do not install the Forum 525/526 during a thunderstorm. Do not connect or disconnect lines during a thunderstorm.

The Forum 525/526 is designed for indoor use only. Lay the cables so that they cannot be walked on or tripped over.

The connection of external devices to the sensor/actor should be performed by a qualified electrician.

Mounting Location

The ambient temperature for operating the Forum 525/526 must be between +5 and +40°C. The power supply must be 230 V/50 Hz AC. A separate fuse for the power supply is recommended.

To maintain the prescribed ambient temperature, mount the Forum 525/526 in a well-ventilated location, away from direct sources of heat.

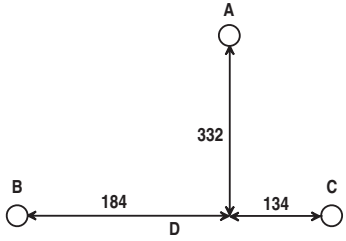
Do not position the Forum 525/526

- in front of or above heat sources such as radiators,
- in direct sunlight,
- behind curtains,
- in small, unventilated, damp rooms,
- on or near inflammable materials,
- or near high-frequency devices such as transmitters, X-ray or similar apparatus.

Use a separate 230 V power circuit and install overvoltage protection.

Wall Mounting

The Forum 525/526 is mounted on the wall with three screws as shown in this diagram:



Mounting plan

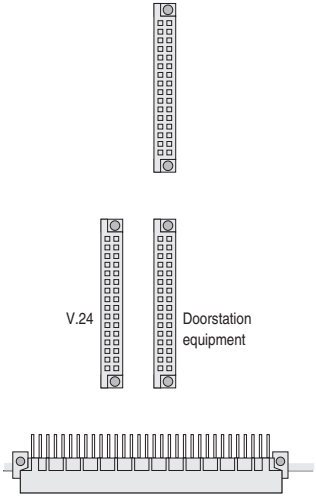
To fasten the screws at points B and C, remove the cover of the Forum 525/526 and insert the screws in the holes provided for this purpose. The Forum 525/526 is suspended from the screw at point A, so there must be a space of 3 mm between the screw and the wall.

Installing Interface Cards

The main module of the Forum 525/526 can be expanded using interface cards.

Please note: Turn off the Forum 525/526. Unplug the main supply from the socket. You must not install or uninstall interface cards while the Forum 525/526 is turned on.

V.24 and Doorstation Equipment Slots



Forum 525/526: *V.24 and doorstation equipment slots*

The Forum 525/526 has two slots in which special interface cards can be operated (V.24 and doorstation equipment). You can see the location of these slots in the diagram.

- The doorstation equipment interface card (also called “Door Phone” or “Door Bell”) provides “actor” ports and “sensor” ports.

  With the Forum 525/526 system, an “Forum 525 Card double doorphone” interface card can be used. This card type offers four actor and four sensor ports. With this card, two door stations can be connected with two call buttons for each door station.

- The V.24 interface card (“Forum 525 Card serial interface”) provides a serial port.

Proceed as described below to install one or both of these interface cards:

1. Turn off the Forum 525/526. Open the housing cover.
2. Remove the slot card from the transport packaging. Check that it is the correct type of slot card. (There is a sticker with the type name on the connector.)

CAUTION!

Static charges can damage electronic components. Pay attention to the regulations regarding the handling of electrostatically sensitive components.

3. Carefully insert the interface card in the slot provided. The component side must face to the right.

   Ensure the plug-in connection is sitting securely.
4. Connect the required port cable to the corresponding pressure terminals or RJ45 jacks (see also *Positions of the Ports* starting on page 34).
5. Close the housing cover. Turn on the Forum 525/526.

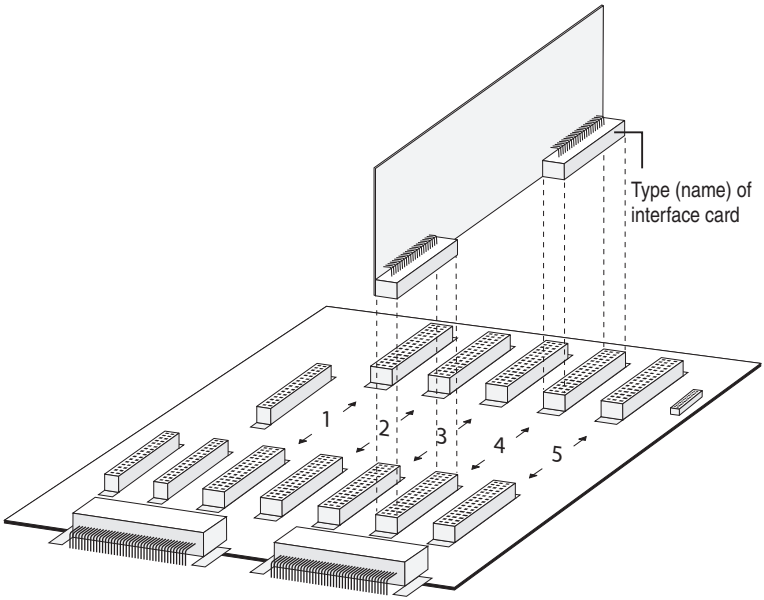
You can query the status of the doorstation equipment interface card and the V.24 interface card in the Web console when the Forum 525/526 is operational again. To do this, call up the **Telephony: Ports: Slots** menu page. The **Status** column in the table displays a green tick beside the name of the interface card.

Slots for Additional Interface Cards

The Forum 525/526 has five large slots in which you can operate interface cards. Each interface card is connected to the main module via two port jacks. The following properties characterise the large slots:

- There is no prescribed order in which to use the jacks. You can, for example, therefore operate an interface card in slot 3 even though slot 2 is not occupied.

- Each of the slots is connected to a group of pressure terminals. Therefore there are also five pressure terminal groups on the main module. To be able to distinguish these, all the pressure terminals in a group are the same colour.
- The slots are not of the same type. Therefore some of the available interface cards may not be operated in all slots. Note the overview under *Interface Cards* starting on page 35.



Forum 525/526: *Installing an interface card*

Proceed as described below to install an interface card:

1. Turn off the Forum 525/526. Open the housing cover.
2. Remove the slot card from the transport packaging. Check that it is the correct slot card type. There is a sticker with the type name on the connector.

CAUTION!

Static charges can damage electronic components. Pay attention to the regulations regarding the handling of electrostatically sensitive components.

3. Carefully insert the interface card in the slot provided. The component side must face to the right.

   Ensure the plug-in connection is sitting securely.
4. Connect the required port cable to the corresponding pressure terminals of the relevant pressure terminal group (see also *Positions of the Ports* starting on page 34).
5. Close the housing cover and turn on the Forum 525/526 again.

The software of the Forum 525/526 can detect the type of interface card present. The interface card must still be configured individually for commissioning.

You can query the status of the interface cards in the Web console when the Forum 525/526 is operational again. To do this, call up the **Telephony: Ports: Slots** menu page. The **Status** column of the table displays a green tick beside the slot name (**0/1**, **0/2** and **0/3**). The column of the table must list the correct type of interface card.

Available Ports

The Forum 525/526 has the following ports (see also *Positions of the Ports* starting on page 34):

The listed interfaces and ports are located on the main module or on the connection module of the Forum 525/526. Further interfaces and ports can be added by installing additional interface cards (see *Installing Interface Cards* starting on page 30).

- One slot to incorporate a double doorstation equipment interface card (Forum 525 Card double doorphone). The following ports can be used with such a card:

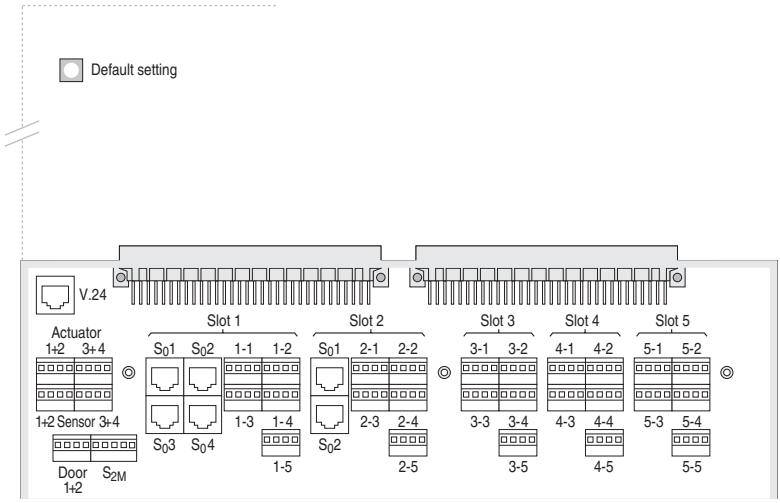
  Four actor ports for connection to a door opener and the intercom of doorstation equipment. These are designed as pressure terminals (actor1 and actor3 to activate door openers, actor2 and actor4 to activate doorstation equipment)

  Four sensor ports for connection to the bell keys of doorstation equipment, designed as pressure terminals (sensor 1 to sensor 4)
- One slot to incorporate a V.24 add-on card (Forum 525 Card serial interface). The following port can be used with the V.24 add-on card:

  one COM port to connect to a PC to configure and transmit connection data, designed as an RJ45 jack
- Two ports to the LAN (100BaseT), designed as RJ45 jacks
- One CompactFlash socket to incorporate a type I or type II CompactFlash memory card. The memory card is always necessary for operating the communications system. The Forum 525/526 communications system is always delivered with a pre-installed CompactFlash card.

Positions of the Ports

The following diagram shows the positions of the ports:



Position of the ports on the Forum 525/526

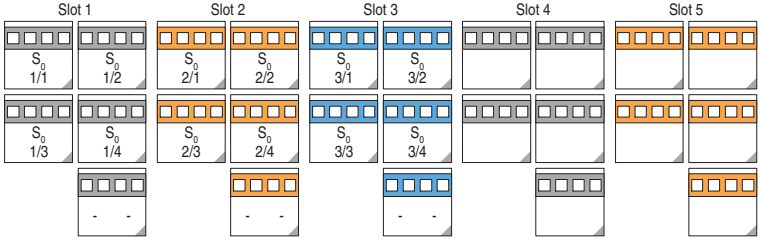
Interface Cards

Forum 525/526 (5 Slots)

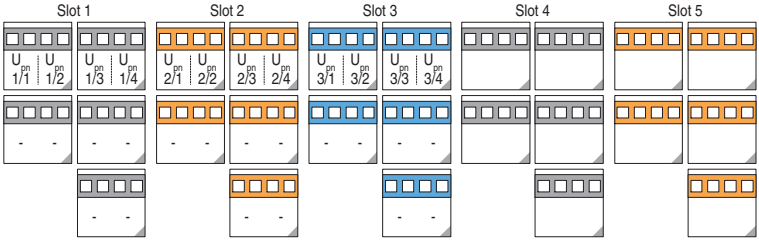
The following overview shows the available interface cards.

Interface card	Slots					Special features
	1	2	3	4	5	
Forum 523 / 525 Media Gateway Card			X	X		Internal connection to Ethernet switch via the slot
Forum 523 / 525 Card 4 S0/T0: 4 x S_0	X	X	X			S_0 are switchable internally/ externally
Forum 523 / 525 Card 4 digital extensions: 4 x U_{pn}	X	X	X			U_{pn} also usable for DECT-RFP

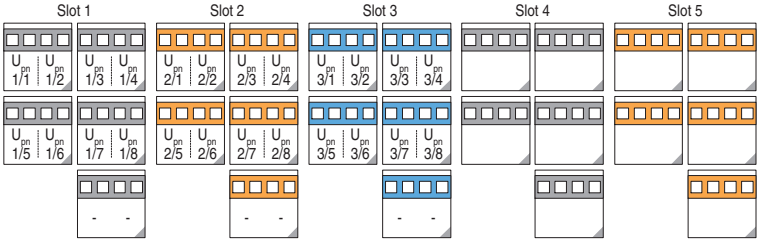
Interface card	Slots					Special features
	1	2	3	4	5	
Forum 523 / 525 Card 8 digital extensions: 8 x U_{pn}	X	X	X			U_{pn} also usable for DECT-RFP
Forum 523 / 525 Card 2 S0/T0, 6 digital extensions: 2 x S_0 and 6 x U_{pn}	X	X	X			U_{pn} also usable for DECT-RFP S_0 are switchable internally/ externally
Forum 523 / 525 Card 2 S0/T0, 6 analogue extensions: 2 x S_0 and 6 x a/b		X	X			S_0 are switchable internally/ externally
Forum 523 / 525 Card 4 analogue extensions: 4 x a/b		X	X	X	X	
Forum 523 / 525 Card 8 analogue extensions: 8 x a/b		X *)	X	X	X	*) In case no doorstation equipment interface card is used



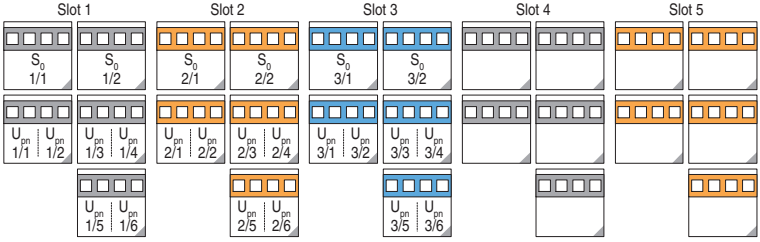
Ports: 4 x S_0 (Forum 523 / 525 Card 4 S0/T0)



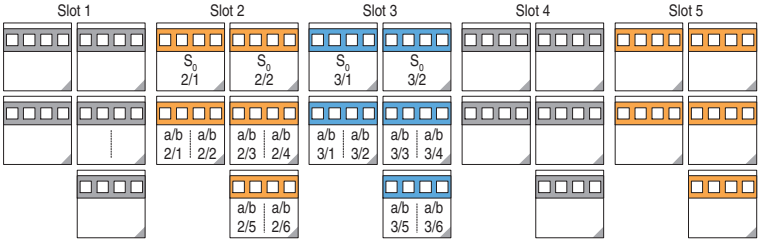
Ports: 4 x U_{pn} (Forum 523 / 525 Card 4 digital extensions)



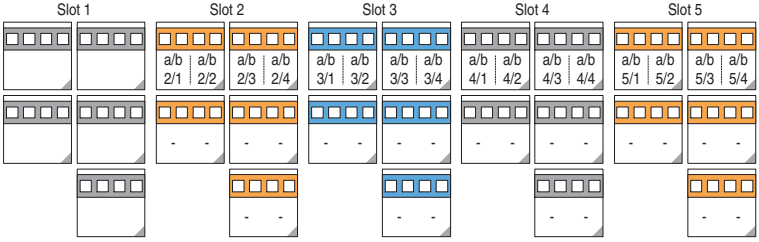
Ports: 8 x U_{pn} (Forum 523 / 525 Card 8 digital extensions)



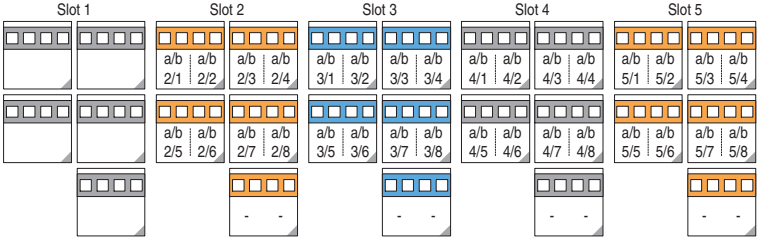
Ports: 2 x S_0 and 6 x U_{pn} (Forum 523 / 525 Card 2 So/T0, 6 digital extensions)



Ports: 2 x S_0 and 6 x a/b (Forum 523 / 525 Card 2 So/T0, 6 analogue extensions)



Ports: 4 x a/b (Forum 523 / 525 Card 4 analogue extensions)



Ports: 8 x a/b (Forum 523 / 525 Card 8 analogue extensions)

Port Assignment, Termination, Cable Lengths

S_0 Ports

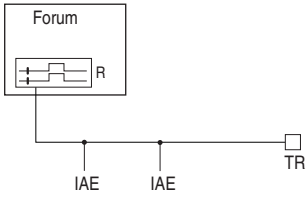
Whether you use the switchable S_0 ports for internal or external communication depends on your communications requirements and the existing basic accesses.

Note that the S_0 bus requires a terminating resistor of 100 ohms at each end.

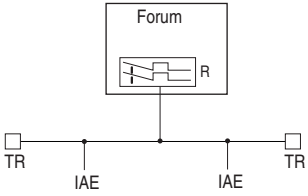
In the case of the Forum 525/526, the S_0 buses are terminated by software. You make this setting in the S_0 port configuration in the **Configurator** on the Web console.

You can connect up to eight terminals on every internal S_0 bus; up to three of the terminals can operate without an external power supply. The length of the four-wire cable of an internal S_0 bus must not exceed 150 m. The power consumption of each internal S_0 bus is approx. 2 W.

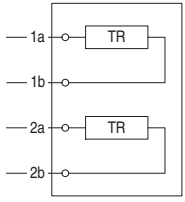
S_0 Ports on Interface Cards



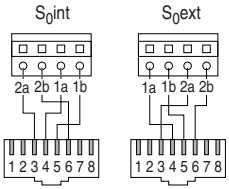
The S_0 bus is terminated at one end by the Forum 525/526.
IAE = ISDN socket (German: "ISDN Anschluss Einheit") or an ISDN terminal.
TR = terminating resistor, the S_0 termination. The TR must be at the termination of the line. This can also be done by an appropriately wired IAE.



The S_0 bus is terminated by the TR at the ends.



Termination on an ISDN socket



Switchable S_0 port on a pressure terminal

You can add S_0 ports to the Forum 525/526 by installing suitable interface cards in a slot. These S_0 ports can be switched between internal and external operation.

You can use the pressure terminals of the connection module for an external S_0 port. The port assignment of the pressure terminals is changed when the switch is made from internal to external operation. This can be seen in the diagram.

Tip: Let us say you have activated an IAE on an internal S_0 port, for example. If you switch this S_0 port to external operation, you require a crossed ISDN line to connect the IAE to an NTBA. The assignment of a crossed line is described in the chapter *PBX Networking* under *Direct Connection* starting on page 133.

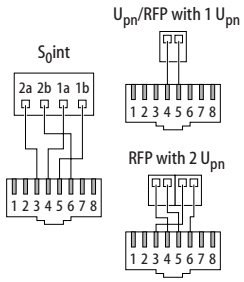
U_{pn} Ports

Each of the U_{pn} ports enable the connection of a Forum 500 DECT base station, a Forum Phone 516/526/536 telephone or a Forum Phone 515/525/535 telephone using a twin-wire cable.

The maximum permissible length of the twin-wire cable on a U_{pn} port is 500 m. This line may only be laid inside buildings.

The maximum permissible length of the twin-wire cable on a U_{pn} port of an interface card is 1,000 m when 0.6 mm cable (with twisted pairs) is used.

The power consumption of each U_{pn} port is approx. 3 W.



Pin assignment of the S0 and Upn ports

a/b Ports

The a/b ports are for operating analogue devices (e.g. a fax machine, modem or telephone). The maximum permissible length of the cable is 1,000 m when twin-wire 0.6 mm cable (with twisted pairs) is used.

Actor / Sensor

In order to operate an entrance intercom and door opener, you need four twin-wire cables:

- one cable between the entrance intercom and the a/b1 port,
- one cable between the door opener and the Actor1 port,
- one cable between the intercom input and the Actor2 port to activate the amplifier as well as
- one cable between the doorbell and the sensor port.

A door station of the type “Doorphone” can also be operated on the Forum 525/526. This intercom is connected via a “Doorphone” module to one of a/b ports of the Forum 525/526 (see *Intercom System (for a/b)* starting on page 44).

LAN Port

The LAN port enables integration of the Forum 525/526 into an existing in-house LAN by means of a 10 Mbit hub.

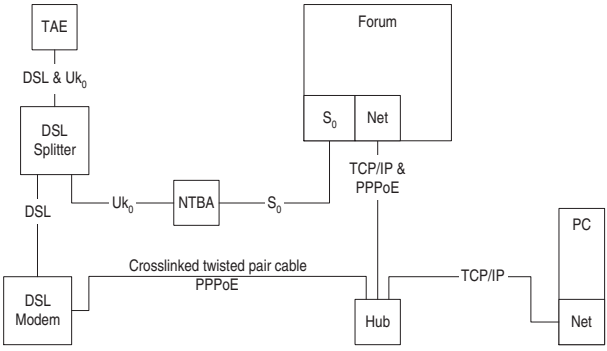
The LAN ports LAN0 and LAN1 support 10 Mbit/s and 100 Mbit/s transmission speeds in half- or full-duplex operation. The change in transmission rate and mode of operation is automatic (“auto-sensing function”). The switch is also automatic for connections which require a crossed LAN line. For this

reason, you can also use an uncrossed LAN line for a connection to another hub or switch.

A LAN line (twisted-pair line in accordance with 10BaseT or 100BaseTX) can be up to 100 m long. Secure operation with 100 Mbit/s requires the use of category 5 lines and line sockets. Use a shielded Ethernet cable (STP cable, Shielded Twisted Pair cable).

DSL Port

External DSL modems can be connected via the LAN port. In the case of the Forum 525/526, the output of the DSL modem (NTBBA) is led to the LAN port of the Forum 525/526 via an external switch or hub. The router subsequently converts the PPPoE protocol to the TCP/IP protocol of the LAN.



Connecting the Forum 525/526 to the network via ISDN and DSL

Connection of the DSL modem is via a crossover twisted-pair line. You can also use a switchable port on the hub, which is usually indicated by an “X”.

Power Failure

In the event of a power failure, all the contents in the memory (programme and user data) are saved without change. The internal clock continues to run for 24 hours. If the power failure lasts longer than 24 hours, the time and date are reset to the factory setting when power is switched on again. When the first external outgoing call is made, the time and date are set to the current value.

Connectible Terminals

The Forum 525/526 ports offer a large number of possibilities for connecting terminals.

Internal/External S_0 Ports

All S_0 ports can either be connected externally (i.e. to ISDN network terminators) or internally. It is not possible to use both assignments simultaneously.

Up to eight devices per bus (ISDN telephones, ISDN fax machines, ISDN base stations, ISDN cordless telephones, ISDN adapters for the PC among others) can be connected to the internal S_0 ports by twin-pair cables. The power for three of these devices can be supplied by the bus; if more devices are used, they then require their own power supplies. The internal S_0 buses enable point-to-multi-point calls as per the DSS1 protocol (Euro-ISDN).

U_{pn} Ports

A system terminal can be connected to every U_{pn} port by a twin-wire cable.

The Forum Phone 516/526/536 and the Forum Phone 515/525/535 are cord-bound system terminals. You can also operate the Forum Phone 510 ISDN terminal on a U_{pn} port.

The Forum 500 base station is required for the use of cordless system telephones (e.g. Forum Free 565/575 or Forum Free 567/577/587).

If this base station is connected to a U_{pn} port, four simultaneous calls are possible with the handsets. If the base station is connected to two U_{pn} ports, eight simultaneous calls are possible. However, note that only as many external connections are possible as there are externally connected B-channels available.

If you use a cordless handset such as the Forum Free 567/577/587, this can also be contacted by other base stations using the GAP/CAP standard.

a/b Ports

The a/b ports a/b1 to a/b4 can be used for connecting analogue terminals. These can be for voice or data communication, and use DTMF dialling, e.g.

- analogue telephones
- class 3 fax machines
- analogue modems (external or internal)
- external devices for music on hold
- external voice mail systems.

Please note: Adhere to the following notes and recommendations regarding the connection of analogue devices. Devices not meeting the technical requirements of the Forum 525/526 can cause damage to it.

Analogue Telephones
Only analogue telephones supporting tone dialling (VF signalling) can be operated on the Forum 525/526.

Modems
The maximum transmission rate for analogue modems is 33.6 kbit/s (V.34+).

Music on Hold
If you do not operate an external MoH device, the Forum 525/526 offers an internal MoH, which you can load in the Web console **Configurator** in the **System: Components** menu. For details, refer to the online Help.

Please note: Use only devices with an input impedance of 600 ohms, floating connection, for external music on hold. Incorrect input impedance can cause irreparable damage to the Forum 525/526.

Voice Mail
If you are using an external voice mail system, it must be capable of handling the number of digits used for internal telephone numbers, e.g. five digits if you have configured five-digit internal numbers.

The external voice mail system can be connected to internal a/b ports as well as to internal S_0 ports. For both port types the voice mail system can activate the notification for system terminals with the code procedures ✱ 6 8 resp. # 6 8 .

Intercom System (for a/b)
The “Doorphone” intercom system can be connected to any a/b port. The “Doorphone” module provides the actor for the door opener contact.

Observe the following when connecting:

- The “Doorphone” should be set to its factory setting.
- In the **Telephony**: **Ports**: **a/b**: **Change** menu in the Configurator, select **Doorstation 2-wire** under **Type**. Deactivate the **Actuator** option, if you want to use the actor port of the Forum 500 instead of the “Doorphone” relay.
- The “Doorphone” intercom system has a number of bell keys to which you can assign different call numbers in the **Telephony**: **Ports**: **Doorbell** menu in the Configurator.
- You can call the “Doorphone” intercom system by entering the code procedure ✱ 1 0 2 .
- The “Doorphone” intercom system can be connected to any a/b port. However, you can use only one “Doorphone” with the Forum 500.

For details on installing and configuring the “Doorphone” intercom system, refer to the product user guide.

The intercom system should be installed by qualified personnel only as sensor/actor contacts will need to be connected to the “Doorphone” module.

COM Port

By installing the V.24 interface card (Forum 525 Card serial interface) a serial port on the COM interface is provided.

Please note: The connection line for the COM port can be up to three metres long.

A PC for configuring the Forum 525/526 or transmitting call data can be connected to the COM port. This call data can be evaluated in detail with a call charge registration programme.

LAN Port

Using the LAN port (Ethernet) you can integrate an Forum 525/526 into your corporate network (local area network). You can use the Forum 525/526, among other things, as an IP router for accessing the Internet.

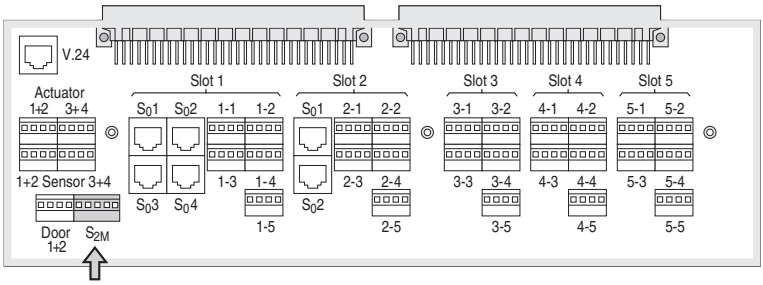
PRA Connector Module

(ISDN 30/Forum 516 PRA Module)
The Forum 516 PRA Module allows you to operate a Forum 525/526 on a primary rate access. This access provides up to 30 voice channels. You can also use the Forum 516 PRA Module to network two systems, e.g. in order to use the Forum 525/526 as a subsidiary system or DECT server.

Note on DECT Applications in Conjunction with S_{2M}
If a Forum 516 PRA Module is installed in the Forum 525/526, please consider the following restriction for DECT applications:

It is not sufficient, to install a U_{pn} interface card (e.g. "4 x U_{pn}") into slot 2. In every case, you need to run a U_{pn} interface card ("4 x U_{pn}", "8 x U_{pn}" or "2 x S_0 and 6 x U_{pn}") in slot 1 in order to operate DECT applications properly.

Note: The maximum cable attenuation between the Forum 525/526 and the other system (NT or telephone exchange) must not exceed 6 dB. This corresponds to a length of approx. 150 to 200 m, depending on the type of cable used.



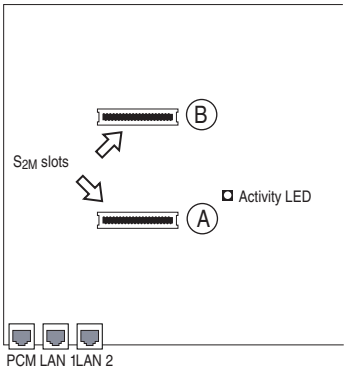
Location of the S_{2M} port (Forum 516 PRA Module) on the Forum 525/526

Installation

Please note: The module should only be installed by trained personnel.

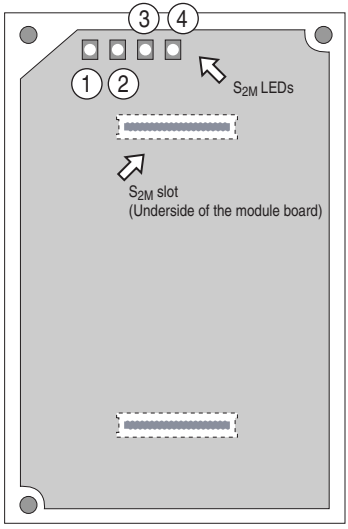
DANGER! **The device contains hazardous voltages.**

1. Pull out the mains plug of the Forum 525/526.
2. Open the housing cover of the Forum 525/526.
3. On the module board, remove the protective covers of the two S_{2M} slots (A) and (B).



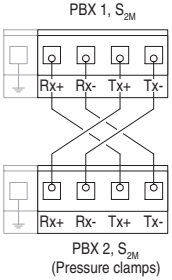
Position of the S_{2M} slots on the module board

4. Insert the S_{2M} module into the slots, making sure you insert the LED side of the module into the upper slot (B).



Position of the LEDs on the Forum 516 PRA Module

5. Wire the S_{2M} port of the connector module to the NT or the other PBX according to the following drawing. Make sure the RX and TX lines are crossed over (connect the RX lines of the Forum 525/526 to the TX lines of the other PBX).



Example of the wiring of the S2M port for two Forum 525/526

The pressure terminal is a 5-pin connector. The additional terminal is used to connect the shielding of a shielded line. The shielding has to be stripped as short as possible (approx. 3 mm).

6. If necessary, check to make sure that the NT is fed by its own power supply.
7. Reconnect the Forum 525/526 to the power supply.
8. Configure the S_{2M} module in the **Configurator** of the Forum 525/526 (refer to *Configuration* starting on page 54). Check the level 1 status with reference to the LEDs on the module. None of the LEDs are illuminated before the S_{2M} module has been configured.

LED Display

LED	Meaning
1 (green)	Synchronous (= ok)
2 (green)	Blue alarm
3 (yellow)	Remote alarm or out of sync (yellow alarm)
4 (red)	Loss of signal (red alarm)

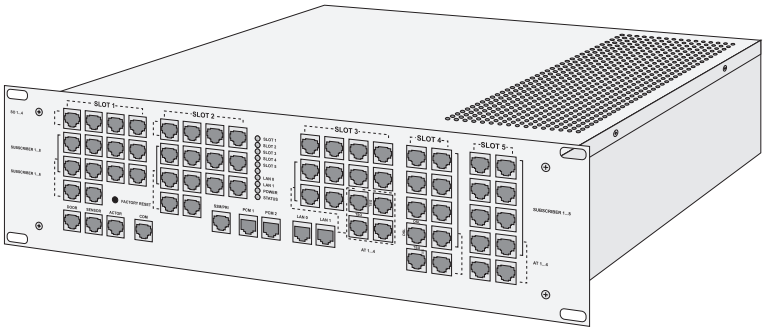
9. Pull out the mains plug of the Forum 525/526 again and close the housing.
10. Reconnect the Forum 525/526 to the power supply.

Configuration

The menu item **S_{2M}** appears in the **Configurator**, menu **Telephony: Ports** after installation of the S_{2M} module. Configure the port in the input mask of this menu item. Further information on this can be found in the online help.

Mounting the Forum 526 Rack InfoCom System

The Forum 526 is also available as rack version for mounting in a standard 19" EIA rackmount cabinet.



Forum 526 Rack Frame and Ports

Safety Precautions

The system needs to be mounted in earthed cabinets or cases. Lines and cables connected to the communications system must only be laid inside buildings.

Use a shielded Ethernet cable (STP cable, Shielded Twisted Pair cable) to connect the Forum 526 Rack to a Local Area Network (LAN).

The ambient temperature of the Forum 526 Rack infocom system should not exceed 55°C. If the device is installed together with other active components, it may be necessary to mount additional ventilation fans in the installation cabinet.

Patch cables have to be connected before connecting the system to the power supply. Installation of the system, and in particular connection to the power supply and protective earthing, should only be performed by skilled, qualified

personnel. EN, IEC regulations, along with other recognised technical rules regarding safety, must be observed.

Please note: Before opening the device, pull out the plug.

Technical Data

(differences to the wall-mounted Forum 526 only)

Dimensions:

- Width: 19-inch panel with flange for mounting in installation cabinet
- Height: 3U
- Depth: approx. 340 mm

Weight:
approx. 7.8 kg

Connection of 230 VAC power supply on rear side via inlet connector

Connection of all ports via RJ 45 jacks on front panel

Note: The ISDN S_0 ports on the front panel may only be switched in one direction (internal or external). Use of the external port with a crossover (Rx-Tx) patch cable in parallel to the S_0 internal port (for two S_0 terminals on the same bus) may severely limit the range of the S_0 bus.

Pinning of RJ 45 Jacks

U_{pn}, a/b	Pin 4-5
Intercom	Pin 3-4 (Door 1) Pin 5-6 (Door 2)
Sensor	Pin 1-2 (S1) Pin 3-4 (S2) Pin 5-6 (S3) Pin 7-8 (S4)
Actor	Pin 1-2 (A1) Pin 3-4 (A2) Pin 5-6 (A3) Pin 7-8 (A4)
S_0	Pin 4-5, 3-6
S_{2M}	Pin 4-5, 1-2
100 Base-T	Pin 1-2, 3-6

For each of the 5 slots, there is a corresponding port field with several RJ 45 sockets on the front panel. The port fields are labelled “SLOT 1” to “SLOT 5”. Depending on the type of interface card used in a slot, the meaning of the corresponding RJ 45 sockets changes:

Label	Interface Card	Ports
SO 1..4 (Slot 1, 2 & 3)	2 x S_0 + 6 x U_{pn}	$S_0$1, $S_0$2
	2 x S_0 + 6 x a/b	$S_0$1, $S_0$2
	4 x S_0	$S_0$1 ... $S_0$4
SUBSCRIBER 1..8 (Slot 1, 2 & 3)	4 x U_{pn}	U_{pn}1 ... U_{pn}4
	8 x U_{pn}	U_{pn}1 ... U_{pn}8
	4 x a/b	a/b1 ... a/b4
	8 x a/b	a/b1 ... a/b8
SUBSCRIBER 1..6 (Slot 1, 2 & 3)	2 x S_0 + 6 x U_{pn}	U_{pn}1 ... U_{pn}6
	2 x S_0 + 6 x a/b	a/b1 ... a/b6

Label	Interface Card	Ports
SUBSCRIBER 1..8 (Slot 4 & 5)	4 x a/b	a/b1 ... a/b4
	8 x a/b	a/b1 ... a/b8
AT 1..4 (Slot 3, 4 & 5)	M100-AT4	a/b1 ... a/b4

An overview of the interface cards can be found under the heading *Forum 525/526 (5 Slots)* starting on page 35.

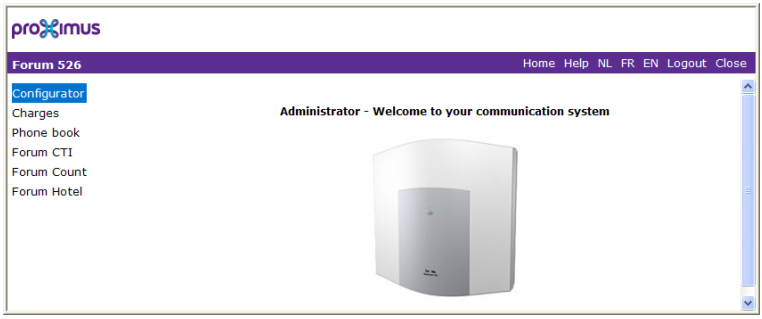
For each of the five slots, there is a LED on the front panel of the Forum 526 Rack. These LEDs are labelled **SLOT1**..**SLOT5**. An LED will show a constant light, if an interface card is inserted into the corresponding slot and the operating software has detected an interface card. An LED will blink, if an error condition was detected.

Scope of Delivery

- One communications system Forum 526 Rack
- One AC adapter with connection cable
- One set of short user guides
- One CD

Configuration

Configuration and programming of the Forum 525/526 is performed by the **Configurator**, a special software application integrated into the system. The **Configurator** is operated via the Web console, which can be run on any PC connected to the Forum 525/526.



The Forum 525/526 Web console

Using the Web console, you can:

- perform the initial configuration of the Forum 525/526,
- configure users of the Forum 525/526 and authorise them to use certain system services,
- carry out further system maintenance,
- use PC-supported telephony functions,
- read out call charge information,
- access the Forum 525/526 telephone book.

The Web console has an integrated online help function that offers comprehensive information on configuration and maintenance of the Forum 525/526.

For the initial configuration you can connect the PC to the Forum 525/526 via the Ethernet port. The TCP/IP network protocol is used to set up a connection via one of these ports. You can then open the Web console of the Forum 525/526 and call up the **Configurator** from there.

Note: The Forum 525/526's IP address is always 192.168.99.254 in its factory settings (see *LAN Settings / Internet Functions* starting on page 23).

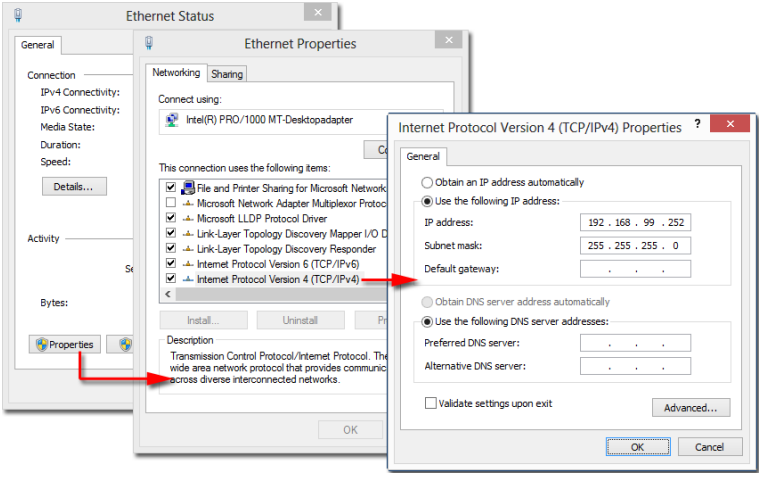
Brief Guide to Initial Configuration

Setting up a first connection is quite simple with a standard Windows PC:

1. Connect the PC's network card with one of the Forum 525/526.'s LAN ports Use a cross-wired Ethernet cable to do this.

   If the DHCP automatic configuration is functioning, it is possible to continue with step 6.

2. Log on as a user with "Administrator" rights.



Setting the IP address in Windows

3. You will find the IP settings in Windows under **Control Panel**: **Network and Sharing Center**: **Change adapter settings** (Windows 8) or under **Start**: **Settings**: **Network connections**: **Local Area Connection**. Open the dialogue box **Local Area Connection / Ethernet Properties**, and then the dialogue box **Internet Protocol Version 4 Properties**.

4. Note down the existing settings so that you can restore them after completing the initial configuration.

5. Change the **IP Address** (PC)to 192.168.99.252. Change the **subnet mask** to 255.255.255.0, confirm with **OK** and **Close**.
6. Start a Web browser and in the address field enter "http://192.168.99.254/" .

The Web console's log-on page will be displayed. Enter the user name "Administrator" without a password for the initial configuration.

Note: To support your next configuration steps, you should activate the **Assistant** mode on the entry page of the **Configurator**. Please also pay attention to the online help.

Tip: To find out the IP address of the Web console, enter the code digit procedure ✱ 1 8 2 on a connected system telephone. You can also view the net mask by entering the procedure ✱ 1 8 3 (see also *Codes for IP Configuration* starting on page 63). The PC's IP address must be in this network range.

Note: Deactivate any connection via a proxy server which has been configured. Open the Internet Explorer, go to the menu **Extras** and open the **Internet options** dialogue box. Select the **Connections** register and deactivate the **Proxy Server**.

Configuring the Forum 525/526

Preparing the Configuration

Before starting with the configuration, make sure you have the following documents at hand:

- An overview of the ports
- A list of the terminals to be connected
- A list of the IPEIs, if you wish to log on DECT terminals in the secure procedure
- A list of the users to be set up (staff entitled to use the services of the Forum 525/526) with their names, departments, and the internal call numbers you want to allocate to them
- For Internet access: the Internet service provider access data.
- Data medium with current system software

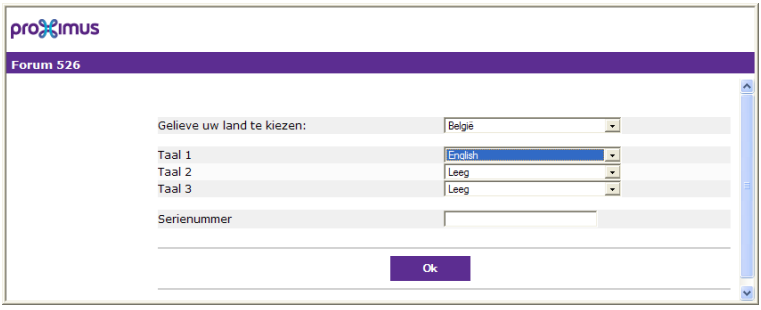
Data not available for initial configuration can be updated or corrected at a later date.

Starting the Web Console

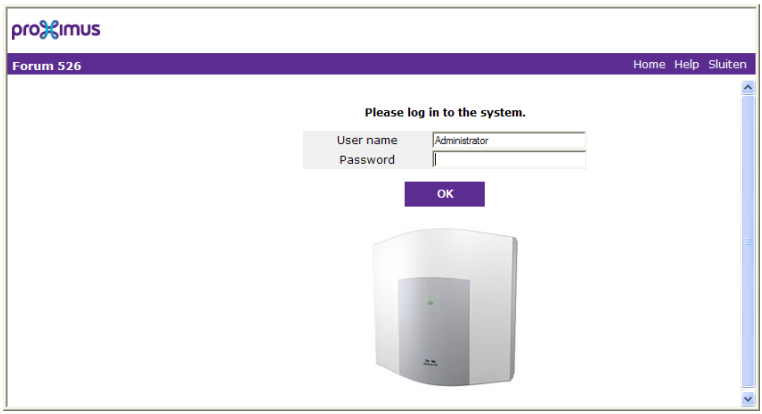
1. Start your Web browser. Enter the Forum 525/526 IP address in the "Address" box: http://192.168.99.254/.

   If the configuration PC gets its IP address automatically from the Forum 525/526 or if the Forum 525/526 is entered as the domain name server, you can also start the Web console by entering the DNS name. The DNS name in the factory setting is **host.domain**. You can change this in the **Configurator** (**Network: LAN** menu).

2. The Forum 525/526 Web console is started. During initial configuration, you have to update the system software first. Click the **Browse** button. Select the system software file that is stored on the PC ("*.bin"). Confirm with **Load**. The update takes a couple of minutes, after this a new page is displayed in the browser.



3. First set the country in which you are operating the Forum 525/526, and in which language the Web console is to be displayed.

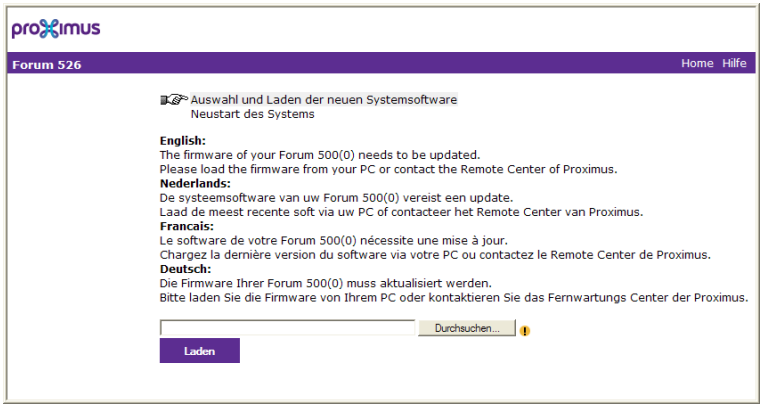


Forum 525/526: *log-on dialogue box*

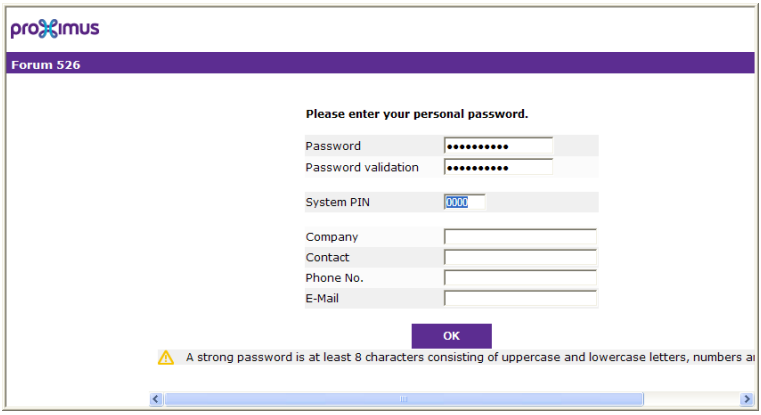
4. To commence configuration, you must first log on. For the initial configuration, enter your:

   user name: “Administrator”
   password: for the initial configuration, leave this box blank.

5. Confirm this by clicking on **OK**.


proximus
Forum 526
Home Hilfe
Auswahl und Laden der neuen Systemsoftware
Neustart des Systems
English:
The firmware of your Forum 500(0) needs to be updated.
Please load the firmware from your PC or contact the Remote Center of Proximus.
Nederlands:
De systeemsoftware van uw Forum 500(0) vereist een update.
Laad de meest recente soft via uw PC of contacteer het Remote Center van Proximus.
Francais:
Le software de votre Forum 500(0) nécessite une mise à jour.
Chargez la dernière version du software via votre PC ou contactez le Remote Center de Proximus.
Deutsch:
Die Firmware Ihrer Forum 500(0) muss aktualisiert werden.
Bitte laden Sie die Firmware von Ihrem PC oder kontaktieren Sie das Fernwartungs Center der Proximus.
Durchsuchen...
Laden

6. When you first commission the system, you have to update the system software. Upload the system software file. The communications system will then reboot. The login page is displayed again.



Forum 525/526: dialogue box for initial access

7. The software opens a dialogue for initial access. Determine an administrator password and enter it in this dialogue. Also fill in the other input fields.

   You have to enter a secure administrator password. The administrator has comprehensive configuration rights, which, for security reasons, must be restricted to the administrator. The administrator password can be seen and edited only by the administrator personally. Make a note of the password and keep it in a safe place.

   Since release 8 the communications system Forum 525/526 distinguishes between safe and unsafe passwords. A safe password consists of:

   – at least eight characters

   – at least one capital letter, one small letter and one cipher

   – at least one special character (! " $ % & / ( ) = ? * + # - _ : , ; > < | @)

   – german umlauts do not match these criteria.

8. Confirm your input with **Apply**.

   Then the EULA (End User License Agreement) is displayed. Confirm the license agreement by clicking on **Accept**.

Note: If you do not confirm the EULA, the dialogue for loading the firmware page is opened. This is where you can download an older licensed firmware version once again.

9. Click on the **Configurator** button on the home page.

Note: When the Forum 525/526 is commissioned, all connected terminals are assigned to the “Administrators” user group. In your initial configuration, you should configure additional user groups with restricted authorisations and assign them terminals as required by your users.

To support your next configuration steps, you should activate the **Assistant** mode on the entry page of the **Configurator**. Please also pay attention to the online help.

Note: Deactivate any connection via a proxy server which has been configured. Open the Internet Explorer, go to the menu **Extras** and open the **Internet options** dialogue box. Select the **Connections** register and deactivate the **Proxy Server**.

You will find notes on using the **Configurator** and configuring **Ports**, **Users** and **User groups** in the online help. Click on **Help** in the menu bar or click on **TOC** to activate an overview of help topics.

Tip: Often a yellow exclamation mark symbol appears upon the first-time commissioning. Click on this symbol to obtain information on necessary configuration steps or on the communications system status.

Finishing the Configuration

1. When you have completed all the settings in the **Configurator**, you must save the configuration (see also *Saving and Loading the Configuration* on page 60).
2. Then select the **Log-off** command in the upper menu bar.

Saving and Loading the Configuration

Configurations are saved in a file archive and can be loaded to the Forum 525/526 either locally from a connected configuration PC, or by remote configuration. The following configuration and customer data can be saved and loaded again:

- Telephony and network parameters
- User data

- Telephone book entries
- LCR tables

Note, that for security considerations the passwords for external SIP trunks are not re-established if you restore a data backup from another (foreign) communication system. For further information, refer to the online help documentation under the topic **System: Data backup**.

Preconfiguration

Configuration of the Forum 525/526 can be prepared by a Proximus agent. For this purpose, a Forum 525/526 installed here is programmed with the customer data (e.g. user data, call distribution schemes, cord-bound terminals). This data is stored and then loaded into the Forum 525/526 at the customer's site by a service technician.

This prepared configuration must be completed at the customer's site (passwords, SIP trunk configuration, LAN configuration and DECT terminals).

For configuration of the Forum 525/526 Internet functions, first ask the responsible system administrator for details of the customer's LAN prerequisites.

Remote Configuration

The Forum 525/526 configuration can be edited or updated by the Proximus Customer Service Centre via a remote access connection (ISDN-RAS) or via an Internet connection (reverse ssh tunnel). In the factory setting on delivery, two Proximus Remote Service Centre telephone numbers are preset, under which a system technician can dial into the Forum 525/526.

Connection via ISDN
The connection for remote configuration is established using an internal RAS access. The RAS access is activated when a data call from one of the registered phone numbers is registered. During remote configuration, the Forum 525/526 is blocked for RAS access by any further users.

If no RAS access has been configured in the Forum 525/526 Configurator, you can use a code procedure to release the internal RAS access for remote configuration, and then block it again. The manual activation is automatically cancelled 30 minutes after the last configuration activity. You can add additional phone numbers for remote configuration on the configurator's **Tele-**

phony: **Extended**: **Remote service** menu page. Activate the **ISDN** option for the desired phone numbers.

Connection via Internet
The connection for remote configuration is established indirectly over the Internet. The connection session starts with a voice call from one of the registered phone numbers. During the call, connection parameters (IP address, keys) will be sent using a DTMF sequence. Afterwards, the Forum 525/526 communications system establishes a secured SSH connection to an Internet server. The existing SSH connection allows to reverse-connect to the Forum 525/526 communications system's configurator. For this type of connection, the Forum 525/526 communications system utilizes your Internet account. Establishing an SSH connection via this Internet account must be allowed for this purpose.

The manual activation of the remote configuration activates the DTMF evaluation for the next voice call. You can add additional phone numbers for remote configuration on the configurator's Telephony: Extended: Remote service menu page. Activate the **IP** option for the desired phone numbers.

Note: You also need to activate the desired type of connection directly on the **Telephony**: **Extended**: **Remote service**.

Manual Activation
The following code number procedures activate or de-activate the remote configuration access. These code digits can be entered on any standard terminal or system telephone.

Remote Configuration ISDN On
✆ * 1 9 *
(system PIN) #

Remote Configuration ISDN Off
✆ # 1 9 #

Remote Configuration IP On
✆ * 1 9 1 *
(system PIN) #

Remote Configuration IP Off
✆ # 1 9 1 #

Please note: The system PIN is preset to “0000” and it is absolutely imperative that the system administrator changes it to prevent undesirable remote maintenance.

In order for the system technician to be able to log into the Forum 525/526, he requires a user name and password. In this case, the solution would be to configure a “Service” user assigned to the “Administrators” user group.

Using remote configuration, all Forum 525/526 settings (with the exception of the system PIN) can be edited or updated. New software versions of the Forum 525/526 and the software for the connected system terminals and base stations can also be installed (see the **System: Firmware** menu in the **Configurator**).

For security reasons, settings in the **Configurator**, **Network** menu should only be edited on site to avoid malfunctions or failures in the customer’s LAN (e.g. due to IP address conflicts). Refer to the chapter entitled *Configuration Examples* starting on page 67, where interaction between the Forum 525/526 communications system and a LAN is explained.

Forced Logoff of Another User by the Administrator
If the user “Administrator” logs in and another user with administration rights is already logged in, then the administrator can forcibly log the other user off in order to configure. This functionality, for example can be used, when configuring remotely, when a user has forgotten to log out.

In order to forcibly log a user off:

1. The “Administrator” user logs-in with the administration password.
2. They open the **Configurator**.

   A message shows which user is currently configuring the system.
3. The administrator clicks on the **Take over config rights** button.

   The other user can make no further modifications of the configuration.

Codes for IP Configuration

The IP configuration of the Forum 525/526 is performed on the Web console in the **Configurator**, in the **Network: LAN** menu.

In the event that the IP configuration of the Forum 525/526 has to be changed and access via the Web console is not possible, you can also use a

code digit procedure to change these basic settings. Entry can be made from ISDN telephones and analogue telephones.

Set IP Address
✆ ✱ 1 8 2 ⁞⁞ (system PIN) ✱
⁞⁞ (www) ✱ ⁞⁞ (xxx) ✱ ⁞⁞ (yyy) ✱ ⁞⁞ (zzz) #

Set NET Mask
✆ ✱ 1 8 3 ⁞⁞ (system PIN) ✱
⁞⁞ (www) ✱ ⁞⁞ (xxx) ✱ ⁞⁞ (yyy) ✱ ⁞⁞ (zzz) #

Note: The IP configuration will be changed with the next restart of the communications system.

Example
Enter: ✆ ✱ 1 8 2
0 0 0 0 ✱ 1 9 2 ✱ 1 6 8 ✱ 9 9 ✱ 2 5 4 #
Initiate a system restart with the following procedure:

Trigger Restart
✆ ✱ 1 8 5 ⁞⁞ (system PIN) #

Use the PIN you entered in the dialogue box for initial access. The factory setting is “0000”.

Receiving System Messages as E-Mail

Important events and errors are kept by the Forum 525/526 in an internal log book: the error store. To inform or alert the system administrators, entries in the log book (system messages) can be sent via e-mail.

In order not to notified of every error, the administrator can define corresponding log filters (in the **Configurator**, the **Diagnosis: Log Filter** menu). These filters define which errors (category, severity, number per time interval) should be notified. The e-mails always include an internal event or error number, as well as an explanation of the message. Further, extra parameters (such as the port number when a trunk line drops out) are also provided.

The mail account for this service (**Account for LOG filter**) is configured in the **Configurator**, **Network: E-Mail** menu.

Loading SW Updates

New versions of the system and terminal software can be loaded to the system.

New software versions of the Forum 525/526 are loaded from the configuration PC, which accesses the **Configurator** (see the **System: Firmware** menu). For information on connecting a configuration PC, see *Brief Guide to Initial Configuration* on page 55.

The terminal software is part of the Forum 525/526 software or firmware addons and is automatically loaded into the terminals via the Forum 525/526 if the software version in the terminal is different from the terminal software stored in the Forum 525/526.

For further information, refer to the online help documentation under the item **System: Firmware**.

Resetting the System Data

You can restore the factory settings of the Forum 525/526 in the Configurator. If this is not possible, refer to the next section entitled *Basic Hardware Settings Switch*.

Please note: If this is done, all individual settings and the user data are then lost. For this reason, you should back up your configuration regularly, the best time to do so being after every change. For details, refer to the chapter entitled *Saving and Loading the Configuration* starting on page 60 and to the Web console online help.

Proceed as follows:

1. In the Configurator, call up the **System**: **Restart** menu.
2. Click on **Restart with Defaults**.
3. Confirm this by pressing “OK” when the query dialogue box opens.

Basic Hardware Settings Switch

The Forum 525/526 configuration can also be returned to the factory settings by means of the basic hardware settings switch.

Please note: If the factory settings are restored, all customer settings and user data will be lost.

To restore the Forum 525/526 basic settings, proceed as follows:

1. Switch off the Forum 525/526 by disconnecting the power plug.
2. Remove the cover.

CAUTION!

Static charges can damage electronic devices. Observe the regulations regarding electrostatically sensitive components.

3. The basic settings switch is designed as a key switch. The location of the switch can be found in the chapter entitled *Interface Cards* starting on page 35. Press and hold the switch.
4. Replace the power plug in the mains socket. Wait about 30 seconds until the indicator on the front of the Forum 525/526 constantly flashes.
5. Disconnect the power plug from the mains socket again.
6. Release the key switch.

   The system data is now reset.
7. Replace the power plug in the mains socket.

   The Forum 525/526 will now reboot in the default configuration. The procedure is completed when all connected system terminals show the time on their displays.
8. Log on to the Web console (see *Starting the Web Console* on page 57). Configure the Forum 525/526 (possibly by loading a saved configuration; see *Saving and Loading the Configuration* on page 60).

Configuration Examples

Forum 525/526 in Computer Networks

One of the outstanding features of the Forum 525/526 is the integration of telephony and computer networks. Connect the Forum 525/526 via a computer network (LAN) with suitably configured workstations, and you can use its network features from these workstations. Using a Web browser you can access:

- the Forum 525/526 Configurator
- call charge administration
- the das Forum CTI, with which telephone functions can be used on a PC
- the Forum 525/526 central telephone book and your personal telephone book as well as to the company telephone book (if the multi-company variant is activated).

In addition, the Forum 525/526 can be used as an Internet access server. RAS access can also be implemented using the Forum 525/526, which enables the integration of external staff in the LAN.

In this chapter you will find several examples of configurations showing integration of the Forum 525/526 in a LAN. Which example applies to your situation depends on the size and properties of the existing or planned LAN infrastructure.

Note: Several menu entries mentioned in this chapter are available only, if you switch on the **Level: Expert** in the top level dialogue of the **Configurator**.

The following LAN prerequisites are possible:

Server configuration in the LAN	Forum 525/526 Functions
No IP server present	Forum 525/526 functions as DHCP and DNS server
IP server present DHCP server present	System Administrator must assign IP address and DNS name for Forum 525/526
IP server present No DHCP server present	Special case when integrating the Forum 525/526 in a LAN; settings in the **Network: LAN** menu must be coordinated with the responsible system administrator

Introduction to TCP/IP

In a single LAN it is possible to use various protocols for the transmission of data. The connection between a workstation computer and the Forum 525/526 runs via the IP protocol (also named TCP/IP) used on the Internet. IP can be used together with other protocols (e.g. NetBEUI, AppleTalk or IPX/SPX) on the same network.

Every device participating in data transmission using IP requires a unique IP address. An IP address consists of four groups of digits from 0 to 255, each separated by a full stop. The supplementary protocols DHCP and PPP automatically assign IP addresses to devices. Class C networks normally use IP addresses in which the first three numbers are the same and the last number is uniquely assigned to a specific device in the LAN. On the Internet, unique addresses assigned by a special organisation created for this purpose are used. Within a LAN, you can use addresses which are not unique world-wide:

IP Range	Common Netmask	Comment
192.168.0.0- 192.168.255.255	255.255.255.0	256 smaller networks
172.16.0.0- 172.31.255.255	255.255.0.0	16 medium networks
10.0.0.0- 10.255.255.255	255.0.0.0	1 large network

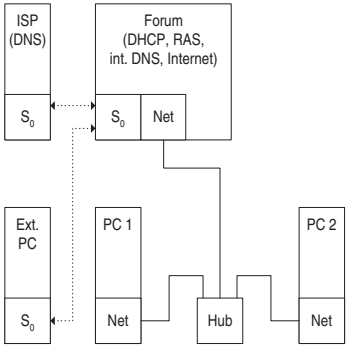
IP enables the establishment of connections via one or more intermediate stations. The decision whether to connect directly or indirectly to the partner device depends on the network mask. The network mask for a class C network is 255.255.255.0. If the IP address of the partner device does not fit the network mask, the connection is established via the default gateway. If a device knows several data routes to different intermediate stations, one speaks of a router.

The domain name system (DNS) resolves a plain text DNS name into an IP address. The DNS is a hierarchically structured database, distributed worldwide. A DNS server can supply information on the names and IP addresses for which it is responsible. For all other information, a DNS server contacts other DNS servers. For the establishment of every connection from the workstation, it is possible to give either an IP address, or a name that a DNS server resolves into an IP address.

Note: For further explanations of technical terms, refer to the Glossary on the CD supplied.

Forum 525/526 in a Serverless LAN

In a peer-to-peer network, the workstations are connected to one another via network cables. In many networks, the cables run in the form of a star from a central hub or switch. Such networks do not require special servers. This configuration example is also valid for a LAN with a server using a protocol other than IP (e.g. AppleTalk or IPX/SPX).



The Forum 525/526 in a serverless LAN

In a serverless LAN, the Forum 525/526 takes over the IP configuration of the connected workstations. All IP settings necessary for the workstations are assigned by the Forum 525/526 via DHCP (dynamic host configuration protocol). In this operating mode, an IP address space reserved for such networks is used:

192.168.99.254	Forum 525/526 IP address
255.255.255.0	Network mask (class C network)
192.168.99.254	DNS server IP address
192.168.99.254	Default gateway IP address

Install the IP network protocol and a Web browser for every workstation computer which is to have access to the Forum 525/526 network features.

DNS Name Resolution

In a serverless LAN, the internal DNS name resolution is performed by the Forum 525/526. If you type the string “host.domain” into your browser, a DNS request is sent to the Forum 525/526 IP address. The Forum 525/526 responds with the correct IP address, so that the **Configurator** home page can be called up.

In a peer-to-peer network (Windows network), the workstations each have a name which is displayed in the network environment. These NetBIOS names can differ from the DNS names assigned to the workstations by the Forum 525/526. The Forum 525/526 is not visible in the network environment.

Internet Access

If access to an ISP has been configured on the Forum 525/526, the Forum 525/526 can be operated as an Internet access server without any additional configuration of the workstations. When you want to see a Web page, you simply type the URL (uniform resource locator; Internet address; “http://...”) in your browser. In a serverless LAN, the Forum 525/526 is configured as a DNS server and default gateway. The workstation computer therefore sends its Internet connection request to the Forum 525/526.

In almost all cases, the request will contain a DNS name which is unknown in the internal network. When you type a URL into your browser, the Forum 525/526 receives the request to find the corresponding IP address. If

the name is unknown in the LAN, the request is forwarded to an ISP's external DNS server.

Note: Workstation computers automatically add a domain name to URLs without a dot. You specify this domain name in the **Configurator**. For example, if you have configured "firm.co.uk" as the domain name, an access request for "www.firm.co.uk" will be interpreted as a local DNS request which does not lead to the establishment of an Internet connection. For this reason, you should choose a name which is not used in the Internet as the domain name ("firm-forum.co.uk" for example).

RAS Access

You can establish a connection to the Forum 525/526 from an external PC via an ISDN card.

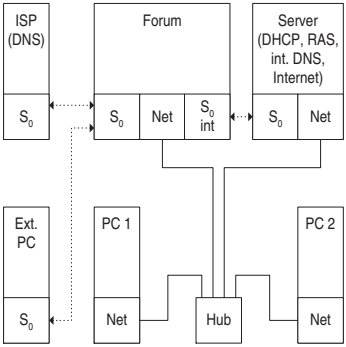
The necessary IP settings are transmitted by the Forum 525/526 on establishment of the connection. The computer that has dialled in has access to all services in the LAN that can be used via the IP protocol. The authorisation for RAS access is set up in the **Configurator** via the **User Manager: User Groups** menu.

The technical properties of the connection can be configured in the **Configurator** via the **Network**: **RAS** menu. Further information can be found in the online help of the web console.

In a serverless LAN, Windows uses the NetBIOS protocol for accessing files and printers via the network environment. NetBIOS can use NetBEUI, IPX/SPX or IP as the transport protocol. In the network environment, you can only access files and printers on workstations using IP for NetBIOS.

Forum 525/526 in a LAN with an IP-enabled Server

In a LAN with an IP-enabled server, you should coordinate integration of the Forum 525/526 with the responsible network administrator. You must decide on the IP address space to be used and which network services (DHCP, DNS, RAS, Internet access) the Forum 525/526 is to handle in the LAN.



The Forum 525/526 in a LAN with an IP-enabled server

In many cases, an IP-enabled server configures the IP settings via DHCP for all workstations. In networks in which the IP settings are made manually, you have to enter the corresponding IP settings in the Forum 525/526 **Configurator** (**Network: LAN** menu). Additionally you should change the DHCP server to static address assignment (in the **Network**: **DHCP** menu) to enable the Forum 525/526, for example to configure connected VoIP system telephones. In certain cases you have to restrict the DHCP function of the IP-enabled server to ignore the MAC addresses for such terminals.

Dynamic Address Assignment for Specific Devices
In addition to the static address assignment, you can also use dynamic address assignment if you limit dynamic assignment to specific devices. You can use this e.g. to easily configure VoIP devices because you do not need to assign a fixed IP address during setup.

1. Call up the **Network**: **DHCP** page. Click **Change**.
2. In the **Status** selection, change to the **Dynamic address assignment** or to the **Dynamic and static address assignment** setting.
3. In the **Devices** selection, change to the **with configured MAC only** setting.

   For SIP system telephones (Forum IPhone 512 / Forum IPhone 545), it is also possible to omit the configuration of the MAC address (see *Forum IPhone 512 / Forum IPhone 545 DHCP* starting on page 102). In the **Devices** selection, change to the **with configured MAC only and SIP system devices** setting. Please note, that you also need to exclude from the configuration of an external DHCP server all MAC addresses starting with 00:08:5D.
4. Confirm with **Apply**.

By activating the limitation to specific devices, only known devices can get a DHCP answer. For this, the IP address is taken from the address range used for dynamic address allocation. If you setup a new VoIP device, it is sufficient to enter only the MAC address.

DNS Name Resolution

In a LAN with an IP-enabled server, the latter is also responsible for DNS name resolution. If you want to start the **Configurator** by entering a DNS name, you must link this name on the server with the IP address used by the Forum 525/526. For further information, refer to the server documentation.

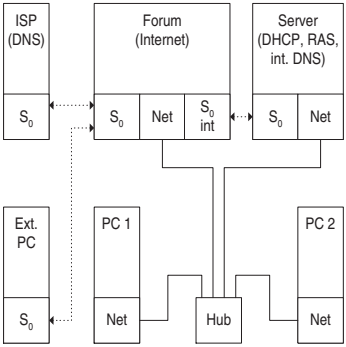
Note: To access the Forum 525/526 under the same IP address after a restart, you must specify this IP address permanently on a DHCP server. On a DHCP server it is possible to link the MAC address of a network card with a specific IP address. You will find details in the server documentation.

Internet Access

You can also use the Forum 525/526 as an Internet access server in a LAN with an IP-enabled server. To do this, you must enter the Forum 525/526 IP address on the server as the default gateway. In addition, you must edit the internal DNS server configuration so that the resolution of external DNS names is forwarded to the Forum 525/526.

In this example, the Internet connection is established from a workstation computer via the server, which in turn requests Internet access from the Forum 525/526.

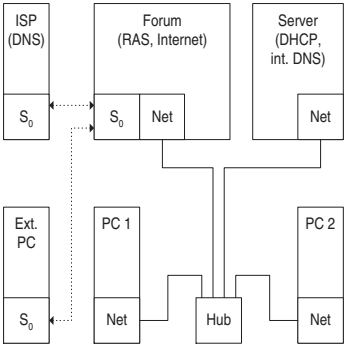
There are two different ways of suitably configuring the internal DNS server. You can enter the Forum 525/526 IP address as a DNS forwarder. If you require access to extended DNS information, you can also configure the DNS server for a recursive DNS request without the DNS forwarder. For further explanation, refer to the DNS server documentation.



The Forum 525/526 as a DNS server in a LAN with an IP server

RAS Access

In a LAN with an IP-enabled server you can also enable external computers to dial in via the Forum 525/526. To do this, you should coordinate with the network administrator the IP address space which can be assigned to an external computer dialling in, and enter it in the **Configurator**, **Network: RAS**: **ISDN** menu, under **Address Range**.



RAS access by the Forum 525/526 in a LAN with an IP server

The user account administered by the Forum 525/526, with which dialling in is permitted, only allows the establishment of direct and anonymous TCP/IP connections such as HTTP, FTP or SMTP connections. If you additionally want to allow file or printer access in the network, you must set up a suitable user account on the addressed server for network log-in. If you use the same log-in name for the Forum 525/526 user account and the same password for the network log-in, you have to enter this combination only once when dialling in.

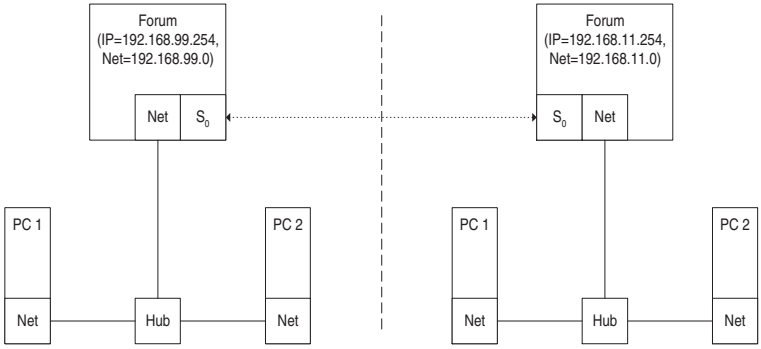
Note: In a larger Windows network with several segments, the lists of computer names visible in the network environment can no longer be established by broadcasts. In this case you use a special WINS server whose address the Forum 525/526 does not make known to the workstation computer when dialling in with ISDN. For this reason, you enter the address of a WINS server manually in the network settings of the workstation.

Branch Link

You can use the Forum 525/526 to interlink two LANs via ISDN.

To do this, you configure two Forum 525/526 systems so that they can dial in to each other.

In order for this to work, the two LANs must be configured for different IP address ranges (subnetworks). For at least one of the Forum 525/526 systems, change the prescribed address range for the LAN.



The Forum 525/526 in a LAN-to-LAN link

In the **Configurator**, **Network: Branch** menu you can configure the dial-in settings. The Forum 525/526 will set up a connection whenever a IP data transfer to the other LAN is requested.

Note that such a connection is only set up when specific requests are made. These can be for FTP file transfers, e-mails or downloading Web pages. Name resolution via broadcasts is not possible. If you wish to use the LAN-to-LAN link to access files and printers in the Windows network, you need an IP-

enabled server that administers the name resolution for the Windows network.

As the IP address range, you can select one of the 256 class C subnetworks designed for local LANs. Select a class C sub-network in the range from 192.168.0.0 to 192.168.255.0.

Useful Information on Internet Access

Costs

The Forum 525/526 uses a router function to access the Internet, which means that it automatically establishes an Internet connection when required and terminates the connection after a certain period of time if no data are being transmitted.

Unfortunately, programmes other than those typically intended to access the Internet (such as your browser or your e-mail software) may send out data packets which cause an Internet connection to be established, even if these programmes are not strictly Internet-associated applications.

Examples of such programmes are the Microsoft™ XP™ operating system, various multimedia programmes such as Realplayer™ and anti-virus applications that may establish an Internet connection for automatic updates (the so-called “phone home function”).

It is therefore highly advisable to limit ISP access by specifying the maximum monthly connection time under **Connection time per month** in the **Network**: **WAN**: **[Provider]** menu on the web console.

Using the Web

A Web browser not only enables you to use the Forum 525/526 **Configurator** from every workstation computer but also to obtain a wealth of information from the Internet. Simply enter the desired URL in the address field of the browser. Access from a stand-alone PC via an online service differs from Internet access via the Forum 525/526 in the following respects:

- When you request a Web page, dialling in results automatically. There is no display of dialogues with manual confirmation of dialling in or hanging up.
- Requesting Web pages is not a connection-orientated service. When the Web page has been loaded completely, the TCP/IP connection is cleared. If you do not request further Web pages, the Forum 525/526 automatically releases the connection to the Internet after a certain, specifiable duration.
- It is possible to call up Web pages simultaneously from several workstations.
- The Forum 525/526 can block access to certain Web pages by means of filter lists.

E-Mail

One of the most important services in the Internet is e-mail. E-mails are buffered in individual e-mail accounts on a mail server. Mail servers are operated by ISPs for example. With the Forum 525/526 you can set up one or more e-mail accounts for every user account configured on the Forum 525/526. These e-mail accounts are then checked at regular intervals.

If there are new e-mails in an e-mail account, and the Forum 525/526 has been configured for this function, the user specified in the Forum 525/526 user account is notified of the new e-mail on his system terminal.
Forum Phone and Forum Free system terminals can also display information such as the sender or the subject of the e-mail.

NAT

Network address translation (NAT) is activated on accessing the Internet (ISP). You require this feature in order to translate internal IP addresses to valid external IP addresses. This has three important consequences for Internet access:

- Several workstations can share a single Internet access. You do not require a LAN access, only a single account with the Internet service provider.
- The IP addresses used in the LAN are translated into IP addresses valid worldwide. So you require no such addresses for your LAN.
- Only IP connections triggered from a workstation computer can be established. Consequently, while you can call up Web pages from a workstation, you cannot install a Web server visible in the Internet on a workstation.

Certain protocols cannot be used when NAT is being used. This affects protocols with the following properties:

- IP addresses are transported in the useful load, e.g. NetBIOS over IP or SIP.
- The protocol requires an active, inward-directed connection establishment, e.g. ICQ.
- The protocol will function without TCP/UDP port numbers, e.g. ICMP or IGMP.

The Forum 525/526 NAT has suitable processes for ensuring the functions of many important protocols affected by these rules. These are the protocols FTP (in “active” mode), CuSeeMe (“videoconferencing”), IRC (“chat”), ICMP errors (“traceroute”) and ICMP echo (“ping”).

Depending on the internet telephony protocol (VoIP, SIP) the required NAT extension (“Full Cone NAT”) or RTP-Proxy is activated on the Media Gateway Card.

Protocols which require inward-directed connection establishment can be configured in the **Network**: **Port Access** menu. For further information, refer to the online help of this menu.

Voice over IP (VoIP)

The term “Voice over IP” describes the usage of IP-based data networks for telephony. It is possible to distinguish between two different types of VoIP:

- Telephony via Internet provides cheaper charge-models for telephone services. For telephony directly via the Internet, only the cost of data transmission is incurred. Various Gateway providers can provide crossover into the PSTN (“Public Switched Telephone Network”) for a fee. As well as standardised protocols such as SIP and H.323, proprietary protocols such as the Skype network, are used. Voice and service quality via Internet is often indeterminable because they are dependent on the communication lines of various service providers. which have been optimised for data communication
- Telephony via Intranet enables joint usage of existing infrastructure for telephony and for data communication. Integrating the two communication networks into a single communications network can provide considerable savings. The Forum 525/526 gives users all the features of system telephony through its use of an IP-based protocol. Furthermore, the standardised SIP protocol can also be used on the intranet. The control of the data connections used makes it possible to define exactly the voice and service quality.

VoIP telephony over the Internet using the Forum 525/526 provides you with the following options (see also *SIP Telephony* starting on page 94):

- You can use “SIP trunk lines” with your existing Internet connection
- You can use the services of a SIP gateway service provider to access the public telephone network (PSTN)
- Automatic fallback (bundle overflow) to ISDN connections in case of the breakdown or over-occupancy of the SIP connection

VoIP Telephony via intranet with the Forum 525/526 offers the following possibilities:

- Use of IP-based system telephones and of SIP telephones connected to Cat5 twisted-pair ethernet cables
- Use of IP-based system telephones and of SIP telephones via VPN, RAS, Branch or WLAN connections

- Using voice-data compression with compressing codecs, it is also possible to make multiple IP-based telephone calls simultaneously on a 64 kbit/s ISDN line
- Use of PC-supported system telephones (so-called “Softphones”) without extra hardware costs
- Operation of SIP-capable telephony software (see also *SIP Telephony* starting on page 94)
- TC system networking using Q.SIG-IP via VPN connections (see also *PBX Networking* starting on page 130)
- Setting up a DECT over IP network lets you use existing Ethernet cabling to set up a DECT network. The special DECT base stations designed for this purpose, can be handled using Forum 525/526’s Web interface (see *U_{pn} DECT and DECT over IP®* starting on page 115).

Integrating voice and data communication within the Intranet can provide savings possible and a range of new possibilities. However joint usage of existing network infrastructure may also cause conflicts, with IP address configuration via DHCP for example (for details see *Start Procedure* starting on page 107). You should therefore always plan the use of VoIP in the Intranet together with your network administrator. In order to avoid possible conflicts please also note the information under *Fundamentals* starting on page 84.

Quick Start

IP System Telephony

VoIP system telephony can be quickly and easily set up using the Forum 525/526.

1. For Q.SIG-IP or to increase performance, install a Forum 523 / 525 Media Gateway Card.
2. Call up the Configurator and go to the page **Telephony**: **Ports**: **Slots**. Click on the corresponding slot. Under **Configured,** select **MGC VoIP.** Optional: enter an IP address from the Forum 525/526 IP network which is not being used, such as 192.168.99.253 under **IP Address Configured**. Click on **Apply**.
3. Install a memory card . Call up the **System: Components** page. Select the “Firmware Addons” option. Click on **Browse** and select a

"*_fwaddons_*.cnt" file from the installation CD. Click on **Load** to load the operation software for the VoIP system telephones to the memory card.

4. Go to the page **Telephony**: **Devices**: **VoIP Telephone** and click on **New**. Enter the **MAC Address** printed on the underside of the IP system telephone. Select the **Type** and enter an internal **Number**. Option: enter an IP address from the Forum 525/526 IP network which is not being used. Click on **Apply**.
5. Connect the IP system telephone's LAN connection to the LAN and connect the phone to the mains power. Alternatively, activate Power-over-Ethernet function of your PoE-cable switch or attach a PoE injector.

Once your IP system telephone has been successfully started, you can set it up and use as you would any other U_{pn}-based system telephone.

Note: Use a shielded CAT-5 Ethernet cable (STP cable, Shielded Twisted Pair cable) to connect an IP telephone to a Local Area Network (LAN).

External SIP Line

If your Forum 525/526 has access to the Internet, you can an easily and quickly set up a SIP line.

1. Request at least one SIP account from a SIP provider.
2. Install a Media Gateway card (see *MGW Interface Card* starting on page 92).
3. Call up the Configurator and go to the page **Telephony**: **Ports**: **Slots**. Click on the corresponding slot. Under **Configured,** select **MGC VoIP.** Optional: enter an IP address from the Forum 525/526 IP network which is not being used, such as 192.168.99.253 under **IP Address Configured**. Click on **Apply**.
4. Call up the Configurator and go to the page **Telephony**: **Trunks**: **SIP Provider**. If your SIP provider is not listed, click on **New**. Otherwise select the preconfigured SIP provider. Enter the **Name** and **Domain**. Enter the SIP server's IP address under **Proxy/Registrar**. You can obtain more information on this from your SIP provider. Click on **Apply**.
5. On the **Telephony**: **Trunks**: **SIP Trunks** page, click on **New**. Activate the **Status** and enter a name for the account under **Name**. Select the **SIP**

Provider. Enter the relevant account information under **User name**, **Password**, **Phone No.** and **SIP ID**. Click on **Apply**.

The **SIP ID** setting will be used while logging in to the SIP provider. Die **Phone No.** setting denotes the external phone number used within the public phone network. You can enter this number here to support system administration.

6. Under **Telephony: Call Distribution: Incoming** or **Telephony: Call Distribution: Incoming DDI** route all incoming calls to the desired internal numbers.
7. To use the SIP account by default, call up the page **Telephony: Trunks: Route** and select the route **External trunk.** Under **Bundle/SIP trunks 1,** select the SIP account you have just set up.

   Otherwise, call up the **Telephony**: **Trunks**: **Route** page. Enter "SIP", for example, under **Name**, under **Code** the number "8" and select the SIP account that was just configured for **Bundle/SIP trunks 1**. The SIP account is now available with the dialling prefix "8".

   Click on **Apply**.
8. Check that the SIP connection is active on the **System Info**: **Telephony**: **Trunks** page. Also check the SIP licence count on the **System: Licences** page.

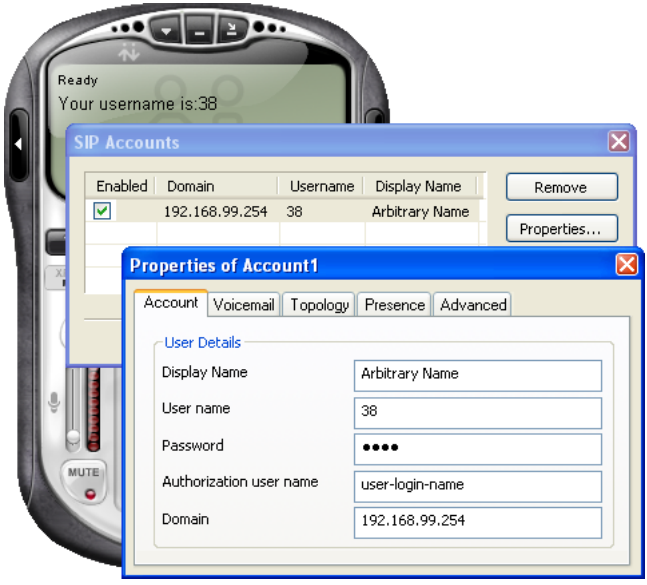
Check the functionality by making an external call. You should assign the relevant external number of the SIP account to the internal numbers on the page **Telephony: Call distribution: Incoming**.

Internal SIP Telephony

SIP telephones connected via LAN or SIP telephony software on LAN workstation computers can also be operated with the Forum 525/526.

1. Install a Media Gateway card (see *MGW Interface Card* starting on page 92).
2. Call up the Configurator and go to the page **Telephony**: **Ports**: **Slots**. Click on the corresponding slot. Under **Configured,** select **MGC VoIP.** Optional: enter an IP address from the Forum 525/526 IP network which is not being used, such as 192.168.99.253 under **IP Address Configured**. Click on **Apply**.

3. Call up the **Telephony**: **Devices**: **VoIP Phones** page in the Configurator. Click on **New**. Select the "SIP" option under **Type** and enter an internal **Phone No.** Click on **Apply**.
4. Call up the **User Manager**: **User** page. Assign the new internal call number to a user.
5. An internal SIP telephone can be operated with a dynamically assigned IP address. If the SIP telephone has its own Web interface, for example, a static IP address can be practical. Click on **New** on the **Network**: **DHCP** page. Enter the **MAC address** of the SIP telephone and an available **IP address** and click on **Apply**.
6. Configure the SIP telephone or the SIP telephony software. Please also refer to the configuration help on the **Telephony: Devices: VoIP Phones** page. For the desired call number, click on **(Help)** and select a suitable help page under **Type**.



A configuration dialogue of SIP telephony software

7. The number of simultaneously active SIP registrations is limited. However, it is possible to register several SIP terminals for a specific SIP user resp. a specific SIP call number. The number licenced can be viewed on the **System**: **Licences** page. The number of SIP telephones currently licenced can be determined on the **System Info**: **Telephony**: **SIP phones** page. If

you click on **Reset licences**, the available licences will be reassigned with the next incoming or outgoing calls.

Fundamentals

VoIP makes the transmission of voice and telephony signalling via IP ("Internet Protocol") possible. After a connection is established, the terminal collects voice data (PCM data), which is then sent to the receiver using an IP packet. PCM data can also be compressed to save bandwidth.

Propagation Delay and Bandwidth

IP-based data networks are generally not able to guarantee a specific minimum bandwidth and defined propagation delay. A synchronised 64 kbit/s ISDN line guarantees a fixed data rate as long as the connection exists. In an IP-based data network, the data rate and propagation delay can vary. Short-term bottlenecks or retransmission due to errors may be the cause. A data flow interruption of a few seconds is barely noticeable when fetching a Web page, but it can be seriously interfere with a telephone call.

A modern Intranet normally offers enough performance reserves and reliability to make good-quality VoIP telephony possible. Specific components can also be optimised; for example by using a modern switch which evaluates the TOS byte of IP packets, by replacing unreliable connections, or by using a separated VLAN for VoIP.

Latency and Packet Length

For technical reasons, there is always a delay ("latency") between the recording of voice data via the microphone and playback via the receiver. Voice data is recorded for a short period so that it can be sent in an IP packet. The IP packet also has a signal-propagation delay before the receiver can begin playback. For these reasons, the extra time required for voice-data encoding and decoding may be neglected.

An IP packet consists of protocol data and user data. Sending shorter voice-data packets causes the ratio between the user data and the protocol data to become unfavourable and increases the bandwidth required. Sending longer voice-data packets increases latency.

The length of the voice-data packets must therefore be adjusted to the requirements of the transmission medium. Shorter voice-data packets can be sent if a direct ethernet connection exists. If an 64 kbit/s ISDN line is to be used for transmission, then longer voice-data packets should be used.

Longer voice data packages are generally used for SIP telephony over the Internet.

The following table provides an overview of the required bandwidth for a telephone connection with various parameter settings. The values apply to half-duplex ethernet; for full-duplex the values can be halved.

Required bandwidth (kbit/s) with respect to Packet Length and Codec

Packet Length (ms)	G.711 (not compressed)	G.729A approx. 8 kbit/s	G.723.1 6.3 kbit/s	G.723.1 5.3 kbit/s
20	180.8	68.8		
30		51.2	48.0	45.9
40		42.4		
50		37.12		
60		33.6	30.4	28.3
70		31.09		
80		29.2		

Note: To ensure SIP compatibility, the older VoIP system telephones do not support the G.723 codec any more.

Voice Quality

The achievable voice quality depends on various factors. It is possible to optimise voice-data transmission on an existing network using the available configuration settings. Measuring the network quality may also help.

The following comparison provides a guide to voice quality with specific quality levels:

Quality Levels for Voice Transmission with VoIP

Level	Voice Comprehensibility	Comparable to
1	Very Good	ISDN
2	Good	DECT
3	Satisfactory	GSM
4	Limited	Defective GSM
> 4	Unacceptable	No Connection

When a call is set up, the terminals involved negotiate the voice-data compression ("codec") that will be used. This is the first factor that determines the achievable quality level:

- **G.711** A-Law or µ-Law (Level 1, uncompressed): The audio data of a PCM channel (64 kbit/s) is adopted one-to-one. Every VoIP terminal must support this codec. This codec can not be used with an ISDN data connection.
- **G.729A** (Level 2): Reduction to approximately 8 kbit/s.
- **G.723.1 6.3** (Level 3): Reduction to 6.3 kbit/s.
- **G.723.1 5.3** (Level 3): Reduction to 5.3 kbit/s.

Unfavourable packet length selection may reduce voice quality. The duration of the recording and not the data packet's byte count is relevant in making this selection:

- Duration <= 30 ms: optimal transmission
- Duration 40 - 60 ms: one quality-level depreciation
- Duration > 60 ms: two quality-levels depreciation

The achievable voice quality also depends on the packet propagation delay and the packet loss between the terminals involved. These parameters can be determined using the "ping" programme.

Note: Measurements made with “ping” are round-trip propagation delays. Divide the maximum value displayed by two.

Packet Propagation Delay and Packet Loss

Value	Quality Level	Value	Quality Level
Propagation delay < 50 ms	Optimal	Loss < 1 %	Optimal
Propagation delay 50-100 ms	0.5 level depreciation	Loss 1-2 %	0.5 level depreciation
Propagation delay 100-150 ms	1 level depreciation	Loss 2-3 %	1 level depreciation
Propagation delay 150-200 ms	2 level depreciation	Loss 3-4 %	2 level depreciation
Propagation delay 200-300 ms	3 level depreciation	Loss 4-6 %	3 level depreciation
Propagation delay > 300 ms	4 level depreciation	Loss > 6 %	4 level depreciation

Optimisation

If you detect a large fluctuation in the propagation delay during measurement, this may also cause the voice quality to deteriorate. This may indicate a defective or overloaded line caused by bit-error or collision correction resulting from retransmission by the transmission procedure.

An existing star-topology ethernet-network may uses a Hub as the central distributor of ethernet packets. A Hub repeats all ethernet packets received on all connected lines. This can cause substantial collisions and result in a high fluctuation in the propagation delay.

If this is the case, use a modern switch component. Selective forwarding of ethernet packets (“Layer 2 switching”) avoids collisions. Modern switch

components also evaluate the TOS byte of IP packets, thereby providing the optimal prerequisites for VoIP telephony.

Note: The Forum 525/526 uses a TOS byte ("Type of Service") value of 0xB8 for IP packets with VoIP data. This requests "Minimise Delay" and "Maximise Throughput" for IP packets marked with this value.

Call Set-up

Various IP-based protocols are used for system telephony via the Internet protocol ("IP") (see also *Start Procedure* starting on page 107). Multiple TCP connections are made between an IP telephone and Forum 525/526 for the telephone's start procedure, registration and signalling.

All voice data are directly exchanged between IP telephones using the RTP ("Realtime Transport Protocol") protocol.

Channels on a *Media Gateway (MGW)* are allocated for making a telephone connection with an ordinary terminal or for dial tones. The MGW converts IP voice data into PCM data streams used with conventional telephony and vice versa. For this, IP voice data are exchanged between the IP telephone and the gateway.

Tip: Switching between voice data channels may cause a slight delay in some circumstances. For example: when accepting a call on an IP telephone, headset users should wait about one second before answering.

Useful Services

The type of data compression used for VoIP prevents these types of connections from using certain services. Take these notes into account especially if you want to use connections made via Q.SIG-IP or SIP:

- ISDN data services can not be used
- Faxes can only be sent using the uncompressed G.711 codec
- DTMF dial tones can be transmitted using the internet standard RFC 2833/4733 or by means of SIP-INFO. In the codec configuration section, under **Telephony: Extended: VoIP profile** the "DTMF (RFC 4733)" codec hast to be activated. As an alternative, DTMF dial tones can also be transferred

"Inband". These DTMF dial tones are only received by the other party if the uncompressed G.711 codec is used.

- Analogue modems can not be used

Tip: Configure the actual usage for the a/b ports, e.g. set them to **Fax** or **Data (analogue)**. Connections from and to these a/b ports will then be made using uncompressed or ISDN connections where possible.

VoIP Profiles for SIP

While a call is being established and also during an ongoing connection, SIP terminals can negotiate amongst one another which codecs are to be used. SIP signalling is always being conducted via the Forum 525/526 communications system. After successfully agreeing on a codec, the resulting RTP connection is established between the terminals directly. The Forum 525/526 communications system can also serve as a proxy for the media data stream ("RTP Proxy function") if external SIP lines do not allow direct RTP data connection between the terminals.

Negotiating the codecs to be used takes place as follows:

1. One of the SIP terminals sends of list of supported codecs.
2. The second SIP terminal deletes the codecs from the list which are not supported and sends the shortened list back to the first SIP terminal.

The exchanged codec lists can be filtered by the Forum 525/526 communications system, e.g. to limit bandwidth based on the VoIP profile activated for the connection or for the terminal. Please note that the negotiation regarding codecs supported also takes place for connections between SIP terminals and other terminals / subscribers. For example, the Forum 525/526 communications system uses a pre-defined codec list for a connection between a SIP terminal and a TDM port:

G.711a	G.729 (if possible)	RFC 2833/4733 DTMF

IP system phones or DECT over IP base stations participate in codec negotiation with the VoIP profile configured respectively. If no common audio codec is determined during negotiation, it will not be possible to establish the call connection.

Transparent codec interconnection
Transparent codec interconnection allows SIP terminals to use addition codecs even though the desired codec is not, or not directly supported by the Forum 525/526 communications system. Some examples are:

- G.722 audio codec for HQ audio
- H.264 video codec for transmitting images

Transparent codec interconnection is supported for internal SIP subscribers and in the context of TC system networking with SIP tie line connections.

You have to create a special VoIP profile for completely unfiltered (transparent) codec negotiation:

1. Open the **Telephony**: **Extended**: **VoIP profile** page in the configurator of the Forum 525/526 communications system.
2. Click on the **New** button to create a new VoIP profile.
3. Activate the **All codecs** option. Enter a designation into the **Profile name** input field. Use **Apply** to confirm.

Allocate this VoIP profile to the desired SIP terminal or to the desired SIP tie line. Please note that bandwidth cannot be restricted for terminals or lines with this VoIP profile. This is suitable, e.g. for SIP terminals operating on a LAN.

Codec interconnection with bandwidth restriction
You can implement bandwidth restriction with additional VoIP profiles using an extended codec list. The extended codec list contains definitions for codecs which are used by the usual SIP terminals. The codecs on this list are for usage in VoIP profiles and are not directly supported by the Forum 525/526 communications system.

You can load the extended list of codecs as a description file in the **Configurator** of the Forum 525/526 communications system on the **System**: **Components** page. The extended codec list is also a part of data back-up.

Note: You can obtain the extended codec list as a description file from your Proximus agent. This file should not be edited which is why editing is not supported.

Create a VoIP profile with extended codec entries with the following steps:

1. Open the **Telephony**: **Extended: VoIP profile** page in the **Configurator** of the Forum 525/526 communications system.
2. Click on the **Codecs** button. On the following page, select the codecs to be offered for defining a VoIP profile. Use **Apply** to confirm.

   The list contains entries with various classes ("audio", "image", "text", or "video") as well as specific bandwidth information for many entries. Particularly suitable entries are indicated as "recommended".
3. Click on the **New** button on the **VoIP profile** page. Enter a designation into the **Profile name** input field. Determine the permissible codecs in descending order in the 10 fields. Configure the desired codecs from the extended codec list in the uppermost fields. Close the list with a fall-back selection, e.g. with "G.711 A-Law (audio)" and "DTMF (RFC 2833/4733) (event)". Use **Apply** to confirm.

Allocate this VoIP profile to the desired SIP terminal or to the desired SIP tie line. Please note that any codecs not in the VoIP profile are filtered out by the Forum 525/526 communications system during codec negotiation.

Voice Activity Detection (VAD)

You can change the codec configuration under **Telephony**: **Extended**: **VoIP profile**. You can also activate the **Voice Activity Detection** option for one or more codecs in so doing. If this option is active then pauses in the conversation will be replaced with empty packets. This can be better compressed by compression-codecs thus reducing the required bandwidth. This option must be deactivated if you want to assign the profile to a SIP trunk and if you have set the G.711 codec.

Note: If you want to allocate the VoIP profile to a Forum IPhone 512 / Forum IPhone 545 IP system telephone, the **Voice Activity Detection** option should be deactivated for all codecs.

Media Gateway (MGW)

The Media Gateway transforms VoIP voice data into PCM audio data. This function converts voice data between VoIP telephones and all other terminal types. Without the Media Gateway, VoIP telephones can only exchange call data directly with other VoIP telephones. Media Gateway functionality is also required for producing dial tones and making external phone calls with a VoIP telephone.

A Media gateway card makes 8 channels available. One Media gateway channel should be available for a maximum of 3 VoIP terminals. The Media Gateway also takes over the routing function for external SIP connections, making 8 external SIP connections possible.

Software MGW

The system software of the Forum 525/526 provides one limited Media Gateway function. Depending on system process utilisation and available system memory, up to four MGW channels are available. The software MGW function will be automatically activated when no Media Gateway card is present.

The Media Gateway function implemented in system software has the following limitations:

- Up to four channels can be used simultaneously.
- The MGW channels are not compressed, so only the G.711 codec is available.
- There is no echo suppression.
- Voice quality may be reduced during high system utilisation.
- Q.SIG-IP, DECT over IP and SIP are not possible.

For optimal call quality and high availability, you should consider using a MGW interface card (see also *MGW Interface Card* starting on page 92).

MGW Interface Card

A Media Gateway card is available for the Forum 525/526. This interface card implements eight simultaneously usable Media Gateway channels.

Technical Data

- The MGW interface card is connected via the slot to the internal ethernet Switch. There are no external ports via pressure terminals.
- With a Forum 525/526 up to two MGW interface cards can be operated in slots 3 and 4.
- The MGW interface card supports: all the codecs, as well as the silence detection, echo suppression and DTMF tone detection used by VoIP telephones.
- The MGW interface card can not be operated in a slave system.

- The MGW interface card contains the required software in its own Flash memory. This software is updated using a separate file in the **Configurator** via the **System: Components**.

Operational Information
The MGW interface card must be correctly inserted and configured (see also *Installing Interface Cards* starting on page 30).

Each MGW interface card requires its own IP address. This can either be assigned statically or obtained via DHCP.

1. In the **Configurator**, open the **Telephony: Ports: Slots** page.
2. Click on the slot number in the table column containing the desired interface card.
3. Enter the desired static IP address in the **IP address configured** field. Enter "0.0.0.0" to obtain an IP address via DHCP.
4. Confirm with **Apply**.

The configuration page displays the MGW interface card's MAC address. You will need this for the static assignment of an IP address via a DHCP server.

Note: During the commissioning of a MGW interface card, the software MGW function is automatically switched off.

Updating the interface card's software
Whenever a newer version of the Forum 523 / 525 Media Gateway Card interface card's software becomes available, you can use the **System**: **Components** to load it (**MGC VoIP** option, "mgw_xxxx.tar.gz" file). The file size of a software update is approx. 2 megabyte and it takes approx. 5 minutes to load it via a LAN.

Version display
The current version of the of the Forum 523 / 525 Media Gateway Card interface card's software is displayed on the **Telephony**: **Ports**: **Slots** status page.

SIP Telephony

The SIP Internet (Session Initiation Protocol) protocol provides you with a low-cost, standardised option for telephoning via IP-based networks. The Forum 525/526 enables you to use external SIP telephone connections ("SIP trunk lines"). The Forum 525/526 communications system supports configuration of standard SIP lines with one call number for each as well as extension-capable SIP-DDI lines with base call number and extension.

Furthermore, internal SIP subscribers, SIP telephones or SIP telephony software are also supported (see also *Quick Start*: *External SIP Line* starting on page 81 and *Internal SIP Telephony* starting on page 82).

External SIP Connections

The **Telephony**: **Trunks**: **Route** menu gives you the option to configure a bundle overflow, which automatically occupies a second line in case of a breakdown or over-occupancy of the SIP connection. You can also set up your system to route certain types of calls, such as international calls, to a SIP connection.

Note: You will need a Media Gateway card for SIP telephony.

You will also need a fast Internet connection such as DSL for SIP telephony.

You will also usually need the services of a SIP provider. A SIP provider operates a special server (the SIP Registrar) to handle connections. The SIP provider also operates a gateway to the ordinary telephone network which users pay to use and which enables the SIP provider to provide calls to the telephone network. A SIP connection can also accept incoming calls from the telephone network.

The same voice transmission techniques as those explained in *Fundamentals* starting on page 84 are used for SIP telephony. SIP telephony has the following distinctive features:

- Subscribers are identified through an e-mail-like "SIP ID" such as 12345@domain.net or name@sip-provider.com.
- SIP transmits dialling numbers always in a single data package (block dialling). Dialling can therefore be concluded with the hash key # on the system terminal, or the end of the number will be indicated by a time-out. The value for this time-out can be defined for each SIP provider separately.

Tip: The Forum 525/526 communications system can have a clip-board for keeping track of the most recently dialled call numbers, optimising en-bloc dialling. To do so, activate the **Dial out cache** option for a SIP line or a SIP tie-line bundle.

- You must log on ("Login") to the SIP registrar before you can use SIP telephony. Use the Forum 525/526 to manage important information for the registration (user name and password) of one or more SIP accounts. It is possible to make several calls simultaneously using a single SIP account.
- A SIP connection causes constant Internet data traffic, so do not use SIP with Internet access which is paid for according to the time used.
- RTP call data is also exchanged directly between terminals for SIP telephony, so different codecs can be used for sending and for receiving. It is also possible to change codecs dynamically during a call. You should use every codec available in the VoIP profile at least once, because this will enable you to establish connections with as many SIP subscribers as possible.
- Fairly large packet lengths are quite normal on the Internet. They compensate for the longer packet propagation delay.
- A bidirectional RTP data stream with a dynamically-assigned UDP port number is used to set up calls between subscribers. For this reason, incoming RTP calls often fail to get past the Firewall or NAT configuration of the Internet gateway product used. If you do not use the Forum 525/526 as the Internet gateway, the product should be compatible with SIP telephony. These products provide a "Full Cone NAT" setting for this application.
- To enable the use of multiple devices on a single Internet connection, the IP addresses used in a LAN (often 192.168.x.x) are translated to a valid IP address using address translation (NAT - Network Address Translation), but no status information is available for NAT on an incoming RTP connection. To avoid this problem, the IP address of a workstation computer or telephone visible on the Internet is determined using a STUN server (STUN: Simple Traversal of UDP over NAT). You can ask your SIP provider for the STUN server's IP address and port number. If you don't need a STUN server, leave the **SIP Provider** field empty.
- For direct SIP telephony using Forum 525/526, only SIP IDs consisting of numbers for identifying subscribers registered with the SIP provider specified can be addressed

- You can integrate an external SIP connection in the **Telephony**: **Trunks**: **Route** menu into the route configuration. You can use a network provider rule to specify the routing of numbers within a specific range to use SIP telephony as a preference (see also *PBX Networking*, under *Configuration* starting on page 138).

You can configure SIP connections in the **Configurator** on the pages **Telephony**: **Trunks**: **SIP provider** and **Telephony**: **Trunks**: **SIP trunks**. Enter the technical attributes of a specific SIP provider, such as the IP addresses for the registrar and the STUN server under **SIP provider**. Under **SIP trunks** enter the information for an existing SIP account, such as the user name, password, assigned call number and the maximum number of simultaneous calls possible.

For extension-capable SIP-DDI lines, you can, as needed, make additional settings on the **Telephony**: **Trunks**: **SIP Provider** page. Assigning extension call numbers and internal subscribers is configured on the pages under **Telephony**: **Call Distribution** (**Incoming DDI** or **Outgoing DDI**). Please note the explanations on these pages in the online help. Furthermore, assigning extensions using placeholders ("wildcards") is possible. The online help offers an explanation under the keyword **Call Number Mapping**.

Internal SIP Subscribers

The Forum 525/526 becomes available as the SIP server for internal SIP subscriber telephony switching services. SIP telephones connected via LAN or SIP programmes installed on workstation computers can thus establish connections to all other devices or trunks connected to the Forum 525/526. For operation as a SIP server a *MGW Interface Card* is required.

Licence Assignment
The number of possible SIP subscribers is determined by the number of licences purchased. In order to provide you with the greatest possible flexibility regarding usage of available licences, licence assignment is dynamic via the "Floating licence". Using a user/password combination ("SIP log on") you can have several SIP subscribers under the same call number. Only every new SIP log-on occupies a new licence. The technical log-on process of a SIP subscriber with a valid user name and correct password is always successful. If all licences are occupied currently, the SIP subscriber can only make emergency calls.

Note: If the technical log-on is not successful due to an incorrect user name or incorrect password, the SIP subscriber cannot establish any connections – no emergency calls either.

When a SIP subscriber logs off, when terminating the programme, for example, the associated licence will become available immediately. A licence is also made available when a SIP subscriber's regular status query is not conducted. The internal clock for automatic log-out is determined by the **Profile** assigned under **Telephony**: **Devices**: **VoIP Phones**. The (**Keepalive**) internal clock setting is located on the **Telephony**: **Extended**: **VoIP profile** page.

Detailed information on the current licence assignment and on logged-on SIP subscribers is located on the **System Info**: **Telephony**: **SIP phones** page. This page is where you can reset licence assignment at any time by clicking on **Reset licences**.

Technical Notes
The names of settings for the various SIP telephones or SIP programmes are not uniform unfortunately. Please refer to the **(Help)** on the **Telephony**: **Devices**: **VoIP Phones** page and the following notes when configuring SIP subscribers:

- The "REGISTER" SIP message must be sent to the IP address of the Forum 525/526 using the 5060 destination port. For SIP subscribers, this setting is frequently located under "SIP Server" or "SIP Settings" with the terms "Domain", "Server IP" and "Server Port".
- The "REGISTER" SIP message must contain a valid user name and the appropriate password (the **User name** and **Password** fields in the **Configurator** under **User Manager**: **User**). For SIP subscribers, this setting is frequently located under "SIP User Settings" or "SIP Account" with the terms "Authorization User" and "Password".
- The "REGISTER" SIP message also contains a SIP-URI in the spelling for e-mail addresses, for example **"Displayname" <sip:123@192.168.99.254>**. The text portion of the SIP-URI ("Display Name") is not evaluated at log-on from the Forum 525/526. The series of characters before "@" is the "User Name" or "SIP Username". The internal call number of the user must always be used here (the **Ph.No.** field in the **Configurator** under **User Manager**: **User**). The series of characters after "@" is the "Domain Name" or the "SIP Domain". The IP address of the Forum 525/526 must always be used here.

- A STUN server (Simple Traversal of UDP over NAT) or a SIP proxy is not required because internal SIP subscribers on the LAN are directly connected to the Forum 525/526. Switch these functions off if possible.
- With a SIP terminal, you can enter an international phone number with a leading plus. When you enter a call number in the E.123 format, the plus char is substituted by the “00” number sequence and the immediate line seizure via the standard route is activated for the call. If you prefer to dial in this number format, you should activate the international call number conversion (see *E.164 conversion* starting on page 142).

Features
SIP subscribers can establish connections to all other terminals and trunks. The SIP protocol generally works with block dialling. This is why the selected call number is only activated after an internal clock has expired or activated immediately via the hash key (“#”) when dialling. This is why code number procedures without the hash key and code number procedures with a concluding hash key can be used. An overview of code number procedures that can be used is located in the Configurator on the **System Info**: **Codes** page. Activate “SIP phones”. Please also note the corresponding information in the “Forum 500 / Forum 5000 – Standard Terminals” user guide.

Alongside code number procedures, SIP subscribers can also use a series of functional features realized via the SIP protocol. The Forum 525/526 is the ending for all SIP connections as opposed to what is usually the case on the Internet. This enables SIP subscribers to use Forum 525/526 features. Direct data exchange is thus not possible between two SIP subscribers. The following table shows the possible features.

Features	Notes
Incoming and outgoing calls with call number display (CLIP)	A SIP telephone requires a call number display for CLIP.
Parallel connection of multiple SIP subscribers	SIP subscribers must be logged on under the same user identification.
Enquiry, toggling, call waiting, three-way conference, reject	Operation or feature must be available on the SIP telephone or in the SIP software.
Call transfer	before and during a call; operation must be available.

Features	Notes
Blind Transfer	SIP only: forwarding an incoming call without accepting the call; feature must be supported by SIP telephone or by the SIP software.
Keypad as “INFO” message	DTMF tones cannot be securely transferred “in band” via compression codecs. Digital “out band” transferral as “INFO” SIP message or via RFC 2833/4733 is supported. This feature must be available and activated on a SIP telephone or in the SIP software.

Forum IPhone 512 / Forum IPhone 545 SIP Telephones

You can operate the Forum IPhone 512 and Forum IPhone 545 SIP system telephones on the Forum 525/526 communications system. The firmware of the communications system already includes the matching firmware files (Firmware addons, “*_fwaddons_*.cnt”) for the following SIP telephones:

Forum IPhone 512 and Forum IPhone 545 SIP telephones

Model	Short description
Forum IPhone 512	Basic level version, display with 3 lines, 8 programmable keys, 2 line keys, 802.3af (PoE) power supply, two Ethernet ports for PC and LAN, separate 48 volts wall power supply available
Forum IPhone 545	Premium version with graphic touchscreen display, 802.3af (PoE) power supply, two Gigabit-Ethernet ports for PC and LAN, 11 softkeys on 5 levels, 3 line keys, up to 3 key extensions with function keys or 3 key extensions with softkeys

The Forum IPhone 512 / Forum IPhone 545 SIP telephones provide, besides the VoIP telephony, additional system telephony features which you can configure conveniently and safely with the help of the Web configurator. The Forum IPhone 512 / Forum IPhone 545 SIP telephones support G.711 codec

(a-Law and µ-Law), the G.729 codec and the transmission of DTMF signals according to RFC 2833/4733.

An *MGW Interface Card* is required to operate Forum IPhone 512 / Forum IPhone 545 SIP telephones with the Forum 525/526 communications system. As an additional requirement, a memory card with 256 Mb or more must be installed. This will provide the necessary memory space to store the firmware files for the varying Forum IPhone 512 / Forum IPhone 545 SIP telephones.

The general commissioning takes place in the **Configurator** of the Forum 525/526 communications system with the following steps:

1. Under **System**: **Components** load the firmware addons to the memory card.
2. Add a new entry under **Telephony**: **Devices**: **VoIP Phones**. Enter a call number and select the telephone type as Forum IPhone 512 / Forum IPhone 545. Optionally enter the MAC address and the IP address of the Forum IPhone 512 / Forum IPhone 545 (see *Forum IPhone 512 / Forum IPhone 545 DHCP* starting on page 102).

Note: If you want to allocate the VoIP profile to a Forum IPhone 512 or Forum IPhone 545 SIP system telephone, the **Voice Activity Detection** option should be deactivated for all codecs.

3. Under **Telephony**: **Devices**: **System phones** configure the common settings, the programmable keys and the softkeys for the Forum IPhone 512 / Forum IPhone 545 (see *Forum IPhone 512 / Forum IPhone 545 Setup* starting on page 101).
4. Connect the Forum IPhone 512 / Forum IPhone 545 to your network and plug in the power supply. Details about this can be found in the installation manual which is provided with the Forum IPhone 512 / Forum IPhone 545.

If the Forum IPhone 512 / Forum IPhone 545 has the factory default configuration, it will request an IP address configuration from the DHCP server of the Forum 525/526 communications system. The IP address and the location for loading files from the TFTP server of the Forum 525/526 is received as a part of the DHCP answer.

Now the Forum IPhone 512 / Forum IPhone 545 reads in the configuration files from the TFTP server. This includes a generic configuration file and a device specific configuration file for the given MAC address. During this

process the Forum 525/526 communications system transfers all settings and by this it configures the system telephony features for the Forum IPhone 512 / Forum IPhone 545. If necessary, The firmware stored in the Forum IPhone 512 / Forum IPhone 545 as well as the diverse language modules are updated also.

Note: The configuration files are sent using an encrypted format (file extension: *.tuz).

Forum IPhone 512 / Forum IPhone 545 Setup

You can change the configuration and function key settings for each Forum IPhone 512 / Forum IPhone 545 individually:

1. Call up the **Telephony**: **Devices**: **System phones** menu page in the **Configurator**.
2. In the **Devices** list, select the desired Forum IPhone 512 / Forum IPhone 545.

   The menu page shows the current configuration, the function key assignment and a device graphic.
3. Click on the **Change** button to determine general settings, e.g. the display language. Confirm the setting on the following page with **Apply**.
4. Depending on the terminal type, different lists with function keys will be shown:

   – **Programkeys**: You can label this function keys on the device using a paper strip.

   Click on the function key heading to call up the configuration dialogue for this function key. Select a function in the **Type** setting and optionally enter a label in the **Labelling** setting. Confirm the setting with **Apply**.
5. To transfer the settings to the Forum IPhone 512 / Forum IPhone 545, click the **Apply** button on the **Telephony**: **Devices**: **System phone** page.

   The Forum IPhone 512 / Forum IPhone 545 restarts and thereby takes over the new configuration.

Details on using the Forum IPhone 512 / Forum IPhone 545 SIP telephones as well as an overview about the possible function key assignments can be found in the “Forum IPhone 512” / “Forum IPhone 545” user guide.

Forum IPhone 512 / Forum IPhone 545 DHCP

The address and device configuration is transferred from the Forum 525/526 communications system to the Forum IPhone 512 / Forum IPhone 545 SIP phone using the DHCP protocol. You can configure the necessary address settings while adding a device entry under **Telephony**: **Devices**: **VoIP Phones** differently:

- You can enter the MAC address of the Forum IPhone 512 / Forum IPhone 545 manually. Depending on the operation mode of the DHCP server, you can also enter the IP address manually. For this, change the **Status** setting on the **Network**: **DHCP** page to “Static address assignment”. Optionally, you can use the dynamic IP address assignment from the DHCP server. For this, change the **Status** setting on the **Network**: **DHCP** page to “Dynamic address assignment” and also change the **Devices** selection to the “All” setting or to the “with configured MAC only” setting.
- By using the “Easy Configuration / Hot-Desking” feature you can add a device entry without entering a MAC address and without entering an IP address. An unregistered Forum IPhone 512 / Forum IPhone 545 will show a login page after startup. A user can enter the desired call number and the matching user PIN which will establish the association of the user account to the device entry. For this, change the **Status** setting on the **Network**: **DHCP** page to “Dynamic address assignment” and also change the **Devices** selection to the “All” setting or to the “with configured MAC only and all SIP system devices” setting.

If you want to use both features concurrently, change the **Status** setting on the **Network**: **DHCP** page to “Dynamic and static address assignment”.

If you operate another DHCP server in your network, the Forum IPhone 512 / Forum IPhone 545 can distinguish the different DHCP answers and will normally take its configuration data from the Forum 525/526 communications system nevertheless. In a conflict situation, you may need to prevent the configuration of the Forum IPhone 512 / Forum IPhone 545 SIP phone by a foreign DHCP server. For example, add an exception rule for all MAC addresses starting with 00:08:5D.

Note: The Forum IPhone 512 / Forum IPhone 545 SIP telephones need to receive a configuration from the communications system at least once, before the described difference in the DHCP answer is activated.

The TFTP server of the Forum 525/526 communications system will serve up to 4 concurrent data transfers. To avoid overloading the TFTP server (e.g. after a power failure), additional devices may get an IP address from the DHCP server with a delay. The allocation of IP addresses will restart if the TFTP server indicates the end of the overload situation.

Forum IPhone 512 / Forum IPhone 545 Hot Desking

The Forum IPhone 512 / Forum IPhone 545 SIP phones support the “Easy Configuration / Hot desking” feature. This feature allows a user to operate his personal configuration on any desired Forum IPhone 512 / Forum IPhone 545 of equal type.

To prepare a Forum IPhone 512 / Forum IPhone 545 for Hot Desking, you can configure a function key with the “Logout” function. If this function key is pressed, the currently assigned device entry will be marked as “Logged Out” and the Forum IPhone 512 / Forum IPhone 545 restarts. You can indicate logged out device entries in the Configurator on the **Telephony**: **Devices**: **VoIP Phone** page by their shortened MAC address.

After restart, the logged out Forum IPhone 512 / Forum IPhone 545 will show a login page. A user can enter his call number and his user PIN. If a device entry with this call number exists and has the same device type, the login procedure continues. If the device entry is currently active on another device, the associated remote Forum IPhone 512 / Forum IPhone 545 will be logged out automatically and will show a login page on its part. The now logged in Forum IPhone 512 / Forum IPhone 545 starts and will get its configuration from the newly assigned device entry.

Note: When adding the device entry, it is also possible to activate the **Logged out** option.

VoIP System Telephones

The following telephones and software packages are available for VoIP system telephony:

- Forum IPhone 525: This is a VoIP-enabled edition of the Forum Phone 525 system telephone. This system telephone can be extended with up to three key extensions (Forum 500 Keypad Paper FP 525/535).
- Forum IPhone 535: This is a VoIP-enabled edition of the Forum IPhone 535 system telephone. This system telephone can be extended with up to three key extensions (Forum 500 Keypad Paper FP 525/535 or Forum 500 Keypad Display FP 535).
- Forum IPhone PC: This VoIP software offers the functionality of an system telephone using Windows executable software (see *Forum IPhone PC* starting on page 112). This software also provides local answering machine functionality and can be integrated into CTI applications.

Device Properties

The VoIP-enabled versions of the system telephones Forum IPhone 525 and Forum IPhone 535 offer the same features as the corresponding system telephones. Using VoIP system telephones is therefore not much different from using standard system telephones. The following differences exist:

- Two RJ45 connector ports are available for ethernet connection. The ports are connected to one another via the telephone's internal switch. The switch supports 10 Mbit/s or 100 Mbit/s full-duplex with priority given to VoIP data transmission.

  LAN Port: Allows the telephone to connected to the LAN. Use a non cross-over RJ45 patch cable to connect to a Hub or Switch.

  PC Port: Allows the telephone to be connected to a workstation computer. Use a non cross-over RJ45 patch cable to connect to the PC's network port.
- The VoIP system telephone's power supply is provided by an extra plug-in power supply. It is also possible to provide a power feed via PoE ("Power over Ethernet"). PoE requires special devices for power feeds, as well as a completely wired RJ45 connection line.
- You can also connect a standard headset via RJ45 sockets (DHSG standard) to VoIP system telephones.

- VoIP system telephone's audio signals are generated by the telephone itself. DTMF dial tones and Music on Hold are produced by the Media Gateway function.
- A VoIP system telephone can also be operated without a permanent connection to the communications system, for example via VPN connection.
- Signalling data for call control, call data during three-way conferences, connections to conventional terminals and external connections is exchanged between the VoIP system telephone and the communications system. During a call between two VoIP system telephones, call data is exchanged directly between the two VoIP system telephones.
- During the device's start procedure, the IP address is configured and the device software is requested via the DHCP and TFTP network protocols.

VoIP System Telephone Configuration

The VoIP system telephones Forum IPhone 525 and Forum IPhone 535 obtain the required IP address configuration and operating software via the DHCP, BOOTP and TFTP IP protocols. After the power supply is assured, the device's internal boot loader is started which controls the further start procedure.

Standard operating procedure is to contact the Forum 525/526's DHCP server so that the start procedure can be concluded without problems. To register a new VoIP system telephone, proceed as follows:

1. Temporarily remove the VoIP system telephone's ethernet connection. Switch on the VoIP system telephone's power supply. Note the MAC address shown in the display, for instance "MAC: 00:30:42:00:00:00". Switch off the power supply.
2. In the **Configurator**, open the **Telephony: Devices: VoIP Phones** page. Click on the **New** button.
3. Select the VoIP system telephone's **Type** and enter the previously noted MAC address. Assign a **Name** and **Phone No.** Confirm with **Apply**.
4. Connect the ethernet connection with the VoIP system telephone's RJ45 connector. Switch on the power supply. Verify the correct start procedure on the display.

LAN DHCP Server

If the LAN already uses a DHCP server to configure workstation computers, there are various options for correctly responding to VoIP system telephones' DHCP, BOOTP and TFTP requests. A comparatively simple approach is described here.

1. Configure the LAN's DHCP server to ignore DHCP requests from the VoIP system telephones. With a Linux DHCP server programme, you must, for example, include the following lines in the system file "/etc/dhcpd.conf":

   ```
   group {
    deny booting;
    host 192.168.11.12 {
     hardware ethernet      00:30:42:00:11:22;
    }
   }
   ```

   Every DHCP service programme has similar options. You may need to reserve a free IP address for each VoIP system telephone. You will find more details in your DHCP service programme's online help or handbook. The MAC address of all VoIP system telephones always begins with 00:30:42.

2. Configure a fixed IP address for the Forum 525/526. To do this, call up the **Configurator** and open the **Network: LAN** page. Click on the **Change** button.
3. Enter the current IP address configuration in **IP address** and **Network mask**. Confirm with **Apply**.
4. Configure the Forum 525/526's DHCP server to assign IP addresses. To do this, call up the **Configurator** and open the **Network: DHCP** page. Click on the **Change** button.
5. From **Status**, select the **address assignment** option. Confirm with **Apply**. The **DHCP** page is re-displayed.
6. Add the configured VoIP system telephones to the list of IP addresses. Click on the **New** button.
7. Enter the VoIP system telephone's **IP address** and **MAC address**. Enter the IP address reserved by the DHCP service programme. Confirm with **Apply**.

Restart the Forum 525/526 and all connected VoIP system telephones.

Tip: Configuring multiple VoIP terminals can be facilitated by using dynamic address assignment (please refer to *Dynamic Address Assignment for Specific Devices* starting on page 72).

Start Procedure

It may sometimes be useful to understand a VoIP system telephone's start procedure. Examples:

- A complex DHCP address assignment prevents the operation of the Forum 525/526's DHCP server within the LAN.
- A VoIP system should be operated with a non-broadcast-capable IP connection. This may be an RAS connection, a VPN connection or another type of routed connection.

An external DHCP server can also control a VoIP system telephone's start procedure. In this case, system software matching the type of VoIP system telephone must be transferred via TFTP.

The file name is determined by the telephone type. If a Media Gateway card is installed, you can also specify the TFTP server on the card which has a higher performance.

Telephone type	Forum 525/526	Media Gateway card
Forum IPhone 525 Forum IPhone 535	opi7x.cnt	/ram/ip_tel/opi7x.cnt
Forum Base DECT IP	ip_rfp.cnt	/ram/ip_tel/ip_rfp.cnt
Forum Base DECT IP v2	ng_ip_rfp.cnt	/ram/ip_tel/ng_ip_rfp.cnt

After the VoIP system telephone has been connected to the mains power supply, the start procedure is as follows:

1. The boot loader starts and shows the VoIP system telephone's MAC address in the display. A DHCP request is sent simultaneously via broadcast on the 255.255.255.255 broadcast address.
2. An IP address, network mask and the default gateway for the start procedure are sent from the DHCP server. Via the "Next server" option, the DHCP server also provides the TFTP server's IP address and the operations software's file name. The DHCP server uses the MAC address to select the operations software file which matches the type of device.

3. The boot loader loads the approximately 2 MB operations software file from the specified TFTP server. The TFTP server's IP address and the file's name are shown in the display. The loaded operations software is started.
4. The operations software sends a DHCP request on the broadcast address 255.255.255.255. The VoIP system telephone now receives an IP address, network mask and default gateway for operations from the DHCP server. Using "Option 43", which is reserved for this purpose, the DHCP server also provides the IP address of the communications system and port number 8100 for registration.
5. The VoIP system telephone creates a TCP connection to the supplied IP-address/port-number combination and sends a registration query. The Forum 525/526 checks the MAC address sent with the registration and confirms the registration request if the VoIP system telephone is listed in the menu **Telephony: Devices: VoIP Phones**. The keep-alive time, port number (8101) for telephony signalling and the value to use for the TOS byte are also communicated in the registration answer.
6. The VoIP system telephone creates a second TCP connection using the signalling port number 8101 and sends a registration.
7. Extra connections are created using the IP protocol RTP ("Realtime Transport Protocol") for call data when a call is created. For calls between two VoIP system telephones, port numbers above 8200 are used. For transmission to a Media Gateway card, a port in the range 1024 – 1087 is used.

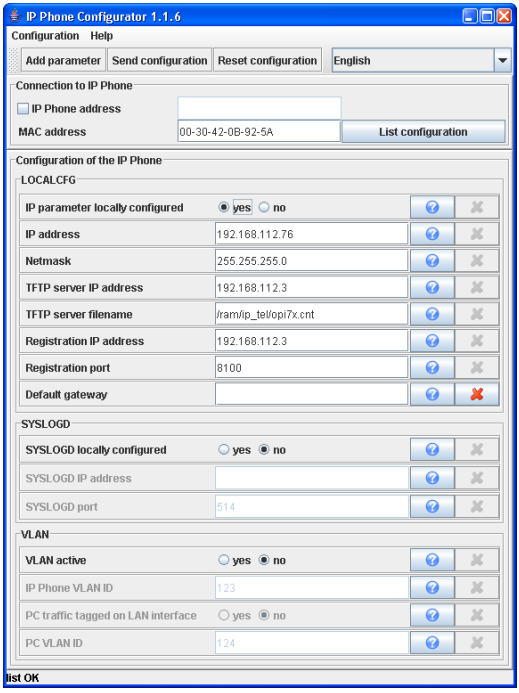
If you wish to operate a VoIP system telephone via a routed IP connection (for example VPN or RAS) it may be necessary to configure an external DHCP server accordingly. Please note the selection of the codec and keep-alive time for RAS connections. This can be done by selecting the default profile **RAS** in the **Telephony: Devices: VoIP Phones** for the VoIP system telephone. The operations software provided via TFTP must match the type of device and communications system. You may also need to configure BOOTP, DHCP and TFTP servers for the VoIP system telephone.

Local Configuration

In addition to automatic configuration via BOOTP/DHCP, it is possible to manually configure a Forum IPhone 525 or a Forum IPhone 535. This can make sense, for example, when you wish to connect a VoIP system telephone at a distant location via router. This local configuration is saved permanently in the non-volatile memory of the VoIP system telephone. To change the local

configuration, use an additional programme, the Java-based “IP Phone Configurator”.

Note: Java programmes can be run on all common operating systems. To execute Java-based programmes, you must install a suitable Java runtime environment on your operating system (JRE). This can be downloaded under the following web address: http://www.java.com/.



1. The “IP Phone Configurator” can be started directly from the Product CD. Start Windows Explorer. Navigate to the Product CD. Double-click the “Forum\IpPhoneConfigurator.jar” file.

   The “IP Phone Configurator” dialogue opens. Select the desired language setting (“English” or “German”)from the drop-down menu.

2. Enter the network address of the VoIP system telephone. You have two connection types to choose from under **Connection to IP Phone**:

   – Deactivate the **IP Phone address** option to establish a broadcast connection via “UDP-Broadcast”. You have to select this type of

connection if the VoIP system telephone has not yet been assigned an IP address. IP broadcasts cannot be transmitted via router. The VoIP system telephone thus has to be directly connected to your PC via a hub or via a switch.

– Activate the **IP Phone address** option to establish a point-to-point connection via "UDP-Unicast". Enter the IP address of the VoIP system telephone into the entry field. You can select this type of connection if the VoIP system telephone has already been assigned an IP address.

3. Enter the **MAC address** of the VoIP system telephone. You will find the MAC address on the underside of the device. Click on **List configuration**. The status bar at the bottom edge of the programme window displays "list OK".
4. Change the desired settings under **Configuration of the IP Phone**. Click on **Reset configuration** to activate the standard settings for all entry fields.
5. Click on the **Send configuration** command to transfer the currently shown configuration to the VoIP system telephone. The status bar at the bottom edge of the programme window displays "send OK".

Note: The VoIP system telephone receives the configuration and sends a response. The new configuration is only saved and activated once this has happened. This can result in the "IP Phone Configurator" not receiving the response of the VoIP system telephone.

Please note: If you are operating multiple network cards with active IP configuration in your PC, this may mean that the loading of configuration data fails. First you deactivate additional network cards or use a point-to-point connection. Sending configuration data with a broadcast connection functions even without a response from the VoIP system telephone.

You can implement the following settings:

IP parameter locally configured: Select the **yes** option to activate manual IP address configuration. Select the **no** option to activate automatic IP address configuration via BOOTP/DHCP.

IP address and **Netmask**: Enter an available IP address and the network mask to be used by the VoIP system telephone.

TFTP server IP address and **TFTP server filename**: Enter the IP address and the complete file name for the operating software of the VoIP system telephone (see table on page 107).

Registration IP address and **Registration port**: This is where you usually enter the IP address of the Forum 525/526 and the port number 8100.

Default gateway: Click on the **Add parameter** command to have this optional entry field displayed. Then enter the IP address of the router ("Default Gateway"). Click on the Delete button to remove the optional parameter.

SYSLOGD: For monitoring purposes, VoIP system telephone messages can be sent to a Syslog server. Activate the **yes** option and configure the **SYSLOGD IP address** and **SYSLOGD port** settings to activate this function.

VLAN (Expert option - do not change the "no" setting in standard cases): To improve transmission security or to enforce security guidelines, PC data transmission and VoIP data transmission can be separated using this method. Activate the **yes** option and enter the desired **IP Phone VLAN ID** for the VoIP data transmission. Enter a value ranging from 1-4094. Data will always be transmitted without a VLAN tag at the VoIP system telephone's PC access. If you activate the **yes** option for **PC traffic tagged on LAN interface**, PC data will be labelled with the **PC VLAN ID** at the LAN access. Please note that to change the VLAN settings, the VoIP system telephone has to be restarted.

Forum IPhone PC

Besides the hardware VoIP system telephones, PC software for VoIP telephony can also be deployed. This software can be used with the operating system Windows.

Software VoIP System telephone Forum IPhone 535 PC with one key extension

As well as VoIP system telephony from workstation computers, the Forum IPhone PC includes the following features:

- Usage via Mouse/PC keyboard
- “Drag & Drop” call number selection
- Integrated answering machine / recording function
- Terminal control for the sight-impaired
- Selectable user interface (“Skins”)
- Display language modification

The workstation computer requires a full-duplex-enabled sound card as well as a suitable headset for audio recording and playback.

You will not need a licence to install Forum IPhone PC but you will require a licence to operate it with the Forum 525/526. Unit licences, enabling the simultaneous operation of a certain number of Forum IPhone PCs, are available.

The licences are activated in the Forum 525/526's **Configurator** in the Menu **System: Licences**. The system software includes a licence for a demo version for temporary use (60 days). Please contact your Proximus agent if you wish to purchase a permanent licence. Licences can be combined. Each licence can be activated only once.

Installation

Installation is done using a setup programme ("IPCsetup.exe"). The Forum IPhone PC can also be installed without a user interface. The programme can then be used via a CTI application (Net-TAPI or Forum CTI).

Start the installation programme Forum IPhone PC from the product CD and follow the installation assistant's instructions.

Configuration

Analogue to the VoIP system telephones, the Forum IPhone PC creates multiple IP connections to the Forum 525/526. When you start the programme for the first time, the **Options** dialogue is automatically opened. Here you must configure the following values:

1. Enter in the **VoIP IP Address** field the Forum 525/526's IP address.
2. Enter six hexadecimal-digits into the **Device ID** field. This device ID is not a MAC address, so overlapping with existent MAC addresses is possible. The device ID is configured in the **Configurator**, on the **Telephony: Devices: VoIP Phones** page.
3. Confirm with **OK**.

Notes

VoIP system telephony requires an active IP connection to a workstation computer. If a Firewall is installed for your workstation computer, you may need to explicitly allow this connection.

If you log on to the workstation computer using a different user name, you must reconfigure these values.

You can use any arbitrary sequence of digits not already in use in the LAN for the device ID. Select a random device ID to secure telephone usage. The device ID can only be read on the Web console.

The displayed menu texts and parts of the operations software are elements of the Forum IPhone PC installation, but they can be loaded from the Forum 525/526 via TFTP where necessary.

U_{pn} DECT and DECT over IP®

In order to achieve optimal network coverage, a DECT network with several DECT base stations can be operated. A DECT network is comprised of DECT terminals connected with the next respective base station (network cell). For users of a DECT terminal, the handover from DECT base station to base station is completely transparent. Even during a conversation, users are switched from one network cell to the next without any interruption. Administration of DECT terminals is done centrally via the Forum 525/526 Configurator in the **Telephony: Devices: DECT Phones** menu.

Note: DECT over IP® is a registered trademark of Mitel Networks Corporation.

Properties

DECT Base Stations

DECT base stations can be connected to the Forum 525/526 via U_{pn} accesses or via network (TCP/IP). These DECT base stations are available for the type of access selected:

U_{pn} DECT

- Forum Base DECT indoor v2: Access via U_{pn} with lines up to 1000 metres in length; integrated antennas; 4 voice channels (8 when using 2 U_{pn} accesses)
- Forum Base DECT outdoor v2: like the Forum Base DECT indoor v2; mounted outside enclosed areas (IP55); external antennas

Notes

The newer DECT base stations Forum Base DECT indoor v2 and Forum Base DECT outdoor v2 can be simultaneously operated with the older DECT base stations, Forum Base 500.

Forum Base 500 can only be connected to the call server or the first gateway.

Fax transmissions (group 3 with ECM) and SARI (roaming with Secondary Access Rights Identification Broadcasts) can be done using the newer DECT

base stations. Data transmission via DECT is not available with the newer DECT base stations.

IP-DECT

- Forum Base DECT IP indoor: Access via shielded CAT5 Ethernet cable (STP cable, Shielded Twisted Pair cable) with up to 100 metres of cable from the last Ethernet switch, integrated antennas; 8 voice channels
- Forum Base DECT IP outdoor: like the Forum Base DECT IP indoor; mounted outside enclosed areas (IP55); external antennas
- Forum Base DECT IP-WLAN indoor: Access via shielded CAT5 Ethernet cable (STP cable, Shielded Twisted Pair cable); offers simultaneous function of a WLAN Access Point conforming with the IEEE 802.11b/g protocol; external antennas; 8 voice channels

When started, the operating software for the DECT over IP base stations is transmitted via TFTP protocol from the Forum 525/526. The configuration for the start sequence is transmitted by the DHCP server of the Forum 525/526 to a DECT over IP base station for the start sequence.

IP-DECT (NG / New)

- Forum Base DECT IP indoor v2: Access via shielded CAT5 Ethernet cable (STP cable, Shielded Twisted Pair cable) with up to 100 metres of cable from the last Ethernet switch, integrated antennas; 8 voice channels
- Forum Base DECT IP outdoor v2: like the Forum Base DECT IP indoor v2; mounted outside enclosed areas (IP55); external antennas
- Forum Base DECT IP-WLAN indoor v2: Access via shielded CAT5 Ethernet cable (STP cable, Shielded Twisted Pair cable); offers simultaneous function of a WLAN Access Point conforming with the IEEE 802.11a/b/g/n protocol; external antennas; 8 voice channels

The operating software for these DECT over IP base stations is transferred from the Forum 525/526 at the first-time start with the TFTP protocol. For later starts, the operating software in the memory of the device is used. The configuration for the start sequence is transmitted by the DHCP server of the Forum 525/526 to a DECT over IP base station for the start sequence.

Note: You can simultaneously use older and newer DECT over IP base stations. In this case you have to select a newer DECT over IP base station Forum Base DECT IP v2 as DECT over IP Manager.

If VoIP telephony is already being used, Ethernet cable access makes good sense. Transmission of telephony signalling and voice data via TCP/IP also offers usage of existing network infrastructure and an increase in range using suitable methods. VPN connections, for example, can be used for data links to provide service to remote or hard-to-reach locations.

Note: The DECT base stations Forum Base DECT IP indoor (v1 & v2), Forum Base DECT IP outdoor (v1 & v2) and Forum Base DECT IP-WLAN indoor (v1 & v2) support the DECT encryption function. This feature is however, only available if all the DECT base stations support it.

Features

All DECT over IP base stations can be connected to a CAT5 Ethernet cable with a 10/100 Base T. Power is supplied either via Power-over-LAN (IEEE 802.3af) or via an additional power supply unit. A base station of the type Forum Base DECT IP outdoor can only be supplied via PoE.

Please note: The WLAN function of the Forum Base DECT IP-WLAN indoor is activated only when connected to the 100 Base T.

DECT terminals offer all system telephony features. DECT telephones supporting the GAP standard can also be operated. Transparent GAP device handovers are supported. DECT encryption of calls can be deactivated for the Forum Base DECT IP (v1 & v2) if desired.

VoIP audio communication between the DECT over IP base station and the Forum 525/526 is made via the RTP/RTCP protocol. RTP voice data are directly converted into DECT voice data by the base station. The base stations support the following VoIP codecs:

G.711	uncompressed
G.723	compressed
G.729	compressed

Configuration

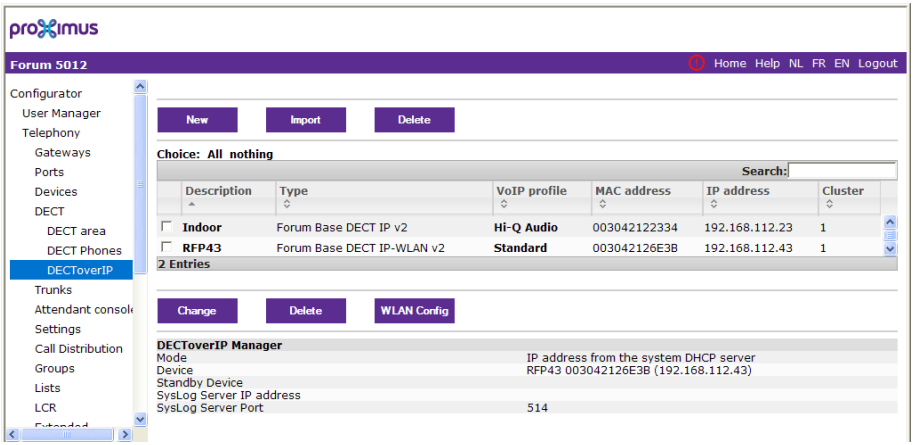
One of the DECT over IP base stations that is installed assumes coordination and configuration of the DECT over IP functions (“DECT over IP Manager”, OMM). Select a base station that has a dependable data link to the Forum 525/526.

Note: You can determine a second base station as additional DECT over IP Manager (“Standby Device”). If the first DECT over IP Manager fails, the second base station takes over this critical function after some minutes and a reset of the DECT network.

Go to the **Telephony: Devices: DECT over IP** page in the **Configurator**. Click on **New**, to add a DECT over IP base station. Enter the **MAC address** of the base station that you have selected to be the DECT over IP Manager. The MAC address of the base station is located on its type label. Enter an **IP address** for this base station. Confirm with **Apply**. Now click **Change**, to determine the DECT over IP Manager. In standard cases, leave the **Mode** in the “IP address from the system DHCP server” setting. Select the desired DECT over IP base station with the **MAC address (IP address)** setting. Confirm with **Apply**.

If the Forum 525/526’s DHCP server is not configured for static address assignment, you first need to configure the IP address of the DECT over IP Manager with the help of an additional programme (see *Local IP Address Configuration* starting on page 125). Also change the **Mode** setting on the **Telephony: Devices: DECT over IP** page to “IP address configured local” and enter there the configured IP address for the DECT over IP Manager. All other base stations can be operated using either a fixed IP address or an IP address assigned dynamically via DHCP. Please refer to the information given in the chapter entitled *LAN DHCP Server* starting on page 106.

Create a separate entry for each DECT over IP base station and for the DECT over IP Manager on the **Telephony: Devices: DECT over IP** page. You use these entries to determine the VoIP data compression (“Profile”).



Configurator: *Telephony*: *Devices*: *DECTover IP*

User administration and set-up of DECT terminals is done in the Configurator of the Forum 525/526 as well.

The DECTover IP Manager offers a separate web user interface to manage the settings of devices with WLAN functions. Therefore at least one WLAN-RFP has to be configured. If everything is configured correctly and the OMM as well as the WLAN-RFP are completely started, you will see the **WLAN Config** link. Login as the user “Administrator” with the currently set administrator’s password of the Forum 525/526.

Dual Operation

Simultaneous operation of base stations via U_{pn} access and base stations via Ethernet access is possible with the Forum 525/526. Transparent handovers, for example, are only possible when between DECT base stations using the same access technology. When switching over to a DECT base station using different access technology, a DECT terminal automatically re-establishes a connection (roaming).

Be sure to keep the PARK ID of your Forum 525/526 in mind. The PARK ID is displayed under **System Info**: **Versions** in the **Configurator**. If the PARK ID starts with 31, there may be an attempt at a handover between DECT base stations using different access technology. In this case, make sure that the signal areas of the DECT base stations using different access technology do not overlap. If the PARK ID starts with a different value (e. g. 30), prevention of unintentional handovers is effective.

Synchronisation

Transmissions of all DECT base stations at a single location must be synchronised in order that DECT terminals are able to receive multiple DECT base stations simultaneously. Synchronisation can be conducted via U_{pn} access. It cannot be conducted via an Ethernet / IP connection. DECT over IP base stations are thus synchronised via wireless connection.

When planning a larger sized DECT network, it is advisable to take the following points into consideration:

- All DECT over IP base stations at a single location must be able to receive at least one, or even better, two neighbouring base stations. Synchronisation requires less signal strength than a voice connection does.
- Synchronisation range is increased using multiple base stations. To decrease the probability of a connection breakdown, base stations should not be arranged in chain formation. The signal should be distributed with a network that is as extensive as possible and where each base station is supported by multiple synchronisation partners.
- To re-synchronise, first wait for all current connections to be terminated.

You can operate a DECT network consisting of several remote locations (“clusters”). A cluster is a number of DECT base stations that operate synchronously with each other. No handover is possible between DECT base stations from different clusters. You should configure a second cluster for DECT base stations of a second location.

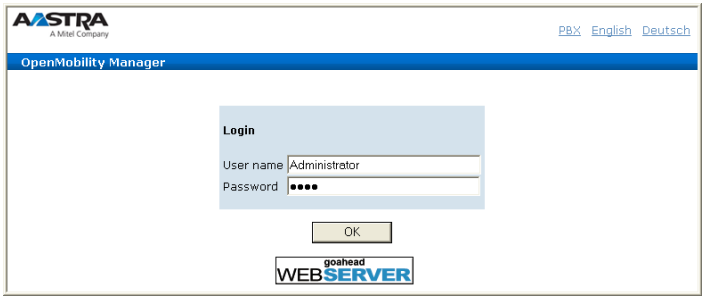
Setting up the WLAN Function

The Forum Base DECT IP-WLAN indoor (v1 & v2) DECT over IP base station provides the additional function of a Wireless LAN Access Point (WLAN-AP). WLAN refers to data transfer by means of radio waves in accordance with the IEEE 802.11 standard. This standard enables a wireless connection to be made to an Ethernet network (LAN) using suitably equipped user terminals. Data transfer via radio waves is very fast. Depending on the conditions of the operating environment, it can reach speeds of up to 54Mbit/s (gross, 802.11b/g) or higher (802.11a/b/g/n).

Forum Base DECT IP-WLAN indoor v2 (NG / New): The WLAN function and the function of the DECT over IP Manager can be used simultaneously on the same DECT over IP base station.

Forum Base DECT IP-WLAN indoor: The WLAN function and the function of the DECT over IP Manager cannot be used simultaneously on the same DECT over IP base station, so you will always need at least two DECT over IP base stations.

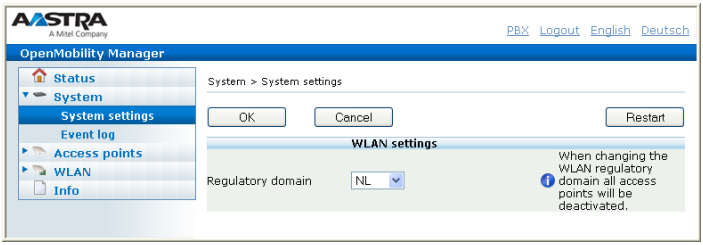
WLAN settings are configured centrally for all Access Points using a separate Web configurator, which can be found at the IP address of the DECT over IP Manager. You can reach this address by entering the IP address of the DECT over IP Manager directly into the address bar of your Web Browser. Alternatively, you can also go to the **Configurator**, to the page **Telephony: Devices: DECT over IP** and click on the **WLAN Config.** button. Log in under the **User Name** "Administrator" and enter the same password as for the Forum 525/526.



DECT over IP/OpenMobility Managers Login Page

The WLAN settings are then made as follows:

1. Set up the existing DECT over IP base stations in theForum 525/526's **Configurator**. Go to the DECT over IP Manager's Web Configurator.
2. Configure a system and select a suitable country setting.



3. On the **WLAN Profiles** page, configure at least one set of settings (see below under: *Setting up a WLAN Profile*). Note down the password you

have used (“Pre-Shared Key”), so that you will be able to use it again later when setting up wireless user terminals or notebooks.

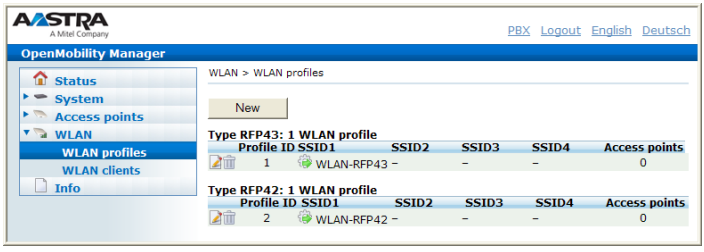
If you operate older Forum Base DECT IP-WLAN indoor v1 and more recent Forum Base DECT IP-WLAN indoor v2 simultaneously, you need at least 2 different profiles. Under **WLAN profile type**, select the **RFP42** (Forum Base DECT IP-WLAN) or **RFP43** (Forum Base DECT IP-WLAN indoor v2) setting. A common profile for both device versions is not possible due to different radio standards.

4. Assign the desired WLAN profile on the **Radio Fixed Parts** page. Click on spanner symbol (✎) on the left next to the relevant DECT over IP base station. Under **WLAN Settings** select the number of the configured **WLAN Profile**. Confirm your settings with **OK**. You can use one profile for multiple DECT over IP base stations.

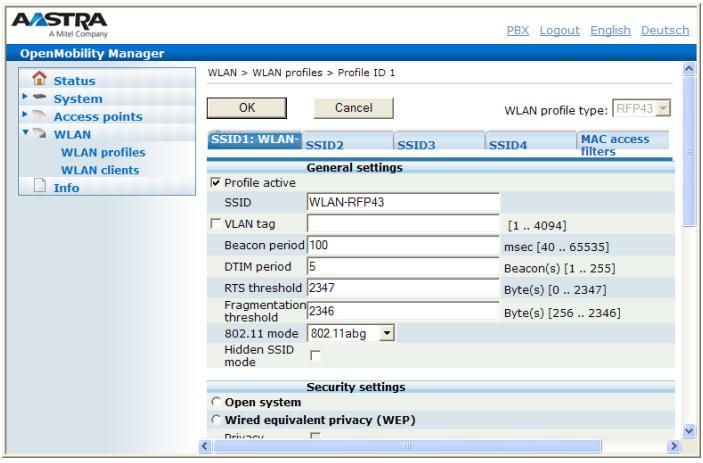
You can now use the WLAN function of your WLAN-enabled DECT over IP base stations and set up the user terminals as required.

Setting up a WLAN Profile

The WLAN function of the Forum Base DECT IP-WLAN indoor (v1 & v2) DECT over IP base station also includes such rarely-required features as networks for large company premises or airports. In this guide we will, for the sake of brevity and clarity, describe only those features required for secure standard operation.



DECT over IP/OpenMobility Manager: Overview WLAN profiles



DECT over IP/OpenMobility Manager: WLAN Profiles

Use the following settings for standard operations.

General Settings

- Select the desired **WLAN Profile** and activate the **Profile Active** option.
- Enter a **SSID** (Service Set Identifier, wireless network identification) to identify a network. This network identification is transmitted at regular intervals, making it easier to find the networks you're looking for, using the "View available wireless networks" function in Windows, for example.
- For standard operation you should leave the following settings at their default values: **VLAN Tag** at 0 (Off), **Beacon Period** at 100 ms, **DTIM Period** at 5, **RTS Threshold** at 2347 (Off), **Fragmentation Threshold** at 2346 (Off) and **Interference Avoidance** on "Off".

Tip: If you are using only modern WLAN cards with 802.11g, you can further speed up data transfer by configuring the setting **802.11 Mode** to "802.11g only".

- You can prevent the transmission of wireless network identification (SSID) with the **Hidden SSID Mode** setting. This will however make network identification difficult and does not generally increase data security, so it is preferable to leave this on the default setting of "Off".

Security Settings
On no account should you use **Open System** or **Wired Equivalent Privacy (WEP)** settings, whether out of convenience or in order to avoid configuration problems, unless of course you want to start up an Internet Cafe!

- Activate the **Wifi Protected Access (WPA)** option.
- Under **Type** select the "WPA v.2"setting.
- For standard operation select the **Pre-Shared Key** option. Enter a password in the **Value** input field and leave it set to **Text**. Use a password with the following characteristics:

  – No words or names that can be found in a dictionary

  – At least 8 characters long

  – It should also include numbers, a mixture of upper and lower case and special characters

  You could also use the **Generate** button to generate a password. Some WLAN configuration software does not convert text into hexadecimal values as a standard procedure. If this is the case, go to the **Hex Value** setting and select the **Generate** button.
- Leave the **Cipher Length** setting at 256 Bit and the **Distribution Interval** setting at 120 seconds. You will not usually need the settings for **WME** or for configuring **Multiple SSIDs** for standard operation.

Tip: If you are running an Internet-Cafe without using powerful encryption, you should, for the sake of your customers' security, prevent them from being able to access each others' computers. Activate the **BSS Isolation** option. You can also stop unpleasant guests from using the system with a **MAC Address Filter** – but this will not hold up users who know about this function for long.

Configuring for a Remote Location

If you are using a DECT over IP base station in the same LAN as the Forum 525/526, the IP address configuration and software loading procedure which are run when a DECT over IP base station is started are handled by the Forum 525/526 using the DHCP and TFTP protocols.

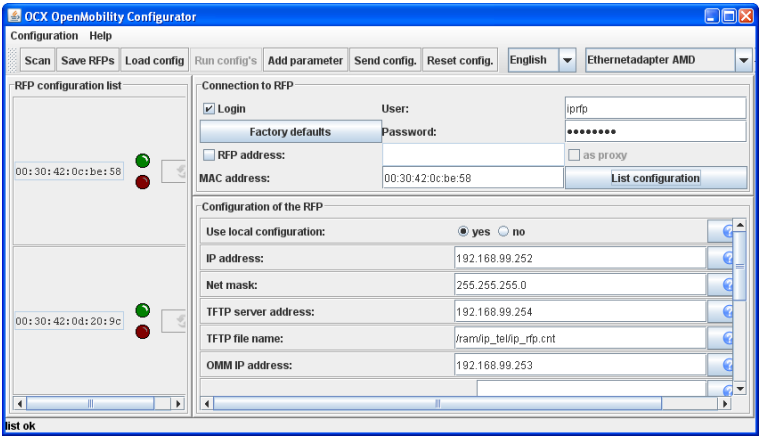
For the DHCP function to be available, the DECT over IP base station must be able to reach the Forum 525/526 via a "Broadcast". In the case of a remote location this kind of access - via a VPN connection for example - will not be possible. As in the case of an IP system telephone, you will have to acquire the

necessary system software for the DECT over IP base station with the help of a TFTP server.

Local IP Address Configuration
The IP address configuration can be set up as a “local configuration” with the help of an additional programme.

1. Call up Windows explorer. Browse to the communications system’s product CD. In the “Forum” directory, double-click the “OM_Configurator.jar” file.

Note: You need a Java runtime library to be able to run Java programmes. If you don’t have one installed, you can download the installation programme from the http://www.java.com/ web site.



OpenMobility Configurator

2. To log in to the dialogue, you enter:

   Forum Base DECT IP v2 und Forum Base DECT IP
   User: “admin”, Password: “Admin”

   For RFPs in factory configuration, which are never connected to an Forum 525/526 communications system, the login credentials are:

   IP-DECT (Forum Base DECT IP):
   User: “admin”, Password: “Admin”

   IP-DECT NG / New (Forum Base DECT IP v2)
   User: “omm”, Password: “omm”

3. Enter the **MAC address** of the DECT over IP base station. The MAC address will be printed on the label on the DECT over IP base station's casing. Click on **List configuration**.

   The DECT over IP base station's current configuration will be displayed.

4. Change the DECT over IP base station's IP address configuration. Activate the **Use local configuration** option ("yes") and enter the required details:

   – **IP address**: Static IP address of the DECT over IP base station

   – **Net mask**: Subnet mask of the DECT over IP base station

   – **OMM IP address**: IP address of the DECT over IP Manager. For the actual DECT over IP Manager simply repeat the entry from the **IP address** entry field.

   – **OMM port number;** Leave the default setting on "16321".

   – **PBX IP address**: IP address of the Forum 525/526

   – **PBX port**: Leave the default setting on "8099".

5. Under **TFTP server address** enter the IP address the operating software is to be downloaded from. This will usually be the communications system's IP address. Leave the **TFTP file name** setting on the default setting ("/ram/ip_tel/ip_rfp.cnt") or "ng_ip_rfp.cnt".

6. For a remote location, the Forum 525/526's LAN will usually be accessed via a (VPN) router. Click on **Router addresses**: **[+]**. Enter the router's IP address ("default gateway"). Confirm by clicking on **Add**.

7. To make sure RFP error messages receive correct time stamps, add an **NTP server address** with the **Add parameter** button. Then click **NTP server address**: **[+]**. Enter the IP address of the communications system. Confirm with **Add**.

8. Click on **Send config** to activate the desired IP address configuration.

PBX Cascading

As requirements grow, the Forum 525/526 can be operated together with other PBX installations. If you merely need a larger number of connections, it is easy to link a second PBX (PBX Cascading). If you want to operate the Forum 525/526 at several locations with different PBXs, this is possible by PBX Networking (see page 130).

Variants of PBX Cascading

You can combine two PBXs in order to increase the number of terminals that can be connected. A master PBX and a slave PBX are connected to one another by means of two cables. The two PBXs essentially function like a single PBX with a higher number of ports. The master PBX controls the slave PBX. The following PBXs from the product family can be used for cascading:

Master system	Slave system
Forum 526 Rack	Forum 526 Rack

Functionality of PBX Cascading

PBX cascading requires two twisted-pair leads with RJ45 plugs between the PBXs:

- Voice data: one lead with all eight pins wired 1 to 1. Connect this to the PCM ports of the PBXs. The shielded CAT-5 lead may be up to three meters long.
- Administration data: one CAT-5 Ethernet lead.

Putting a Cascaded PBX into Operation

Proceed as follows to put a cascaded PBX system into operation:

1. Take the additional slave system out of its packaging and place it in immediate proximity to the master system. Connect a system telephone to the slave system for a later performance check.
2. Back up the master system data. For further information, refer to the online help topic **System: Data Backup**.
3. Switch off the master system if it is operating. Disconnect the module from the power supply by pulling out the mains plug.
4. Connect the two modules by means of two suitable cables as described above.
5. Power on the two PBXs. The order in which you do this does not matter.
6. In the **Telephony: Ports: Slots** dialogue of the master system's Configurator, click on **Slave**. Select the slave **Type** in the **Slave: Change** dialogue.

   If a possible slave system was detected when the system was started, there is an additional entry in the **Type** field ("Online: PBX type"). If you select this entry, the settings for **Type** and **MAC address** are applied automatically.

Please note: If you change the type of slave system later on, the port settings that have been made will be deleted.

The master system then initialises the slave system. This may involve transfer of firmware (operating software) from the master system to the slave system. This can take a few minutes.

7. Configure the system telephone connected to the slave system for testing purposes in the **Configurator**. In the **Telephony: Ports: Upn** dialogue, click on one of the additionally displayed entries of the type **Upn 1/0/n** (1: slave system, n: U_{pn} port number).

Note: Changes to the configuration while initialising the slave system may trigger error reports referring to the ongoing initialisation.

You can see that the initialisation has been completed from the display on the system telephone connected to the slave system.

Notes

Observe the following when operating a cascaded PBX system:

- All U_{pn}, S_0 and a/b ports of the slave system can be used with appropriate telephones. All features of system telephones on U_{pn} ports are available without restriction.
- The S_0 ports of the slave system can also be used for trunk lines or for PBX networking (see *PBX Networking* starting on page 130).
- It is not possible to operate a DECT base station on one of the U_{pn} ports of the slave system.
- The COM, actor/sensor and LAN ports of the slave system cannot be used.
- The two communications systems must have a direct Ethernet connection or be connected via a hub in order to exchange data. They cannot be connected through a router.
- The slave system cannot be addressed directly through a LAN. For configuration, always use the Web console of the master system.
- A memory card installed in the slave system (Forum Voicemail, Forum Auto Attendant) cannot be used.
- To operate the slave system again normally, you must reset it to its factory settings (refer to *Resetting the System Data* starting on page 65).

PBX Networking

Forum 525/526 provides all the features necessary for PBX networking. You need PBX networking in the following cases:

- To operate the Forum 525/526 as a subsidiary system on another PBX. This will also allow you to use the Forum 525/526 as a DECT server, for example.
- To network several Forum 525/526s into a PBX system.
- To use flexible configuration possibilities of trunk lines for a Forum 525/526.

All settings that affect the configuration of PBX networking can be found in the Configurator menu **Telephony: Trunks** and in the **Telephony: Settings** dialogue under **QSIG linking**. Refer also refer to the corresponding help topics in the Forum 525/526 online help.

You can use ISDN point-to-point connections (Q.SIG or DSS1 protocol) or IP connections (Q.SIG-IP or SIP tie line protocol) for TK system networking.

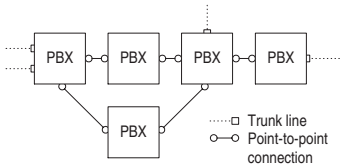
Note: If you do not need the features of PBX networking, the simplified configuration is sufficient in most cases. For this purpose, assign the preconfigured truck group (bundles) **Multi-terminal access** or **System access** to the ports. The preconfigured route called **External trunk** now makes it possible to seize an external line immediately or by first dialling the prefix "0". You can rename the preconfigured bundle and the preconfigured route if required, but you cannot delete them.

Connections

Networking two or more TK systems means interconnecting them. The Forum 525/526 allows you to use the following connections:

- ISDN trunk lines
- ISDN point-to-point connections (Q.SIG) on external S_0 ports or on the S_{2M} port
- IP network connections (Q.SIG-IP or SIP tie line)

Note: Networking via IP network connections requires a MGW interface card Forum 523 / 525 Media Gateway Card.



Example of a PBX network

Various line types and transmission protocols can be used for point-to-point connections. The required network topology (distance, connection capacity) determines which type of point-to-point connection is most suitable.

An IP network connection with Q.SIG-IP or SIP tie line can be established either with a direct LAN connection or via a fast VPN connection (see also *Branch Link* starting on page 75). Q.SIG-IP or SIP tie line cannot be operated using a connection with NAT. When the connection is via VPN, encryption is advisable for security reasons.

Point-to-Point Connection Technology

Protocol: Q.SIG or DSS1

The Q.SIG protocol, designed for ISDN point-to-point connections, is the preferable choice as the transmission protocol; alternatively, the DSS1 protocol, designed for ISDN dial-up connections in the Euro-ISDN, can be used. Certain PBX networking features can only be used with the Q.SIG protocol, however. In particular, the connection designation as internal or external call and also the name of the caller cannot be transmitted via the DSS1 protocol.

Both protocols implement communication on several protocol layers:

- L1: Layer 1 defines the physical line properties and the electrical coding of signals.
- L2: Layer 2 enables communication via individual error-protected channels that are independent of each other.

- L3: Layer 3 defines the administration of the individual channels and implements the features designed for ISDN.

Master/Slave

For an ISDN connection, it is possible to determine which PBX is the protocol master and which the protocol slave. This relationship can be determined for all three protocol layers independently of one another.

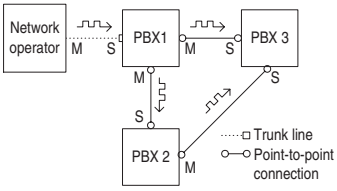
For each protocol layer, the PBX at the other end always has to be suitably configured. If one PBX is the protocol master for a layer, the other PBX must be the protocol slave for this same layer. Normally all three protocol layers are configured identically. In the case of a trunk line, the network operator is the protocol master for all three layers.

Note: In the case of an S_{2M} line, it is also possible to determine for each useful channel which end can administer a channel (master = internally seized or slave = externally seized). On S_0 lines this setting is determined by "L3 master" for both B-channels.

L1 Clock

To enable PBXs in the ISDN network to communicate with each other, they must be "clock-aligned". The L1 protocol master sets the clock for layer 1, and the L1 protocol slave adopts (synchronises to) this clock.

When planning a PBX networking scheme, you must make sure that the L1 clock propagates from a master via a number of PBXs.



Example: propagation of the L1 clock

If more than one port with the setting **L1 Type** = "Slave" is configured on an Forum 525/526 and the setting **L1 sync possible** has been activated, then one of the ports is automatically defined as the L1 clock source. The

Forum 525/526 will automatically switch the clock source to another port configured as an L1 clock source (if a line fails, for example).

Please note: Reciprocal or circular application of the L1 clock is not allowed.

Example: In the above case you could reverse the L1 slave/master setting for the connection between PBX 1 and PBX 3. However, if you then activate the setting **L1 sync possible** for the port of PBX 1, this may cause parts of the PBX network to stop functioning temporarily.

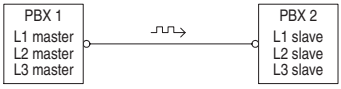
When applying the L1 clock of trunk lines, you can assume that the public network is “clock-aligned”. So, in the above example, you can connect additional trunk lines to one of the PBXs.

Point-to-Point Connection Lines

There are different types of lines available for a point-to-point connection between two PBXs, depending on the distance between them.

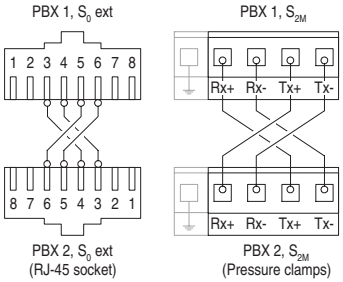
Direct Connection

This type of ISDN point-to-point connection joins the two systems directly to each other using a crossover twisted-pair cable. An S_0 connection can be used for distances up to 1,000 metres, while an S_{2M} connection can span up to 250 meters. Normally one PBX is the protocol master for all three layers, and the other PBX is the protocol slave for all three layers.



Direct connection

Use the RJ45 jacks on one of the external S_0 ports for an S_0 connection between two Forum 525/526s. You can use the corresponding pressure terminals for S_0 ports on interface cards.



Wiring of a direct connection

Note: If you use an S_0 port on an interface card (pressure terminal) and an S_0 port with an RJ45 jack for the direct connection, make sure you make the necessary changes to the port assignment (see *S_0 Ports on Interface Cards* starting on page 39).

The external S_0-ports of a gateway can also be used for a direct connection.

Connection via an Active Transmission System

For distances exceeding the range of a direct connection, an active transmission system can increase the range to up to 50 km. Normally the L1 master is the transmission system for the two connected PBXs. For the protocol layers L2 and L3, one PBX is normally the protocol master and the other PBX is the protocol slave.

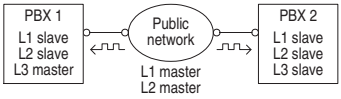
Connection by an active transmission system

Note: The active transmission system itself gets its L1 clock either from the network operator or from a clock generator connected by wire.

Connection via the Public Network

Point-to-point connections via the public network of a network operator can be used for bridging distances beyond 50 km. Due to the long distance involved, for technical reasons it is not possible to synchronise the L2 protocol. Consequently, the public network is normally the protocol master for protocol

layers L1 and L2. One PBX is therefore the L3 master and the other PBX the L3 slave.



Point-to-point connection via a public network

IP Network Connections

If you are operating a fast and continuous network or internet connection at two or more sites, you can also network the PBX systems via a network connection.

There are two different protocols available for networking TC systems via network connections: Q.SIG-IP and SIP tie line. The various features of these protocols are summarised in the following table:

TC system networking via network connections

Feature	Q.SIG-IP	SIP tie line
Establishing a call (“basic call”) with call-number transmission	yes	yes
name information transmission	yes	yes
single number dial possible	yes	yes
transparent codec interconnection	no	yes
automatic feature detection	no	yes

Connection via Q.SIG.IP

The Forum 525/526 communications system supports transmission of the Q.SIG protocol – intended for ISDN point-to-point connections – via network connection (Q.SIG-IP). Protocol and call data are exchanged using IP connections with Q.SIG-IP.

The number of simultaneous conversations possible will depend on the capacity of the network or internet connection and the compression method used. A multiple S_{2M} point-to-point connection is simulated for each Q.SIG-IP bundle. This means that 5 virtual D channels and up to 120 voice channels are

available. The Media Gateway Card channels are used for Q.SIG-IP (see *MGW Interface Card* starting on page 92). Q.SIG-IP connection data are subject to codec compression (please refer to *Voice over IP (VoIP)* chapter regarding *Fundamentals* starting on page 84). Q.SIG-IP also transfers the voice data directly from terminal to terminal via the RTP protocol. In certain cases, for example, when an incoming external call is placed via multiple TK systems, one or more RTP proxies may be used to forward the connection.

Currently, there are no standards for the necessary extensions to the Q.SIG protocol. This means that you can only use Q.SIG-IP between Forum communications systems.

Note: Two licences are required when networking two Mitel / OpenComForum systems via Q.SIG-IP – a licence for each end point. The number of possible call connections is not restricted by the licence.

Go to the **Telephony**: **Trunks**: **Trunk group** page in the **Configurator** to set up a Q.SIG-IP connection. Create a new bundle and select the **Access type** "System Access". Select "Q.SIG-IP" under **Protocol**. Configure the IP address of the other system, the port numbers to be used, the number of possible voice connections. Select a VoIP profile for the codec selection. Please refer to the relevant help topics in the Online Help for the Forum 525/526 as well.

Note: Q.SIG-IP cannot be operated using a connection with NAT. For a Q.SIG-IP connection, a branch connection or another VPN connection is required.

Connection via SIP tie line

The Forum 525/526 communications system supports connections using a SIP tie line for TC system networking. A SIP tie line is a SIP line which requires no login which can establish multiple call connections simultaneously. No SIP provider is required for establishing the connection via SIP tie line.

The number of simultaneous conversations possible will depend on the capacity of the network or internet connection and the compression method used. The channels of a media gateway card are used for a SIP tie line (see *MGW Interface Card* starting on page 92). The data of a SIP tie line connection is subjected to codec compression (see under *Fundamentals* starting on page 84 in the chapter *Voice over IP (VoIP)*). Call data is transmitted directly from terminal to terminal via the RTP protocol with SIP tie line as well. In

certain cases, for example when an incoming external call is switched via multiple TC systems, there may be one or multiple RTP proxies involved.

One of the special features of a SIP tie line connection is using transparent codec interconnecting, for example to make use of HQ audio or video telephony with appropriate terminals (see *Transparent codec interconnection* starting on page 90). In addition, you can find out what features are supported by the other station via the SIP tie line protocol. This makes it possible to automatically adapt to the respective other station.

You can use SIP tie line connections between Forum communications systems. With SIP tie line connections to other manufacturers systems only basic call features may be used

Note: Two licences are required when networking two Mitel / OpenComForum systems via SIP-Tie-Line – a licence for each end point. The number of possible call connections is not restricted by the licence.

Open the **Telephony**: **Trunks**: **Trunk group** page in the **Configurator** to configure a connection via SIP tie line. Create a new bundle and select **Access Type** "System access". Select "SIP Tie-Line" under **Protocol**. Configure the IP address of the other system, the port number to be used (the same port number at both end points), the number of possible call connections. Select a VoIP profile for codec selection. Please note the corresponding help topics in the online help Forum 525/526.

En-bloc dialling only is supported with a SIP tie line as with other SIP connections. To establish a call connection you have to first end call number entry with the hash key or wait a certain length of time. This length of time can be defined in the **Time to ready dial out** input field when configuring the SIP tie line (3-5 seconds are usual). In addition, you can activate a cache for accelerated dial out conclusion for the call numbers most recently dialled with the **Dial out cache** option.

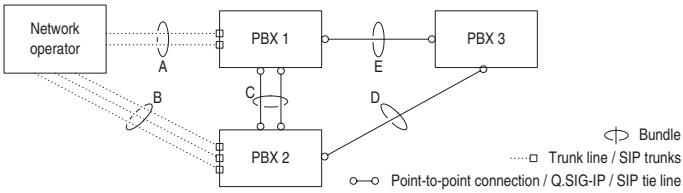
Note: A SIP tie line cannot be conducted via a NAT connection. A branch connection or another VPN connection is necessary for a connection via SIP tie line.

Configuration

The possible configurations described below can be set up in the Web console using the **Telephony: Trunks** menu.

Bundles

A **bundle** is a group of lines of the same type and direction. A line can only be assigned to one bundle.



Example of a PBX network with bundles

In the above example, the following bundles are configured for PBX 1:

- Two S_0 lines in a multi-terminal configuration / SIP lines to the network operator which are assigned to the “A” bundle.
- Two S_0 point-to-point connections / Q.SIG-IP lines / SIP tie lines to PBX 2 which are assigned to the “C” bundle.
- One S_0 point-to-point connection / Q.SIG-IP line / SIP tie line to PBX 3 which is assigned to the “E” bundle.

Note: A line or a bundle cannot be seized directly. It is always performed indirectly via a route.

Routes

A **route** is a group of bundles enabling a connection in one direction. If the first bundle of a route is fully utilized, the next bundle is seized (“bundle overflow”). One bundle can also be used for different routes.

In the above example, a route set up for PBX 1 allows a connection to PBX 2. Bundle “C,” “E” and “A” are assigned to this route. If a user connected to PBX 1 wants to reach a party in PBX 2, lines will be seized in the following order:

- PBX 1 first searches for a free channel in the “C” bundle.
- If all the lines in bundle “C” are busy, the system tries to set up a connection via bundle “E”. PBX 3 switches the connection through, provided it is appropriately configured (refer to *Numbering* starting on page 139).
- If it was not possible to set up an indirect connection via PBX 3, the system tries again via bundle “A”. The “prefix” necessary for this can be configured with the route.
- The user does not get a busy signal until the attempt to set up an indirect connection via the network operator has also failed.

Note: If an internal connection is switched via a network operator, the call is signalled using the external number of the calling PBX.

For each route you can define a randomly selectable code digit for seizing the route. You can also configure whether a user is authorised to seize a particular route, whether LCR is to be used for one of the bundle and the criteria (business or private call, booking numbers) for evaluating call data.

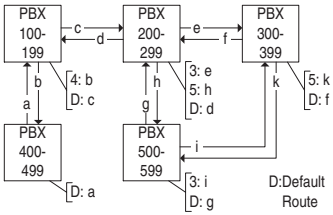
Numbering

A user can seize a particular route by pre-dialling a specific code digit. With this “open numbering”, a user must always dial this code digit and then the telephone number in order to reach a party in another PBX.

If none of the telephone numbers in your PBX network occur twice, you can also configure “closed numbering”, allowing the same telephone number to be used for reaching each user within the PBX network.

With closed numbering, the Forum 525/526 determines which route to seize from the telephone number dialled. The information needed for routing a call can be configured in a numbering table containing up to 100 entries. You use this table to assign telephone numbers and/or ranges of telephone numbers to a particular route.

A **default** entry in the numbering table makes it possible to seize a “default route” for all remaining unassigned numbers. In particular, this simplifies configuration of the Forum 525/526 as a subsidiary system: the only entry you assign to the **default** entry is the route to the host system



Example of closed numbering tables

The automatic switching of call requests (i.e. routing) by means of bundle overflow or default numbering can lead to “circular switching”.

To avoid this, a “transit” counter is incremented whenever a connection is switched through on Q.SIG lines. When the configured maximum value is reached, further switching stops.

Technical Details

A different PBX number must be set for each Forum 525/526 in a PBX network. This setting can be found in the Web console, in the menu **Telephony: Settings** under the heading **QSIG linking**. You can also set the maximum value for the transit counter there. This value depends on the topology of the PBX network and should allow the system to have the maximum number of further connections possible.

You can display the connection status of the lines at any time in the Configurator menu **System Info: Telephony: Trunks**. You should check this in particular after making changes to a configuration to see whether all the lines used for system networking are operable.

Not all options of some Q.SIG are supported by the Forum 525/526, for example callback on busy within the Q.SIG network or route optimising. The call categories defined in Q.SIG (e.g. Emergency Call, Operator, Normal) and the Q.SIG name transmission feature (“user names”) are fully supported.

The code digits to be used for seizing a route with open numbering are not transmitted to the destination PBX and thus cannot be evaluated by it. To reseize a route (for example for a callback), you must set the appropriate digit prefixes in the bundle configuration for the routes to be reseized.

Tip: If, for example, you are configuring a route which can be seized using routing code “5” and have selected one or more bundles for

this route, change the **Prefix for dest. call number at incoming internal** setting to “5” for this bundle in order to enable the route to be reseized.

Note: The S_0 ports on add-on cards can be operated in both L1 master and L1 slave mode.

Telephony

E.164 conversion

The Forum 525/526 communications system supports two different types of call numbers when dialling external call numbers. Usually you enter the code for a route, e. g. a “0” for the “external line” route. Then you enter an external call number. The external call number can be either a local area code or a country area code.

The additionally configurable “E.164 conversion” feature enables you to enter the entire international call number. Using the international call number makes sense in the following applications:

- When dialling via a computer programme connected with TAPI where call numbers are often already in the international format due to synchronisation with a mobile telephone.
- When importing or comparing directory data when directory entries are in the international format.
- When networking communications systems with locations in different local areas or in different countries.

The “E.164 conversion” analyses an international call number. The analysis divides the call number into multiple parts: the international area code, the local area code, the access call number and if necessary the extension. The call number is respectively abbreviated, eliminating any unnecessary area codes. The abbreviated call number is then used, e. g. to execute a call.

Configuration

You can configure the “E.164 conversion” feature for each bundle separately. This is possible for point-to-point configured bundles (“system access with DSS1”), for point-to-multi-point configuration (“multi-terminal access”) and for SIP trunks:

1. Call the Forum 525/526 communications system **Configurator**. On the introductory page, change the **Level** option to **Expert**.
2. This step is optional as the country code is preallocated due to the **Country** setting under **System**: **Common**.

Call the **Telephony**: **Settings** page. Click on the **Change** button. Enter the country code without a zero in front into the **International area code** field, e. g. “49” for Germany. The setting in the **Own area code** field is not relevant for the “E.164 conversion” feature. Confirm with the **Apply** button.

3. Call the **Telephony**: **Trunks**: **Trunk group** page or the **Telephony**: **Trunks**: **SIP trunks** page. Click on the desired bundle or desired SIP trunk. Activate the **E.164 conversion** option.

   The following setting is only relevant if the local area code is not part of the ISDN-MSN (Germany and Austria) in your national ISDN. If you have selected “Germany” or “Austria” under **System**: **Common** as the **Country** setting, you also have to enter the local area code into the **Area code** field for the bundle. The prefixed zero is not necessary.

   Confirm with the **Apply** button.

4. Call up the **Telephony**: **Trunks**: **Route** page. Check whether the **Type** setting for the used routes is set to “Private” or “Business”. For routes of the type “Internal” the “E.164 conversion” is not active.

The Q.SIG bundle used for networking communications systems cannot be used with the “E.164 conversion” feature. Please keep in mind that the differentiation between access call number and extension only takes place with system access or DDI-capable SIP trunks and also only when using direct extensions. With a call number allocated via call distribution there is no automatic differentiation between external and internal call numbers.

Note: For incoming calls via a bundle with the “E.164 conversion” feature each external call number (“CLIP”) appears converted into the international format and is also saved in this format e. g. in the caller list. Keep this in mind when entering call numbers used for authenticating (CLIP-Auth).

Example

The following example explains the “E.164 conversion” function on a terminal which is operated on an external line with the following configuration:

Attribute	Number
International area code (Country Code, CC)	32 (Belgium)
Local area code (National Destination Code, NDC)	2 (Brussels)
Access call number (Subscriber Number, SN)	4444 (company in Brussels)
Extension or internal call number (Direct Dialling, DDI)	999 (company extension)
Code for the “External trunk” route	0

Various call numbers are now dialled from this terminal:

Number dialled	Number actually used
0003311234567 (foreign country, Paris)	003311234567 The code for the route is not transmitted via ISDN / SIP DDI.
00032501234567 (domestic, Bruges)	0501234567 The international area code is replaced with a “0”.
0003221234567 (domestic, Brussels)	021234567 The international area code is replaced with a “0”. One's own local area code is not removed.
0003224444888 (Internal)	888 The international area code, the local area code and the access call number are deleted. The destination is called internally without using the ISDN connector / SIP trunk.

Number dialled	Number actually used
0024444888 (Internal)	888 The local area code and the access call number are deleted. The destination is called internally without using the ISDN connector / SIP trunk.
+3224444888	888 You can only enter the plus sign (after E.123) with a SIP telephone (see *Internal SIP Subscribers* starting on page 96). There is a “E.164 conversion” in this case also.

Further Information

Please note the following information when using the “E.164 conversion” feature:

- When all external lines are occupied, the “Congested” state is only indicated later on during the dialling process.
- Emergency calls are always executed without “E.164 conversion”.
- Call number assignments in the call distribution are not evaluated for the “E.164 conversion” feature. For an assigned phone number, e. g. no automatic internal dial is executed even when the destination could be reached this way.
- Depending on the telephony provider, you can possibly also use the area code of your own country without “E.164 conversion”. Differentiating between external and internal call numbers can only be done using the “E.164 conversion”.

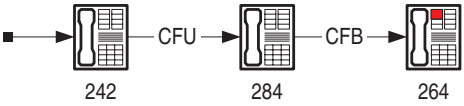
Number Handling with E.164 and Lists – Black List, White List, etc.
The combination of E.164 numbering scheme and black-, white, special lists requires explicit duplex/triplex handling of numbers in all eventually possible formats.

Example: 0-6104-1234, 0-030-6104-1234, 0-0049 30-6104-1234.

All these possible formats can be dialled and so work around the e.g. black list. That has to be considered in programming these features.

Call Forwarding

The current version of the Forum 525/526 communications system also offers configuration of multi-level call forwarding. When you forward a call number that has already been forwarded, this results in a call forwarding chain.



Call Forwarding Chain

Multiple call forwarding is executed independent of the call forwarding type. An overview of the various call forwarding possibilities is nonetheless helpful for the following explanations.

Call Forwarding

Name	Description
Call forwarding immediately (CFU)	Immediate and unconditional call forwarding
Call forwarding on busy (CFB)	Call is forwarded only if user is busy
Call forwarding after time (CFNR)	Call forwarding is only executed after a definable time interval
Call Diversion (CD)	Is manually executed upon an incoming call from the user
Virtual call number	A virtual call number is always diverted to a destination call number
Call forwarding of a hunt group	Users of a hunt group can also configure respective call forwarding
Call forwarding to external	Call forwarding to an external call number or via remote-controlled dialling (Call Through)

Call Forwarding

Name	Description
Call forwarding by a system user	Call forwarding via Forum Auto Attendant (with the **Connect to phone number** and **Connect to voicebox** function) or via Forum Voicemail (with the secretarial function)

Attributes

A call forwarding chain can contain any call forwarding types and call forwarding users. There is no limit to the number of successive call forwarding instances.

If the call forwarding destination is a system telephone, an incoming call is additionally indicated with the display **via...**. The caller list of a system telephone can also determine both the call number of the caller as well as the call number of the user doing the forwarding.

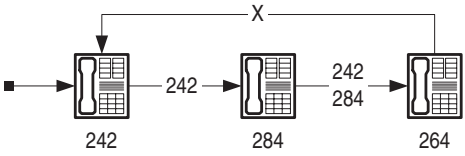
In the case of multiple forwarding, a setting in the user group of the call forwarding destination determines which of the “Via” call numbers is displayed. You can have either the last call forwarding user (default) displayed or the first call forwarding user in a chain displayed. The “Via” call number is, however, only displayed when the call number display is activated for the forwarding user.

Note: When call forwarding to the Forum Voicemail voicebox programme, the “Via” call number is evaluated in order to determine the owner of a voicebox. The last call forwarding user is used no matter what the user group setting. When call forwarding using the secretarial function of the voicebox programme, the call number of the voicebox owner is also shown as the “Via” call number.

Loop Detection

Loops can generally occur during a call forwarding chain, e. g. when the call forwarding destination refers back to the call forwarding source. This is why a forwarded call has a call forwarding history. When the next call forwarding destination is already included in the call forwarding history, a loop is detected and any further call forwarding is prevented. If no parallel call signalling takes

place, e. g. by the **Indicate call forwarding after time parallel** setting in the user group, the call is cleared when there is a loop.



Loop Detection

A loop is also detected during call diversion. When you wish to divert an incoming call to a destination call number which is already part of the call forwarding chain, the display shows **NEG.** and call signalling is continued.

Note: The call forwarding history cannot be transmitted via Q.SIG connections. Chain detection is also deactivated when forwarding via the voice portal programme Forum Auto Attendant.

Virtual Call Numbers

A virtual call number is not assigned to any terminal. You always also enter an internal or an external destination call number directly when configuring a virtual call number. When the virtual call number is called this destination call number is signalled. This behaviour is handled as an immediate call forwarding and is thus the first call forwarding in a possible call forwarding chain.

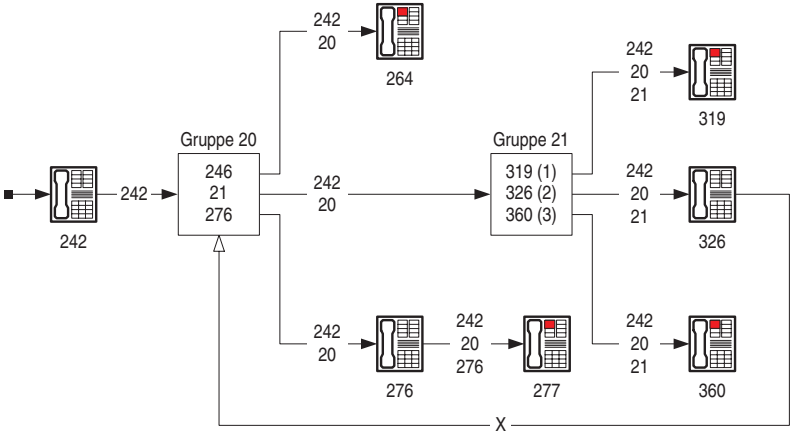
You can include a virtual call number e. g. in call distribution. Using the possibility of multiple call forwarding, you can also use a virtual call number as an exchange (“Operator”). Furthermore, a user with the **Call forwarding for other user** authorisation can configure additional call forwarding for a virtual call number also.

Hunt Groups

A hunt group is an internal call number which can reach multiple users. An incoming call is signalled to all users of a hunt group. A hunt group is configured in the **Configurator** in the **Telephony**: **Groups**: **Hunt groups** menu. Call signalling is independent of the **Type** setting in the hunt group:

- **Parallel** setting: all users of the hunt group are called simultaneously.
- **Linear**, **Cyclical** or **Statistical** setting: the users of a time-dependent hunt group are call successively. The user called first is determined by the respective setting.

The users of a hunt group can also configure their own respective call forwarding. For this, you need to activate the **Call forwarding of members possible** option for the desired hunt group on the **Telephony**: **Groups**: **Hunt Groups** page. The call forwarding history is forwarded to multiple users and continued separately respectively. When a call forwarding loop is detected for a user, no further call signalling takes place for this user. This user is not called in a parallel hunt group. This user is skipped in a time-dependent hunt group.



Forwarding hunt groups

Using a call forwarding chain, you can include a further hunt group as a user in a parallel hunt group.

Note: Time-dependent hunt groups do not permit including any additional hunt groups.

In addition, you can also configure call forwarding on busy (CFB) for hunt groups. This call forwarding can be used for an internal or external destination call number. In addition, you can enter a back-up destination for time-dependent hunt groups when they cannot be reached. Using the **Forward after time** setting, you can instead configure a call number and a specific time interval in the **Telephony**: **Groups**: **Hunt Groups** menu.

External Call Forwarding

You can also forward calls to external destinations without restriction. However, the call forwarding history cannot be continued with external destinations. When multiple users of a parallel hunt group configure call forwarding to external destinations, a single call to the hunt group can also occupy multiple external lines.

Special rules apply for call numbers which are displayed upon an external call forwarding destination:

- If the call is originally initiated by an internal user, the external call number of the internal user is transmitted.
- If the call is originally initiated by an external user, this user's external call number can be transmitted using the"CLIP no screening" feature. If "CLIP no screening" is not available, the external call number of the last forwarding user is transmitted.

Information on the Update

It is possible to convert the configuration of an earlier firmware version to the current version within the context of an update. This happens automatically when you load a saved configuration after an update. Please note the following points:

- The previous behaviour is preserved with the conversion. When restoring a former configuration, the **Call forwarding one level only possible** option is switched off automatically on the **Telephony**: **Settings** page. Additionally, the **Call forwarding of members possible** option is deactivated for all restored hunt groups.
- Restored call forwarding instances can behave differently as call forwarding chains of earlier firmware versions (before the 6.0 release) are not supported. If necessary, use the trace function for call forwarding (the **Diagnosis**: **Log Trace** menu, **CF tracking** option in the **Configurator**).
- The call forwarding interval, previously only centrally definable, is adopted for all users as the default value.
- The "Show hunting group no. as via" option for hunt groups has been omitted. Instead, use the **Display: Call forwarding via** option in the **User Manager**: **User groups** menu.

- The “Courtesy Service” function used to be for directly determining whether a user was currently busy or not and the corresponding announcement played. The **Announcer at Incoming call** is always played when it is configured with the firmware version (7.0 release). Then **Announcer at busy** is played if this announcement is configured.

Note: Please note the explanations in chapter *Update Notes* starting on page 24 as well.

Busy Keys

You can configure busy keys on a system telephone or on a SIP system phone. Busy keys show the busy status of another subscriber (by means of an LED and depending on the configuration also with an acoustic signal) and can also be used for the one-touch dialling and pickup functions. You can set up busy keys on the system phone (authorisation: **Program busy keys**) as well as in the **Configurator** on page **Telephony: Devices: System phones**. When configuring a key on the system phone, in the **Type** list, select the **feature** entry and the key type **Busy lamp Phone No.** (busy indication of one single internal number) or **Busy lamp Device** (busy indication for the line keys of a device). For a SIP system phone, select **BLF** from the **Type** list.

In contrast to previous versions of the system software the type of busy key has been changed from **Trunk key** to **Function key** in release 7. This means that busy keys can be programmed on any number of devices in release 7. A previously existing configuration of busy keys is automatically converted when the system software is updated.

Tip: A busy key for virtual call numbers with destination call number is not supported (see *Virtual Call Numbers* starting on page 148). It is possible, however, to configure a busy key for a virtual call number without destination call number. When the virtual call number is called, the call is signalled by the busy key. The call can be retrieved with the busy key.

Busy keys on the system network
Busy keys on the Forum 525/526 communications network are realised as a subscriber model. A busy key requests busy information to do so. The destination of a busy key keeps a dynamic list of terminals which have to be reported when there is a status change. This function mode is optimised for

using busy keys on the system network (see *PBX Networking* starting on page 130). Please note the following points:

- Busy key information can be transferred via all connection types of a PBX system networking: Q.SIG-ISDN, Q.SIG-IP and SIP-Tie-Line. The **Protocol extension** option has to be activated in the bundle configuration for Q.SIG-ISDN.
- Busy keys only work between communications systems Forum 500 / 5000 with a system software version from Release 7 or higher.
- If there are multiple lines available in a bundle for PBX system networking, one of the lines is selected for busy-key signalling. If this line fails, it can take a few minutes until the dynamic subscriber list is updated.

Note: The “call number busy” busy-key function is the only one supported for PBX system networking. The “device busy” busy-key function is not supported by PBX system networking.

PIN Code Telephony

The users in a company normally use the existing terminals primarily for company-related communication. Now the users would like to also be able to make private calls in some cases. Private calls require:

- seizure of special external lines,
- changed and valid authorisations,
- recording separate charges and
- that destination call numbers not be saved for redialling.

This function can be realised using the “PIN Code Telephony” feature. To initiate a special call, the user on any terminal uses a special menu function or code procedure. After the user enters his/her own internal call number and associated user PIN, the desired attributes for the next call are activated.

When the call is finished, the previously active telephone configuration is restored. This external call number dialled is not recorded in a redial list.

Configuration

You can configure the “PIN Code Telephony” feature separately for each company. Configuration is done with the following steps:

1. Call the Forum 525/526 communications system **Configurator**. On the introductory page, change the **Level** option to **Expert**.
2. Open the **User Manager**: **User groups** menu page. Click on the **New** button. Enter a designation into the **Group name** field and select an existing user group as a template. Confirm with **Apply**.
3. Then click on the **Change** button. Select the desired **Company**. Activate the **PIN dial** option for the time groups intended. Configure either external authorisation or recording of **Connection data**. Confirm with **Apply**.
4. Open the **Telephony**: **Extended**: **Companies** menu page. Click on the headline of the company desired (default: “Company 1”).
5. Under the **PIN dial** header, select the desired **Route**. Select the user group created by the previous steps for the **User group** setting. Confirm with **Apply**.

You can also use the “Standard” user group or the “External trunk” standard route for the “PIN Code Telephony” feature. If you configure a special route, you must also enter a seizure code for this route (**Telephony**: **Trunks**: **Route** menu, setting: **Code**).

Activate the **PIN dial** user group option for all terminals which are to have the “PIN Code Telephony” feature available to them. This can also be the “Guests” user group. Furthermore, you can also use the “PIN Code Telephony” feature for users who have no terminal assigned to them (“virtual users”).

Implementation

You would like to use the “PIN Code Telephony” feature from any telephone. To do so, the telephone belonging to another user is switched to your personal user account (“identity change”). Carry out the following steps:

1. Call the main menu on a system telephone. Select the **6 Connections**: **7 PIN dialling** menu entry. Enter your call number and your user PIN. If the entry is correct, **<PIN dialling>** now appears. Now select the desired external call number including the seizure route for the “External Trunk” standard route.

   You can also initiate PIN dialling with a code procedure:
   ✆ # 4 6 ⠿ (your no.) * ⠿ (user PIN) # ⠿ (external no.)

   The route configured for the “PIN Code Telephony” feature is used to make a call in that the seizure code for the standard route is also replaced by another seizure code if applicable. Furthermore, the authorisations are

activated for the user group designated for the “PIN Code Telephony” feature.

2. Make your call. Please note that the call number identity being used is displayed to the external caller even when you are calling from a different terminal. In addition, the call number identity being used is indicated as busy during the call. This is why the corresponding trunk key also lights up during this time on the respective system telephone.

The external call number dialled is not saved in any redial list: neither on the telephone used, nor one's own telephone.

Switch authorisation

The “Switch authorisation” feature enables a user to switch the user group of another terminal for a single call. The user switching can receive a charge notification at the end of the call.

A typical application is the guest telephone in a hotel: the concierge on duty activates external dialling for a guest when desired. When the call is finished, the concierge is informed of call duration and relevant charges with a brief information display.

Configuration

You can configure the “Switch authorisation” feature separately for each company. Configuration is done with the following steps:

1. Call the Forum 525/526 communications system **Configurator**. On the introductory page change the **Level** option to **Expert**.
2. Open the **User Manager**: **User groups** menu page. Click on the **New** button. Enter a designation into the **Group name** field (e. g. “Guest external seizure”) and select an existing group as a template. Confirm with **Apply**.
3. Then click on the **Change** button. Then select the desired **Company**. Configure the external authorisation and recording to **Connection data** as desired. Activate the **Immediate External line seizure** option as desired. Deactivate the **Switch authorisation** option to prevent authorisation from being activated for an additional call in an unauthorised manner. Confirm with **Apply**.

4. Click on the user group for the user who is to execute the “Switch authorisation” feature. Activate the **Switch authorisation** option. Confirm with **Apply**.
5. Open the **Telephony**: **Extended**: **Companies** menu page. Click on the header of the company desired (default: “Company 1”).
6. Under the **Switch authorisation** header, select the **User group** temporarily active due to switching (e. g. “Guest external seizure”). Activate the **Notify at end of call** option as desired. Confirm with **Apply**.

Devices to be switched (“guest telephones”) are generally configured in a user group without external authorisation. If desired, you can decline to assign these terminals to a user. In this case, the “Guests” user group is automatically assigned.

Implementation

A hotel guest would like to make an external call. You fulfil this wish with the following steps:

1. Call the main menu on your system terminal. Select the **6 Connections: 6 Switch auth.** option. Enter the internal call number of the terminal where a temporary authorisation switch is to take place. Confirm with the **OK** key. Select the **On** option and confirm with the **OK** key.

   If the terminal to be switched is currently in the call state, the authorisation switch only takes place once the call is finished.
2. The next outgoing call on the switched terminal then is made with the changed authorisations. If, e. g. the **Immediate External line seizure** option was activated to do so, the external dialling tone is audible and an external call can be made without entering a code.

   If the next outgoing call is not made within 60 seconds, the authorisation switch expires automatically.

At the end of the call – when configured in this way – you receive a brief message regarding the call duration and the relevant charges incurred.

Generating Your Own MoH Files

The Forum 525/526 comes with an internal MoH file for Music on Hold. The Forum 525/526 product CD contains a number of MoH files with different volume levels, which you can load at a later time as necessary.

The file format for non-resident Music on Hold is *.wav. You can also save your own MoH in a *.wav file and load it into the Forum 525/526.

If you have a Windows operating system, you can use the “Sound Recorder” programme to generate your own MoH file. This programme is usually located in the Windows directory called “Multimedia”.

The MoH file must be coded with 8000 Hz, 8 bit mono in accordance with CCITT, A-Law. This coding is required for the Forum 525/526 and can be set in the “Sound Recorder” when you save the file under **Format** (CCITT, A-Law) and **Attributes** (8000 Hz, 8 bit mono). The maximum allowable size for a MoH file is 256 KB (approx. 32 sec. play time). The MoH capacity can be subdivided in a maximum of 5 files. These files can be used for different companies or for internal and external calls.

Note: If you don't have the Sound Recorder programme or the appropriate codec on your Windows operating system, you should install these components from your Windows CD.

Load your MoH file in the Web console's **Configurator**, in the **System: Components** menu.

Note: If you use foreign audio files in an MoH file, please note the manufacturer’s licensing agreements. You may have to pay copyright-related fees for these audio files. The MoH files that come with your Forum 525/526 can be used free of charge.

Team Functions

Introduction

With the team functions you can manage your telephone communication tasks by assigning lines with separate call numbers to the keys of different terminals. The terminal users, or team members, can thus pick up one another's calls or telephone each other using the configured keys.

Team functions can only be configured on the Forum Phone 516/526/536, Forum Phone 515/525/535 and Forum IPhone 525/535 system telephones because only these have the required features.

Explanation of Keys

The team functions are programmed on the call keys of the Forum Phone 516/526/536, Forum Phone 515/525/535 and Forum IPhone 525/535 telephones. Depending on the terminal, different numbers of call keys are available:

Number of available call keys

Telephone	Number of keys
Forum Phone 515	One key with a display, five keys without a display
Forum Phone 516	One key with a display, five keys without a display
Forum Phone 525 Forum IPhone 525	Three keys with a display, five keys without a display
Forum IPhone 526	Three keys with a display, five keys without a display
Forum Phone 535 Forum IPhone 535	Nine keys with a display
Forum Phone 536	Nine keys with a display

Number of available call keys

Telephone	Number of keys
Forum Phone 525 or Forum Phone 535 with an additional key extension Forum 500 Keypad Paper FP 525/535	36 additional keys without a display Up to three of these key extensions can be used with a Forum Phone 525/ Forum Phone 535.
Forum Phone 526 or Forum Phone 536 with an additional key extension Forum 500 Keypad Paper FP 526/536	36 additional keys without a display Up to three of these key extensions can be used with a Forum Phone 526/ Forum Phone 536.
Forum Phone 535 with an additional key extension Forum 500 Keypad Display FP 535	20 additional keys with a display Up to three of these key extensions can be used with a Forum Phone 535.
Forum Phone 635 with an additional key extension Forum 500 Keypad Display FP 536	20 additional keys with a display Up to three of these key extensions can be used with a Forum Phone 536.

Note: Only one function or call number can be programmed for each call key.

The following keys can be used:

- **Trunk key**: Calls (for the programmed call number, e.g. 11) are signalled to this key, and you can make internal and external calls via this number. A trunk key can be programmed with a substitute function (with another team member acting as the substitute). Calls for you are then signalled to the terminal of another team member. A trunk key also provides functions for managing calls. For example, you can configure call protection if you do not want to be disturbed, or call diversion to another telephone.
- **Team key**: As with a trunk key, a team key can be used to receive or make calls. However, this key cannot be used to change the settings for managing calls; it is not possible, for example, to configure call diversion to another telephone. Calls made via a team key are signalled to all terminals with a trunk key that has been programmed with the same number. For

example, the team key with the number 11 calls all trunk keys with the number 11.

- **Direct call key**: Only outgoing calls can be made with a direct call key; they are signalled to all terminals with the same number programmed to a trunk key. Calls via a direct call key are signalled to the destination terminal even if that terminal has been programmed with a substitution function or call protection. If the destination terminal has been configured for call diversion, the direct call is not diverted.

Which Key is Suitable for Which Purpose?

- **Trunk keys** can be assigned call numbers for managing central communication tasks, for example, customer support. If the call numbers of the support department are assigned to trunk keys on all of its terminals, then all members of the support department can receive and manage calls and use the substitute function.
- **Team keys**, for example, can be used to create a project group within a department. Calls from customers of this group can then be answered by any team member who is not busy. The team members can call each other by the team keys.
- **Direct call keys**, for example, can be configured at a terminal in a conference room to call the secretary.

Tip: A **busy key** can be used to configure an enquiry station showing the status of the individual users. The enquiry station sees the status of the users and can put calls through by simply pressing the key (see *Busy Keys* starting on page 151).

Team Configuration

You can create teams and programme call keys in the **Configurator** of the Forum 525/526 (**Telephony: Groups** and **Telephony: Ports: Upn** menu). Call key 1 is preset as a trunk key on all system telephones. This setting can be changed by the system administrator.

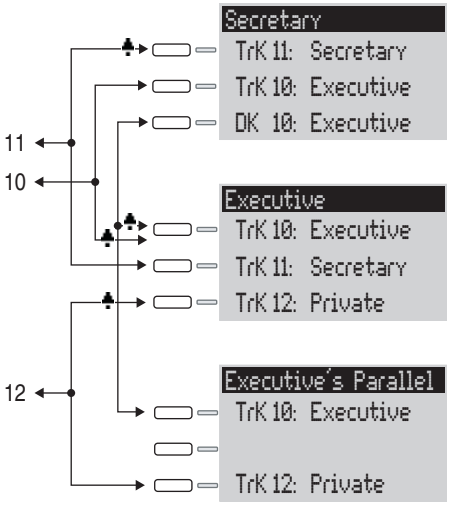
Examples of Use

The following examples illustrate the various uses of teams and team functions.

For information on the display texts and how to use the individual functions, refer to the chapter “Managing Calls in a Team” in the „Forum Phone 516, 526, 536” or “Forum Phone 515, 525, 535” user guide.

Executive/Secretary Team

In this example, the executive/secretary team comprises two members: the executive and the secretary. The secretary has one Forum Phone 525 system telephone, and the executive has two, one of which is used as a parallel telephone in a sofa suite.



Example: *executive/secretary team*

Line Seizure
The secretary can be reached on the call number 11 (trunk key TrK 11: secretary’s office).

The executive can be reached on the call number 10 (trunk key TrK 10: executive’s office). He can also answer calls from his parallel telephone. In addition, a private line is configured for both of the executive’s telephones (trunk key TrK 12: private).

Call numbers 11 and 10 are both configured as a trunk key on the executive's and the secretary's terminal respectively. Thus the executive and the secretary can use either call number (for answering as well as making calls). Each can act as a substitute for the other.

The secretary's terminal also has the executive's call number configured as a direct call number (DK 10: executive's office). The secretary can therefore reach the executive and put through calls even if the executive has programmed a substitute.

Line Busy Indication
If a line is busy, e.g. TrK 11 secretary's office, the other terminal will indicate this. The executive's private calls via TrK 12 are not indicated on the secretary's terminal since no appropriate trunk key is configured on the latter's telephone.

Call Signalling
In this configuration example, calls to one's own call number are signalled acoustically on the following telephones:

- Call number 11 on the secretary's telephone
- Call numbers 10 and 12 on the executive's telephone.

Calls for the other team member's call number are indicated by an optical signal on one's own telephone (flashing trunk key LED).

The parallel telephone will indicate calls only by an optical signal.

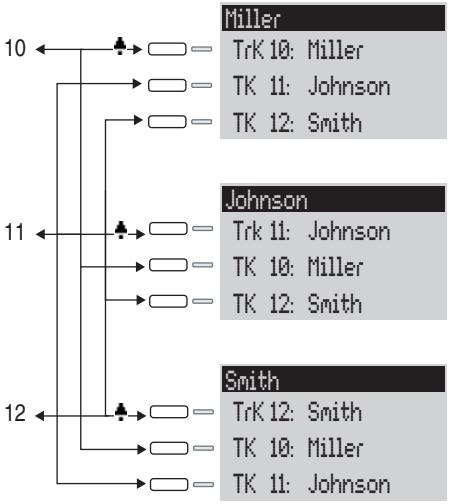
Time-delayed acoustic signalling can be configured for TrK 10 on the secretary's telephone. If the executive, for example, does not answer a call within 10 seconds, the secretary's telephone will start to ring.

If the executive activates a substitute function with the secretary as the substitute, calls for call number 10 will be indicated on the executive's telephone by an optical signal only, but signalled acoustically on the secretary's telephone. The secretary can also activate a substitute function. Calls for call number 11 are then signalled acoustically on the executive's telephone, and indicated by an optical signal on the parallel telephone and the secretary's telephone.

Three-member Team

The three-member team described here is an example of a team configuration within a project group, e.g. export sales.

Each team member has one Forum Phone 525 system telephone with all call keys programmed as trunk and team keys.



Example: *three-member team*

Line Seizure
Each team member's call number, e.g. call number 10 for Miller, is programmed as a trunk key on his telephone.

On the other telephones in the team, this call number is programmed as a team key (e.g. TK 10 on Johnson's and Smith's telephones). The team members can thus see which number a call is for and can answer it by pressing the appropriate team key.

The team members can call each other via the team keys. For example, Miller can call number 12 by pressing TK 12; the call is then signalled to Smith's telephone on TrK 12.

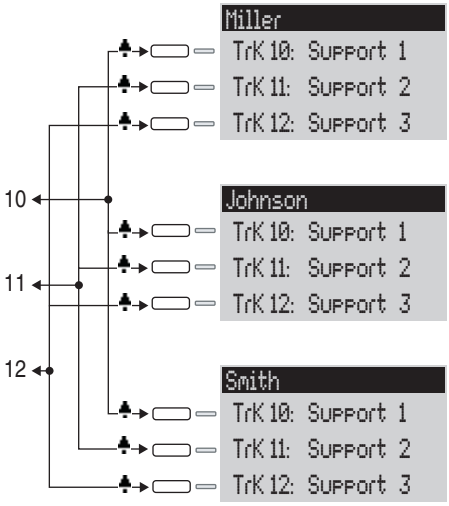
Line Busy Indication
If a line is busy, e.g. TrK 11 Johnson, the team keys 11 on Miller's and Smith's telephones will indicate this.

Call Signalling
In this example, calls via the trunk keys are signalled acoustically. Calls via the team keys are indicated by a visual signal (the team key LED flashes).

Unified Team

The unified team described here is an example of a team configuration within a department in which calls are to be managed quickly (e.g. support department).

Each team member has one Forum Phone 525 system telephone with all call keys programmed as trunk keys.



Example: *unified team*

Line Seizure
Call numbers 10, 11 and 12 are programmed as trunk keys on each team member's telephone (TrK 10 to TrK 12.

All team members can use these numbers for answering as well as making calls.

Tip: In this team configuration it is useful to programme one of the function keys on each telephone with the "Hold" function. A call, e.g. for TrK 11, can then be put on hold by pressing the function key. If another team member then presses trunk key TrK 11 on his

telephone, he can accept the call. For further information on function keys, refer to the „Forum Phone 516, 526, 536" or "Forum Phone 515, 525, 535" user guide.

Line Busy Indication
If a line is busy, e.g. TrK 11 Johnson, the trunk keys on the other team telephones will indicate this.

Call Signalling
In this example, calls via all trunk keys are signalled acoustically.

Toggle Team

The toggle team described here illustrates how a large number of call numbers can be managed efficiently with the help of team functions.

Each team member has one Forum Phone 535 system telephone with all call keys programmed as trunk and team keys.

Line Seizure
Each team member is assigned seven call numbers, each programmed as a trunk key (TrK 10 to TrK 16 and TrK 20 to TrK 26). For each member, these trunk keys are programmed either as support numbers or hotline numbers.

The first support number and the first hotline number of each team member is programmed as a team key on the other member's telephone, e.g. TrK 10 and TrK 15 on Miller's telephone as TK 10 and TK 15 on Johnson's telephone. The assumption here is that most calls will go to the respective first call numbers, and team members can thus help each other out by answering one another's calls.

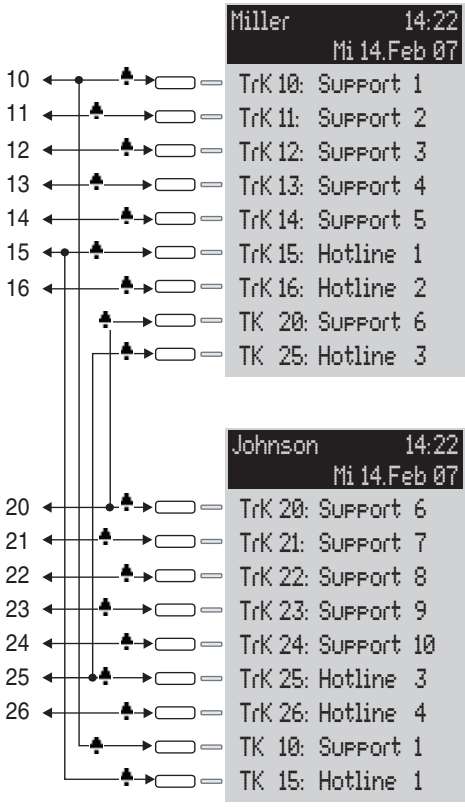
On each telephone it is possible to toggle between the calls on individual lines, e.g. TrK 10 and TrK 11, by pressing the appropriate key (toggling).

Every call on a trunk key can be transferred to any other party by means of the R key. For more information, refer to the chapter entitled "Consultation, Toggling, Transfer and Conference" in the „Forum Phone 516, 526, 536" or "Forum Phone 515, 525, 535" user guide.

Line Busy Indication
If a line is busy, e.g. TrK 10 on Miller's telephone, the appropriate team key will indicate this, e.g. TK 10 on Johnson's telephone.

Call Signalling

In this example, calls via trunk keys are signalled acoustically. Calls via team keys are indicated by a visual signal (the team key LED flashes).


Miller 14:22
Mi 14.Feb 07
10 TrK 10: Support 1
11 TrK 11: Support 2
12 TrK 12: Support 3
13 TrK 13: Support 4
14 TrK 14: Support 5
15 TrK 15: Hotline 1
16 TrK 16: Hotline 2
TK 20: Support 6
TK 25: Hotline 3
Johnson 14:22
Mi 14.Feb 07
20 TrK 20: Support 6
21 TrK 21: Support 7
22 TrK 22: Support 8
23 TrK 23: Support 9
24 TrK 24: Support 10
25 TrK 25: Hotline 3
26 TrK 26: Hotline 4
TK 10: Support 1
TK 15: Hotline 1

Example: toggle team

Call Queue

Introduction

A queue can be activated for the telephone numbers of any type of telephone, i.e. for system, analogue, ISDN and DECT telephones. If a call number with a queue is busy, calls to this number enter the queue. The caller first hears an announcement (if function “Announcer at busy” is configured) and then a dial tone or Music on Hold, if the **Music on hold upon call transfer** setting is activated.

Calls which remain in the queue for too long are cleared from the queue. The caller then gets a busy tone. If all the positions in the queue are taken then any further calls also hear the busy tone. If the **Courtesy Service** setting is activated, calls will not be cleared from the queue!

The time until an external call is cleared from a queue is defined by the network operator. In the most European countries this is usually three minutes.

If more than one telephone number (e.g. trunk or team keys) has been configured for a telephone, separate queues are used for each number.

On the Forum Phone 535 or Forum Phone 536 system telephone, additional calls are signalled by a brief tone in the loudspeaker and in the display. If calls are in the queue, a number at the beginning of the second line of the display on the Forum Phone 535 / Forum Phone 536indicates how full the queue is. If more than one telephone number with a queue is configured on the telephone, the total number of entries are displayed.

Calls in a queue are handled by the Forum 525/526 in the following order of priority: instant connection, door calls, automatic recalls, VIP calls, then other internal and external calls. Door calls thus have priority over other calls, for example. Calls of the same priority level are switched in the order of their arrival.

The system administrator sets the number of calls that can be placed in a queue individually for each user group. The value can lie between “0” and “99”. The “0” value deactivates the ”Call queue” function for a user group.

When the maximum number of calls in the queue is reached, further callers hear a busy tone.

Note: As calling fax machines often operate with the “voice” service indicator (e.g. on analogue ports), you should assign ports for fax machines on the Forum 525/526 to a user group **without** a queue.

Queues can be combined with the “call forwarding,” “pickup” and “hunt group” functions, for example, in order to configure an enquiry station for an operator.

Activation of Queues

Queues can be activated on a per user group basis. On delivery the default set, for all preset groups, is **off**.

When using queues, it often makes sense to activate call waiting protection. For this purpose, **Call waiting protection** authorisation must be allocated to the user group, and call waiting protection must be activated on the terminal.

Furthermore it is sensible to combine queues with the **Announcer at busy** function. When a caller calls a subscriber who is busy then they will hear a “central welcoming text”, for example, “Here is company XYZ. You will be immediately connected”. The function **Announcer at busy** can be set in the **Telephony: Call Distribution: Incoming** or **Telephony: Call Distribution: Incoming DDI** menu. Central welcoming texts can be recorded using the programme package Forum Voicemail.

You should configure a new user group (e.g. “Operators”) and activate the authorisations **Call queue**, **Call waiting protection** and, if necessary, **Call forwarding**. If users belong to this group, a queue will be activated automatically for all telephone numbers assigned to them.

Call Forwarding

Forwarded calls of the forwarding type “Immediately” and “On busy” have priority over queues. The queue of the forwarding telephone is not used for forwarding calls in this manner.

During the configuration of this type of call forwarding, the contents of the queue are **not** transferred to the target terminal. If there are still calls in the

queue when the call forwarding function is activated, these calls can only be accepted on the source terminal.

If a call is to be forwarded “After delay”, it enters the queue. If the call has not been answered before the delay period expires, it will be forwarded to the target terminal and can then be answered there.

Pickup

The functions “Pickup from group” and “Pickup selective” can be used together with queues. A user who accepts a call using “Pickup from group” or “Pickup selective” picks up the next call from the queue.

Hunt Groups

Hunt groups of the “parallel” type are usually used together with queues, with the queues of each telephone in the group being synchronised to each other. When a call to the number of the hunt group arrives, the call enters all parallel queues. If a call from one of the queues is answered, it is removed from all other parallel queues.

Examples of Use

Note: Ports on a U_{pn} interface card are DECT enabled, so that DECT base stations can be connected to operate cordless system terminals.

Enquiry Station for an Operator with Two System Telephones

The operator switches all incoming calls and can either work on the Forum Phone 535 or the mobile terminal, the Forum Free 567/577/587.

Configuration

- Configure the system access or access for multiple terminals under **Telephony: Ports: S_0**.
- Configure the Forum Phone 535 and e.g. a base station (RFP) under **Telephony: Devices**.
- Configure a trunk key for the Forum Phone 535 under **Telephony: Devices: System telephones**.

- Configure the Forum Free 567/577/587under **Telephony: Devices: DECT phones** and assign the Forum Free its own telephone number. Check in the Forum Free.
- Under **Telephony: Call Distribution: Incoming** or **Telephony: Call Distribution: Incoming DDI** route all incoming calls to the number of the Forum Phone 535trunk key.
- In the **Configurator**, create a new group called “Operators” under **User Manager: User groups**. Activate the **Call queue**, **Call waiting protection** and **Call forwarding** authorisations for this group and set the **Dial in (outgoing): External** option appropriately.
- Create a user called “Operator 1” under **User Manager: User**. Assign this user to the “Operators” user group. Assign the telephone numbers of the Forum Phone 535 trunk key and the number of the mobile Forum Free 567/577/587 to this user.
- Activate **Call wait. prot.** (call waiting protection) on both terminals in the **Protection** menu.
- Configure a feature key on the Forum Phone 535 which activates / deactivates a “call forwarding immediately” to the telephone number of the mobile Forum Free 567/577/587 (in the menu **Call diversion: Divert phone: Immediately**).

Use
Incoming calls are routed to the Forum Phone 535 manned by the operator, who then puts the calls through. A queue is used so that callers do not get a busy signal. The display on the Forum Phone 535 indicates how many calls there are in the queue.

If the operator wants to leave the workstation and take along the enquiry station, call forwarding to the Forum Free 567/577/587 is activated by pressing a feature key. Calls which are in the Forum Phone 535 queue must still be answered on this telephone. New calls are signalled on the mobile Forum Free or enter its queue, allowing the Forum Free to be used as a mobile enquiry station.

On returning to the workstation, the operator deactivates call forwarding by pressing a feature key. Calls which are already in the queue are switched on the mobile Forum Free 567/577/587. New calls are signalled on the Forum Phone 535 or enter its queue.

Group of Three Enquiry Stations

The enquiry stations switch all incoming calls. Incoming calls are administered in queues. Depending on the number of arriving calls, one to three enquiry stations in this group are manned. The enquiry stations are each equipped with a Forum Phone 535.

Configuration

- Configure the multi-terminal access or the system access under **Telephony: Ports: S_0**.
- Configure the three Forum Phone 535 telephones under **Telephony: Devices**.
- Configure a trunk key with its own telephone number for each of the Forum Phone 535 telephones under **Telephony: Devices: System telephones**.
- Configure a hunt group of the **parallel** type under **Telephony: Groups: Hunt Group**, and include the three telephone numbers of the trunk keys in this hunt group.
- Under **Telephony: Call Distribution: Incoming** or **Telephony: Call Distribution: Incoming DDI** route all incoming calls to the number of the hunt group.
- In the **Configurator**, create a new group called “Operators” under **User Manager: User groups**. Activate the **Call queue** and **Call waiting protection** authorisations for this group.
- In the **User Manager**, configure a user for each of the three operators and assign these settings to the user group called “Operators”. Allocate each user the telephone number of the trunk key of their system telephone.
- Activate **Call wait. prot.** (call waiting protection) on all three terminals in the **Protection** menu.
- Programme a feature key with the function “Sign on / sign off from hunt group” on the three system telephones (in the menu **Calls: Hunt group**).

Use

Incoming calls are signalled in parallel to all signed-on enquiry stations. If the enquiry stations are busy, the incoming call joins the queue on each of the terminals in the hunt group. If one of the enquiry stations accepts a call from the queue, the call is removed from the queues of all the other enquiry

stations. The display at each enquiry station (Forum Phone 535) indicates how full the queue is.

If attendants leave the station, they sign off from the hunt group by means of a feature key. In contrast to Example 1, further calls do not have to be processed after the sign-off, as the calls are also registered in the queues of the other signed-on enquiry stations.

Note: The last enquiry station remaining in the hunt group should not sign off, so that incoming calls can always be signalled to at least one station.

Multi-Company Variant

Communications systems are frequently shared by several companies. These companies want to jointly use the existing infrastructure (e.g. the existing lines and features of the system), while at the same time they wish to organise and pay for their communication completely independently of one another.

This “multi-company variant” can be implemented using the Forum 525/526 within a shared office, for example.

In the multi-company variant, the companies are essentially completely independent of one another. This allows them to have their own trunk lines, which is useful for billing purposes. The Forum 525/526 hardware and software are used equally by all the companies, however. It is possible to configure the Forum 525/526 for each company and define the extent to which the features of the system may be used.

In brief, the features of the multi-company variant are as follows:

- Up to 5 companies can be configured at the same time.
- Every user of the Forum 525/526 is assigned to a company.
- Each available bundle (trunk group) or SIP trunk is uniquely assigned to a company so that incoming external calls can be transferred to the correct internal subscriber.
- For each company, every route can have its own code. For example, it is possible to activate different routes with the code “0” for different companies. This enables separate connection data recording for outgoing external calls, for example.
- An individual exchange (“operator”) can be set up for each company.
- Each company can maintain the communication data of its business partners in its own company telephone book.
- The connection data can be recorded individually for each company.
- Different LCR routes can be configured for each company.

Configuring the Multi-Company Variant

The multi-company variant can be commissioned and configured by the system administrator of the Forum 525/526 without any major effort. In the multi-company variant, the communications system behaves in exactly the same way as the single-company variant. This is particularly of interest to users who want to expand their own system and at the same time operate it in a group.

The process in brief:

1. The required companies must be set up (see *Configuring and Managing Companies* starting on page 173).
2. The users of the Forum 525/526 are assigned to the individual companies (see *Assigning Users* starting on page 174).
3. In order that the Forum 525/526 can transfer incoming calls to the corresponding company (or its staff) correctly, the existing bundles must be uniquely assigned to the companies (see *Assigning a Bundle/SIP Trunk* starting on page 174).
4. In the case of outgoing external calls, the lines via which the members of a company can make a call must be defined (see *Allocating Routing Codes* starting on page 175).
5. An exchange must be set up for each company so that the Forum 525/526 can correctly process statuses in which a call should be routed to the exchange (see *Configuring the Company Exchange* starting on page 175).

Configuring and Managing Companies

Up to 5 companies can be configured in the Forum 525/526. By default, one company with the name “Company 1” is predefined. All configuration settings, e.g. in the user groups or in the bundle configuration, apply to this predefined default company if not other company has been selected.

Companies are set up and managed in the **Telephony: Extended: Companies** menu:

- A new company is created in this menu using the command **New**. Each company can be given a name up to 20 characters long. This name is then

displayed in all configuration dialogue boxes in which company-specific settings can be defined.

- In this menu a company can be deleted again using the command **Delete**. If a company is deleted which is still used at other places (in the user groups, for example), the respective configuration is changed to the default company.
- The name of the default company can be changed, but the default company itself cannot be deleted.

Assigning Users

For each user you must define the company to which they belong. This assignment determines, for example, which company telephone book the user has access to and which company-specific configuration data apply to them.

As the Forum 525/526 manages users in groups, the assignment “user > company” is also established this way. The company to which each user group belongs must be defined for each group. A user group can only belong to one company, i.e. not to several. However, a company can have several user groups. It is therefore possible, in the same way as in the entire system, to allocate a range of authorisation rights for the use and configuration of features for each company.

When setting up a new **User group** (in the **User Manager** menu), you will find that the default company is predefined; another company can be assigned as long as no other companies have been set up.

Assigning a Bundle/SIP Trunk

Connections of the same type and in the same direction are arranged in a bundle (e.g. S_0 multi-terminal connections). To be able to correctly transfer incoming calls to the members of the configured companies (the users) via the lines of a certain bundle of the Forum 525/526, each of the available bundles must be assigned to one of the companies. This is necessary to be able to transfer incoming external calls to the correct company exchange in cases where the called internal subscriber cannot be reached, for example. SIP trunks can also be assigned to a company.

The assignment of bundles to companies is done in the **Telephony: Trunks: Trunk group** menu. The assignment of SIP accounts to companies is done in the **Telephony: Trunks: SIP trunks** menu.

Note: A bundle configured as a **System access** resp. a SIP trunk can however also be used jointly by multiple companies. Available direct dialling-in numbers can be assigned to the internal company call numbers via the **Telephony**: **Call Distribution**: **Incoming DDI** menu.

For outgoing external calls which users set up via the lines of their company's bundle/SIP trunk, the assignment of the bundle to the company is irrelevant: the charges are assigned according to the "source" principle.

Charges are billed to the company to which the user belongs who set up the connection. The Forum 525/526 recognises this on the basis of the assignment between user groups and companies and on the basis of the routing code with which a line of the bundle/SIP trunk was seized. For more information, please see the following section.

Allocating Routing Codes

Routes are used for automatic and selective seizure of bundles or connections for external calls. It is possible to seize a route by predialling a code.

In the **Telephony: Trunks: Route** menu, you can define which company can seize each route. An individual **code** for the seizure is allocated per route for each company. The Forum 525/526 ensures that during configuration no seizure code is allocated twice (for two different routes) for each company. If during configuration of a route no code is allocated for one of the configured companies, the route concerned cannot be seized by the members (user groups) of this company.

Configuring the Company Exchange

An internal telephone number must be set up for each company which represents the exchange, i.e. "the operator". The calls to specific extensions arriving at the exchange are routed to this number, for example, as are all external calls where the called subscriber (a user who belongs to this company) cannot be reached, as in the case of a timeout.

A company exchange is set up in the **Telephony: Operator** menu. In this menu, you can specify an internal telephone number for each company and time group which then represents the exchange for this company.

Working with the Multi-Company Variant

All the features of the Forum 525/526 which the users may already be familiar with from the single-company variant are available in the multi-company variant. These features can be used to the same extent and can be used in exactly the same way.

The following section describes the features additionally available to the users in the multi-company variant.

Company Telephone Book

An individual company telephone book can be created for each company. In addition to this, “personal” and “central” telephone books exist:

- A personal telephone book is available for each user.
- The central telephone book can be used across the companies by all users of the Forum 525/526.

The company telephone book is a central telephone book for the whole company. It is only available to the users/user groups who are assigned to this company. You can also define whether the members of each user group may edit the company telephone book or not.

The company telephone book is treated exactly the same way on the system terminals as the other types of telephone books. This means that the entries listed in the personal, central and company telephone books are displayed on the system phones at the same time.

Users can also use the telephone book of their company with the **Forum CTI** and **Phone Book** Web applications, assuming they are authorised to use these applications.

In addition, it is also possible to assign a user group with the authorisation to edit foreign company telephone books. This authorisation is useful if members of this group - e.g. the “Administrators” - service the entire system.

Foreign telephone books can only be edited in the **Configurator** in the **Phone Book** menu.

The number of entries in a company telephone book is unrestricted. The Forum 525/526 can manage up to 2000 entries in *all* telephone books (in the central, personal and company telephone books).

Making Calls Between Companies

All users of the Forum 525/526 can make internal calls to one another, irrespective of which company they belong to. Calls between users from the different companies are therefore not subject to any restrictions.

Billing Charges per Company

In the **Costs** Web application you can output the charges for each company.

Users who are authorised to use this application can view the charges for each company.

Configuring the PC Software

Further possibilities of use can be implemented on a workstation computer with the Windows operating system by installing drivers and programmes.You can find the installation programmes required for this on the product CD that comes with the Forum 525/526.

Proceed as follows to install extra software:

1. Log on under Windows as the administrator.
2. Insert the product CD.

   If your PC is suitably configured, the CD will start automatically. Otherwise select **Run** from the Start menu. Click on the **Browse** button to look for the programme “cd_start.exe” on the CD. Confirm this with **Open** and **OK**.
3. Select the required option from the start interface. Follow the programme instructions.

Further instructions for various options that are available are given below.

Browser for Forum CTI and Forum Hotel

You can simplify the daily use of the **Forum CTI** and **Forum Hotel** Web applications using the Web browser especially adapted for the Forum 525/526. Each time the workstation computer is restarted, this browser programme can automatically start and log you in. This means that the applications are always operational and can be accessed using the icon in the information area of the task bar.

Tip: You can open web applications also in your default browser by following a direct link. Copy the desired URL from the menu bar of the web console. Past the URL in the address field of your browser.

Installing the Browser

1. Call up the start mask from the product CD (see *Configuring the PC Software* on page 178).

2. Select **Software**: **Browser for Forum CTI** or **Software**: **Browser for Forum Hotel** from the start mask.
3. Follow the programme instructions.

After installing the browser, there is a new menu item in the Windows start menu under **Programs**: **Forum CTI Browser** respectively **Programs**: **Hotel Starter**.

Further information can be found in the online help of the browser programme. To view this, click the top left corner in the **Forum CTI**-browser's programme window on the system menu symbol or on the symbol in the information area of the task bar. Select the **Readme** command. You will find the **Forum Hotel**'s readme in the installation directory of this browser programme.

Note: Both browser programmes can be used simultaneously.

Synchronising the PC Clock

With the network service SNTP (simple network time protocol) it is possible to synchronise the internal clock of a workstation computer with the time of the Forum 525/526.

Requirements
You must enter the time zone so that the Forum 525/526 can calculate the time of the internal clock back to the GMT (Greenwich Mean Time) required for SNTP:

1. Go to the **Configurator, System: Common** menu. Click on **Change**.
2. Enter the **Time zone** for which the time of the Forum 525/526 applies and whether summer time is allowed for. Confirm this with **Apply**.

Configuring SNTP
For various operating systems, you can use one of the numerous SNTP programmes offered for downloading on the Internet. Configure the Forum 525/526 as an SNTP server for such programmes.

Please note: In a Windows domain network, the PDC server (primary domain controller) should automatically assume the function of the timer.

SNTP with Windows
Here you configure the SNTP server by double-clicking on the time in the Start bar. Enter the Forum 525/526 as the **Server** in the **Internet time** tab.

Application Interfaces

The Forum 525/526 communications system supports a series of application interfaces which are used by external systems to access functions of the communications system. Communication between the external system and the Forum 525/526 communications system is principally transported via the LAN connection or using the IP network protocol. The respective functions differ depending on the application interface. The properties, function and requirements of the various application interfaces are explained in the following sections.

Remote switching

The function **Remote switching** allows to display the state of several functions of the communication system Forum 525/526 by means of external devices (e. h. light switches, emergency lights). In addition, these external devices can be controlled remotely by the communications system, e. g. a door station.

Field bus
The external devices and their functions are controlled via the KNX field bus of the building automation system. The communication system Forum 525/526 is connected with a remote switching IP router, serving as a gateway to the field bus.

Bus participant
A bus participant refers to a device that participates in the field bus communication.

- External devices can be sensors (e. g. touch sensors) or actors (e. g. switching actors, dimming actors). Some bus participants combine both functions. Also, many bus devices offer separated channels. A quadruple switching actor, for instance, features 4 channels, that can specifically be activated from sensors on the field bus.

  Example: A sensor registers the brightness in the stairwell and sends this information on the field bus. The switching actors on the field bus receive this information and perform the “Switch light” action.

- The Forum 525/526 communications system can participate in the field bus communication. This way, for instance, it is possible to make the occupied status of a terminal visible.

Bus participants are configured by means of a separate software, the ETS tool. This software can be purchased from the KNX Association.

Note: The Forum 525/526 communications system does not have to be configured via the ETS tool.

Actions
The bus participants carry out actions by sending (sensors) or executing (actors) commands. The following action types can be configured on the Forum 525/526 communications system:

- **Switch**: With this action, the communications system serves as a switch. This action can for instance be used to switch the light on or off by means of an appropriate actor.
- **Switch with timeout**: With this action, the system serves as a switch that returns to its initial position after a specified period of time (monoflop). It can for instance be used to switch a staircase light or a door opener.
- **Flashing indicator**: This action can for instance be suitable for alarm messages that are signalled using a flashing indicator.

You can set up any number of actions and assign these to the terminals and applications of the communications system.

Group address
The group address enables a logical connection between the bus participants (sensors and actors as well as single sensor / actor channels). Via the group address, information is routed to the single bus participant channels and the actions are bundled. Every action receives its own group address.

One group address consists of several number blocks, separated by slashes:

- 1/0 for a two-part group address (main group/subgroup)
- 1/0/1 for a three-part group address (main group/medium group/ subgroup)

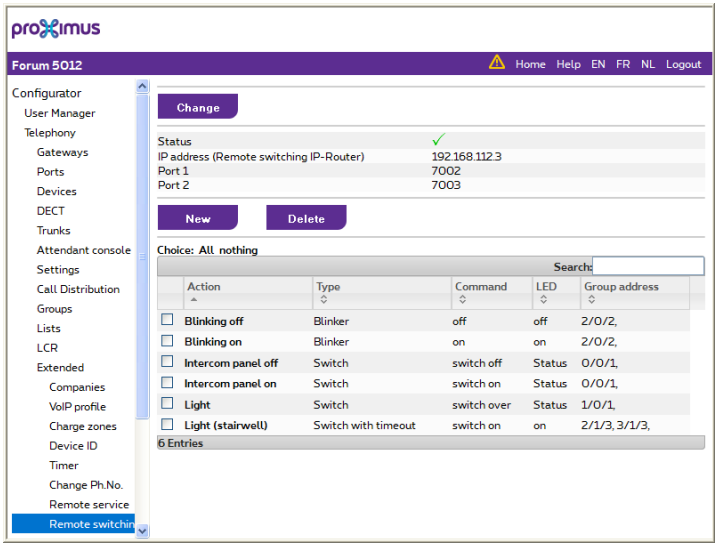
With this notation, the functions can be organised systematically, e. g. main group = floor, medium group = class“lighting”, sub group = functions.

Example: A sensor “A” sends the “Light on” command to the group address 1/0/1. All actors with group address 1/0/1 are switched on.

Sensors and actors can have several group addresses. Every action can be sent to a list of up to 10 group addresses. The group addresses used by the field bus are programmed via the ETS tool.

Configuration

You can configure the **Remote switching** function in the **Configurator**, menu **Telephony > Extended > Remote switching**.



Status page **Remote switching**

The status page shows the following information:

- current configuration of the remote switching IP router;
- current status of the connection between the Forum 525/526 communications system and the remote switching IP router:
  - A tick indicates that the connection is established.
  - A cross indicates that the connection could not be established yet.
- table overview of configured actions and parameters.

Configuring the remote switching IP router

If necessary, you can change the configuration of the remote switching IP router.

1. On the **Remote switching** status page, click on the **Change** button.

   The configuration dialogue opens.

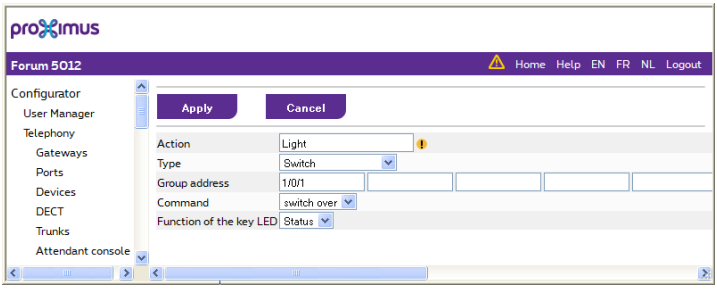
2. **IP address (Remote switching IP-Router)**: Enter the IP address of the remote switching IP router here. The web console menus will only display the configuration settings for the **Remote switching** function after the IP address has been entered here.

Note: To make sure the remote switching IP router always receives the same IP address, you can enter a DHCP entry for the remote switching IP router in the **Configurator**, menu **Network > DHCP**.

3. **Port 1**, **Port 2**: By default, the usual port numbers are set for the connection between the Forum 525/526 communications system and the remote switching IP router. Usually, you can apply the default values.
4. Confirm the settings by pressing **Apply**.

Configuring switches

By means of a switch you can control lights or door openers.



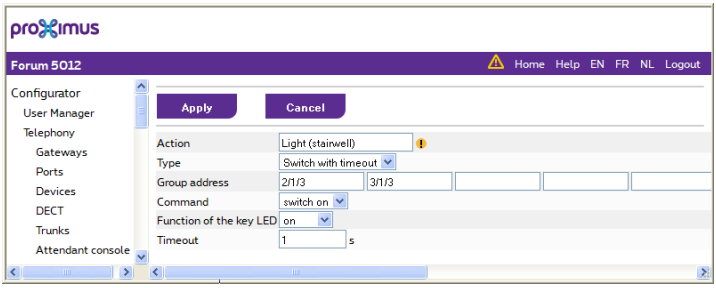
Configuration of an action **Switch**

1. **Action**: Enter a name for the action (max. 20 characters). This name serves as an assignment criterion for connecting the action with a terminal or an application of the Forum 525/526 communications system.
2. **Type**: Select the **Switch** setting.
3. **Group address**: Enter the group addresses in these fields (refer to section *Group address* on page 182).

4. **Command**: Select one of the following commands from the list.
   – **switch on**: Switch is switched on
   – **switch off**: Switch is switched off
   – **switch off**: Switch status is changed.
5. **Function of the key LED**: If the action needs to be triggered with a function key on the system phone, select the desired setting for the behaviour of the key LED (also see the *Configuring the key LED function on the system phone* starting on page 187 chapter).
6. Confirm your settings with **Apply**.

Configuring switches with timeout

A switch with timeout functionality, for instance, allows you to control the light in the stairwell.



Configuration of an action **Switch with timeout**

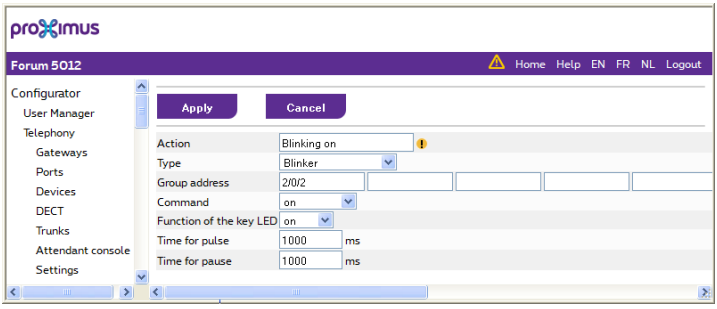
1. **Action**: Enter a name for the action (max. 20 characters). This name serves as an assignment criterion for connecting the action with a terminal or an application of the Forum 525/526 communications system.
2. **Type**: Select the **Switch with timeout** setting.
3. **Group address**: Enter the group addresses in these fields (refer to section *Group address* on page 182).
4. **Command**: Select one of the following commands from the list.
   – **switch on**: Switch is switched on
   – **switch off**: Switch is switched off
5. **Function of the key LED**: If the action needs to be triggered with a function key on the system phone, select the desired setting for the

behaviour of the key LED (also see the *Configuring the key LED function on the system phone* starting on page 187 chapter).

6. **Timeout**: This timer controls the time span after which the Forum 525/526 communications system sends the opposite command to bus participant.
7. Confirm your settings with **Apply**.

Configuring a flashing indicator

A flashing indicator allows you to control alarm messages, also refer to the *Perform action when ACD queue full* starting on page 189 chapter.



Configuration of an action **Flashing indicator**

1. **Action**: Enter a name for the action (max. 20 characters). This name serves as an assignment criterion for connecting the action with a terminal or an application of the Forum 525/526 communications system.
2. **Type**: Select the **Flashing indicator** setting.
3. **Group address**: Enter the group addresses in these fields (refer to section *Group address* on page 182).
4. **Command**: Select one of the following commands from the list.

   – **on**: Flashing is switched on

   – **off**: Flashing is switched off

   – **switch over**: Flashing status is switched. Example: Permanent flashing is switched off.
5. **Function of the key LED**: If the action needs to be triggered with a function key on the system phone, select the desired setting for the behaviour of the key LED (also see the *Configuring the key LED function on the system phone* starting on page 187 chapter).

6. **Time for pulse** and **Time for pause**: With these time values, the Forum 525/526 communications system controls the flashing rhythm when flashing is switched on (**Command** = **on** of **Command** = **switch over**):

   – **Time for pulse**: Flashing is on.

   – **Time for pause**: Flashing is off.

   If flashing is to be switched off, (**Command** = **off**) these fields are not displayed.

Note: Time values shorter than 1 second will cause an arrhythmical flashing pattern and should be avoided.

7. Confirm your settings with **Apply**.

Configuring the key LED function on the system phone

For actions that are controlled on a system phone, the behaviour of the key LED is configured using the **Function of the key LED** setting in the actions configuration dialogue. Please read the *Perform action with a function key on the system phone* starting on page 189 chapter for information on programming function keys.

The key LED behaviour can be configured as follows:

- **on**: The LED is switched on as soon as the action is triggered on the system phone.
- **off**: The LED is switched off as soon as the action is triggered on the system phone.
- **Status**: The LED indicates the current relay status. The communications system "listens" on the field bus and registers when another bus participant has issued the command to switch the actor.

  Example: Function keys for switching the staircase lights on and off have been set up on several system phones. If one of these phones issues the action "Light on" or "Light off" and the actor of the staircase light switches accordingly, the key LED on the system phone will indicate the status.

Note: The initial status of the actor can't be polled from the communications system. Rebooting the communications system can therefore cause erroneous LED indications.

Applications

Using the **Remote switching** function, the following applications can be set up on the Forum 525/526 communications system:

- Perform action on Device free / Device busy
- Perform action if the ACD queue reaches a critical size (queue indication changes to red or from red to yellow or green).
- Perform action when a function key is pressed on the system phone

Perform action on Device free / Device busy

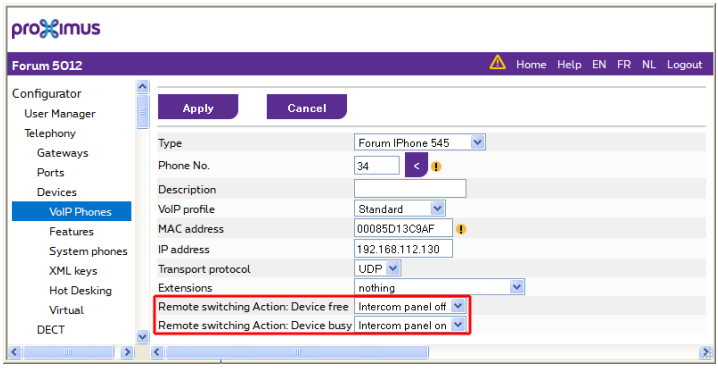
For every terminal, you can define actions for the states **Device free** and **Device busy**.

This function can be used for door station switching operations:

- The door station is automatically switched off when the device is free.
- The door station is automatically switched on when the device is busy.

You can set up these functions on **all** terminal types. As soon as an IP address for the remote switching IP router was entered, in the **Configurator** the required fields will appear in the terminal configuration menus:

- **Remote switching Action: Device free**
- **Remote switching Action: Device busy**



Example: Configuration on a Forum IPhone 545

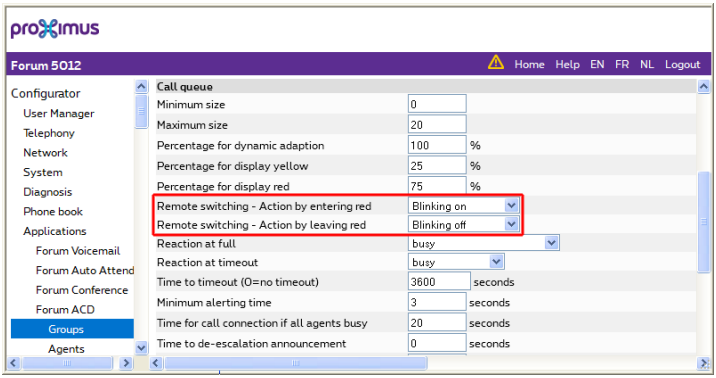
Perform action when ACD queue full

In combination with the integrated application **Forum ACD** the remote **Remote switching** function allows for an action if the ACD queue reaches a critical size. One application example would be to install a warning lamp in the agents' pause room, that starts flashing once the call queue indication turns to red.

You can configure the function in the **Configurator**, menu **Applications > Forum ACD** with the settings:

- **Remote switching - Action by entering red**
- **Remote switching - Action by leaving red**

Note: These input fields are displayed when an IP address has been entered for the Remote Switching IP router.



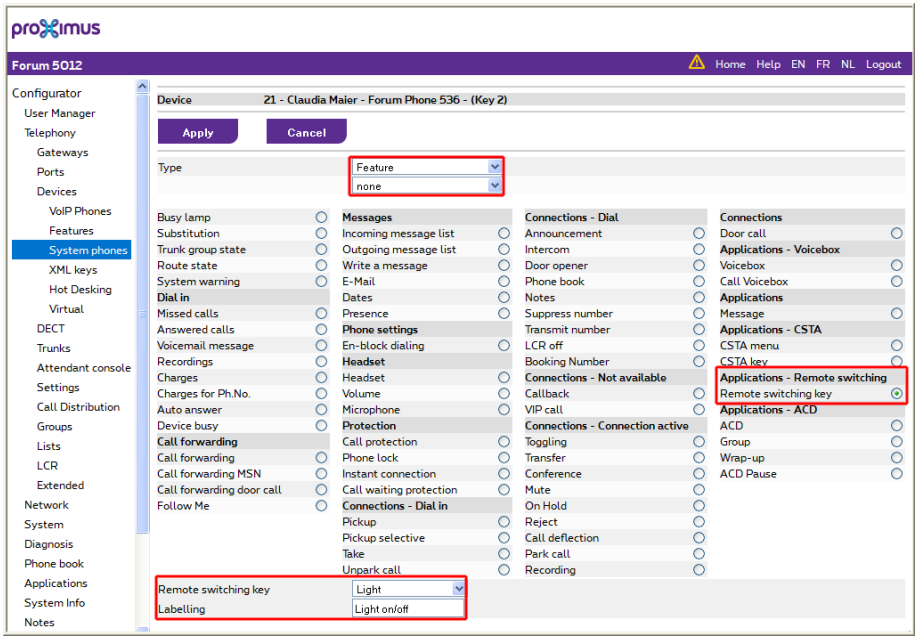
Configuring the remote switching action for an ACD queue

Perform action with a function key on the system phone

On the system phones, you can configure function keys that can perform actions, e. g.:

- Switch on / off or change the light in a room.
- Switch on stairwell light or - when the stairwell light is on - reset the time span until the light is switched off.
- Operating door opener

You can configure the function in the **Configurator**, menu **Telephony > Devices > System phones** with the **Applications - Remote switching** setting.



Configuring the remote switching action on a system phone

CSTA interface

Using the interface for “Computer Supported Telecommunications Applications” (CSTA, phase 3 based on ECMA-269 and ECMA-285 (BER) /ECMA-323 (XML), phase 2 based on ECMA-217 and ECMA-218) external programs and applications can access services of the Forum 525/526 communications system via network connection. The CSTA interface provides an effective and universal connection option for Computer Telephony Integration (CTI) applications, for example:

- CTI functions for corded and cordless system terminals as well as SIP terminals
- Display paging and alarm messages on terminals
- Remote activation using terminals, e. g. function and status keys for device or building control.
- interactive menu control using telephony terminals possible

- Change administration information such as user groups, user names and display languages
- Calculating charges, wake-up calls, transparent keypad data with codes, transmitting charges, time group query, message calls and CTI for virtual subscribers, message calls and more.

The CSTA interface based on phase 2 with a limited range of functions available without licence, range of functions comparable with the TAPI basic functions. You can use the following CTI applications without a CSTA licence:

- A charging software can query and evaluate charge information via the CSTA interface. There is a CSTA to V.24 converter (“Count4CSTA”) available which is a standard part of the charging software for doing so.
- SNMP Agent This Windows service program facilitates integrating the Forum 525/526 communications system into SNMP-based network management. You do not require a CSTA user log-on to operate this service programme.

To use the full CSTA interface performance, you have to activate the extended functions (CSTA phase 3 BER / XML) with a licence key. Activate the licence key in the **Configurator** on the **System**: **Licences** page.

CSTA interface access is also protected by the password a user account. You can configure a new entry in the **Configurator** on the **User Manager**: **User** page. When creating the user entry, you have to select the “Administrators” user group.

Authorisations can be assigned via user groups for using CSTA functions on terminals. To do so, configure the options under the **CSTA** header on the **User Manager**: **User groups** page. Please consult the notes in the online help regarding this page in the **Configurator**.

You can also develop your own CTI applications or adapt existing CTI applications for the CSTA interface. To do so, you need the developer documentation. Contact your Proximus agent if you need this CD-ROM.

Setting up TAPI Interface

With a TAPI (**T**elephony **A**pplication **P**rogramming **I**nterface) you can operate a CTI application (**C**omputer **T**elephony **I**ntegration). Here, the CTI application uses the services of the Forum 525/526 with the help of the TAPI driver installed on a Windows PC.

Many telephony functions, such as enquiry, toggling, three-party conference, pick-up, call protection and call forwarding can be controlled using appropriate TAPI-compatible software.

Requirements
You require an active IP network connection between the PC and the communications system. CTI functions can be used only in conjunction with system terminals.

You must therefore have configured at least one user for a system terminal. In addition, you require a TAPI 2.1-compatible CTI application, for example the **Phone Dialer** included in the Windows operating system.

Note: You can also install the TAPI driver under Windows 7 / Windows 8 and under Windows Server 2008 R2 (x64) / Windows Server 2012. For Windows Server 2008 R2 (x64) an additional runtime library is required. Download and install the "Microsoft Visual C++ 2008 SP1 Redistributable Package (x64)" from the Microsoft web site under the following URL: http://www.microsoft.com/downloads/details.aspx?FamilyID=ba9257ca-337f-4b40-8c14-157cfdffee4e

Installing the TAPI Driver

1. Call up the start mask from the product CD (see *Configuring the PC Software* on page 178).
2. Select **Software**: **Install TAPI Service Provider** from the start mask.
3. Follow the programme instructions.

Configuring the TAPI Connection

Note: Under Windows you should log on as the user for whom you want to configure the TAPI connection.

1. In the Start menu, select **Settings**: **Control Panel**. Select the **Printers and other Hardware** (with Windows 7: **Hardware and Sound**, with Windows 8: via **Search Control Panel**) category. Double-click on the **Phone and Modem Options** icon.
2. Change to the **Advanced** tab.
3. From the list of installed driver software, select **Forum 500 Service Provider** and click on **Configure**.
4. In the following dialogue you will find a list with the configured connections for the user who is currently logged on. Click on **New**.
5. In the following dialogue you provide information for the new connection. In the **Connection name** box you can enter a descriptive name for the connection. In the **CTI server** box you must enter the DNS name or the IP address of the Forum 525/526. Using the **[...]** button you can search for this in the LAN. In the boxes **Username** and **Password** you enter the user data of one of the users configured on the Forum 525/526. This user must be allocated a system terminal. Confirm your entry with **OK**.
6. The new connection is now configured. Close the opened dialogues with **OK** and **Close**.

Testing the TAPI Function

1. Start the programme called **Phone Dialer**: press the [Windows+R] keyboard combination. The dialogue **Run** opens. Enter “dialer” and confirm with **OK**.
2. In the **Tools** menu, select the item **Connect using...** to select the system terminal that is to use the CTI application. Under Windows you select the item **Options** from the **Edit** menu. In the **Lines** tab you then select the system terminal from the **Phone calls** list.
3. Enter a telephone number in the **Number** box and confirm with **Dial**. Under Windows you first click on the **Dial** icon and in the subsequent dialogue activate **Phone call**.
4. The number you entered is displayed on the selected system terminal. Lift the receiver to start dialling.

Note: In order to guarantee correct operation with different TAPI applications, the block dialling function has to be disabled on the terminals.

LDAP Interface

Directory information can be transferred using the LDAP protocol. A central service (LDAP server) manages a comprehensive, hierarchically organised directory which can be queried by an LDAP client via LDAP. The Forum 525/526 communications system supports two different LDAP applications:

- Forum 525/526 communications system as LDAP client: an external directory can be queried via LDAP, for example, in order to display the information thus gathered when there is a call.
- Forum 525/526 communications system as LDAP server: the telephone book managed by the Forum 525/526 communications system can be accessed via LDAP.

Address Queries using LDAP

You can search the data of the central telephone book of the Forum 525/526 from a workstation computer in the LAN using LDAP (Lightweight Directory Access Protocol). When configuring an LDAP-enabled programme, specify the IP address of the Forum 525/526 as the address of the LDAP server.

LDAP with Outlook Express / Windows Mail
You can configure and operate the LDAP directory service with “Outlook Express” or “Windows Mail”, an e-mail programme, as follows:

1. Call up the **Accounts** command in the **Tools** menu.

   The **Internet Accounts** dialogue box will then open.
2. Click on **Add**. Select the **Directory Service** command from the pop-up menu.
3. Under **Internet directory (LDAP) server, enter the address of the** Forum 525/526. It is not necessary to enter log-in data to query the central telephone book. You have to enter the log-in data for the account on the Forum 525/526 communications system here if you wish to also query entries from the central telephone book or from the company telephone book additionally. Click twice on **Next**. Then click on **Finish**.
4. Check the function. In the **Edit** menu, call up the **Find**: **People** command.

   The **Find**: **People** dialogue box will then open.

5. In the **Look in** list, select the entry with the Forum 525/526 address. Enter a user in the **Name** input field, Administrator for example. Then click on Find now.

   The list of entries found should now display the address from the central telephone book.

Querying External LDAP Server

The Forum 525/526 communications system can also access external address directories. This means that alongside the internal telephone book entries, address information from external sources is also available. This information is used, for example, in a name search or for displaying a name for an incoming call.

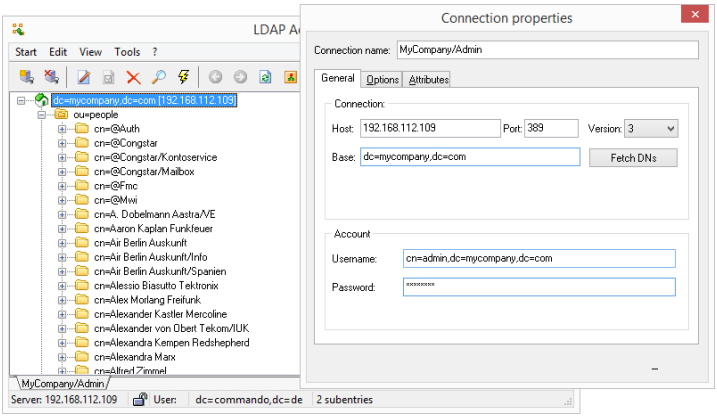
The external address directory is queried by the Forum 525/526 communications system via the internet Lightweight Directory Access Protocol (LDAP). To do so, you require a server on the company network which makes address information available via LDAP version 2 or via LDAP version 3. The LDAP query requires either an anonymous LDAP directory access without a password or a LDAP directory access with user name and password.

Note: SSL encryption of LDAP communication is not supported.

You can configure a separate LDAP directory access for each company configured (see *Multi-Company Variant* starting on page 172):

1. Open the **Telephony**: **Extended**: **Companies** page in the web configurator. The list of companies configured is displayed. If you do not use the multiple company variant, “company 1” is the only entry.
2. Open the configuration page for the company desired. Activate the **Status** option under the **LDAP Server** header. Enter the IP address or DNS name of the LDAP server into the **Server** entry field. The online help of the Forum 525/526 communications system provides detailed descriptions of the other entry fields.
3. Use **Apply** to confirm your settings.

An LDAP server can be configured to saved various types of information which are available in a tree-like data structure. Alongside querying address book entries, which should be saved in the “InetOrgPerson” schema, many companies also use a LDAP server for centrally organised management of user accounts, for instance. The following screenshot provides an example:



To configure the LDAP query you need to find out from the LDAP server administrator what part of the subtree contains the desired address information. The subtree is designated with a technical address (DN, “Distinguished Name”). This technical address (in the above example “ou=people,dc=mycompany,dc=com”) can be defined in the web configurator on the **Telephony**: **Extended**: **Companies** page with the **BaseDN** setting. If the LDAP server does not allow an anonymous query, configure the settings **User name** and **Password** for a LDAP user account with read authorisation.

Usage of address information queried via LDAP is activated as the default setting for all user groups. You can deactivate this function for individual user groups. To do so, deactivate the **Use LDAP** option in the web configurator on the **User Manager**: **User groups** page under the **Phone book** header.

After configuration, the information queried via LDAP is available on authorised system telephone, DECT system terminals and SIP system telephones as well as in the applications “ Forum 500 CTI” and “Forum CTI Touch”. Information queried via LDAP is considered for telephone book searches and for displaying names during incoming calls in addition to the information from the internal telephone book. Please note the following:

- When you have configured the LDAP query for a company, this changes the telephone book search for the DECT system terminals and corded system telephones. Instead of a continuous display of search results, you have to first enter a series of characters when entering for a search. Search results can only be displayed after starting the search.

- Each individual LDAP-queried record is reserved for a definable time in a Forum 525/526 communications system cache (setting: **Delete cache** in minutes, 50 cache entries per company each with a separate time counter per entry). You should shorten this time (e. g. to 10 minutes) if, for example, the assignment of guests and room telephones in a hotel is managed via the LDAP server. If you set the **Delete cache** setting to 0 minutes the cache is not automatically deleted. Delete the cache as needed. Select the desired company entries on the **Telephony**: **Extended**: **Companies** page and click on the **LDAP Delete cache** button.
- Ideally, call numbers on the LDAP server are saved in the E.123 format beginning with a plus sign and country code. Furthermore, the bundles configured in the standard route of a company should have the setting **E.164 conversion** (see *E.164 conversion* starting on page 142). Special call numbers such as the emergency call number “110” should not be managed via LDAP, rather in the telephone book of the communications system.
- A call number queried via LDAP is adjusted before use. First of all, the characters in brackets beginning with “0” are deleted such as, e.g. “+49(030)1234”. Then all characters are deleted that are not numbers or plus signs.

  If the resulting call number is in the E.123 format, the initial plus sign is replaced with “00”. In addition, the seizure code of the company standard route is prefixed and (if configured, see *E.164 conversion* starting on page 142) the own prefix and the own base call number is deleted as necessary.

  If the resulting call number is not in the E.123 format the **Phone No.** option on the **Telephony**: **Extended**: **Companies** page determines how it is processed further:

  – Option **Phone No.** is set to **transparent**: The call number queried from the LDAP server is used without any further change.

  – Option **Phone No.** is set to **convert**: Select this option if the LDAP server provides call numbers without seizure codes. In addition, call numbers beginning with “0” have the seizure code of the company standard route prefixed and (if configured, see *E.164 conversion* starting on page 142) the own prefix and the own base call number is deleted as necessary.

  – Option **Phone No.** is set to **convert with trunc code**: Select this option if the LDAP server provides call numbers with seizure codes for the company standard route. In addition, for call numbers beginning with the seizure

code of the company standard route (if configured, see *E.164 conversion* starting on page 142) the own prefix and the own base call number is deleted as necessary.

- Via the LDAP server you can also query another communications system from the family / Forum 500 / Forum 5500. If, for example, you connect multiple communications systems into a network (see *PBX Networking* starting on page 130) you can then manage call number information on a central communications system. Please note that information queried via LDAP cannot be forwarded via the LDAP server of the same communications system.

Use the Forum Name program for more advanced LDAP configuration, for connecting additional data sources or for additional call number conversions. After authorisation via a license key, the Forum Name program offers a LDAP service which can be queried by the Forum 525/526 communications system. The Forum Name program provides you with the following features:

- Bundling multiple data sources: Querying one or multiple LDAP servers and file sources in the CSV and LDIF formats.
- Rule-based call-number conversion, separate configurable rules for the call-numbers-to-name search and for conversion of call numbers for outgoing calls.

SNMP Interface

Components connected to the network are monitored using network management software in many companies. The management software ("SNMP-Manager") communicates with the network components via SNMP (Simple Network Management Protocol).

You can integrate the Forum 525/526 communications system into the SNMP-based network management. There is a Windows service program for this ("SNMP Agent"). The SNMP Agent communicates with the Forum 525/526 communications system via the CSTA interface. The status information queried via the CSTA interface is forwarded by the SNMP Agent to the network management software.

Note: The SNMP Agent uses the CSTA interface of the Forum 525/526 communications system in an operating mode so desig-

nated. This is why no additional CSTA licence key is required for operation.

The SNMP Agent supports SNMP Traps after SNMP version 2. In case the SNMP Agent cannot be accessed, the Forum 525/526 communications system stores up to 100 error or status messages. Also note that there is a SNMP description file (MIB, Management Information Base) for the Forum 525/526 communications system which can be found on the product CD.

Installing SNMP Agent

Install the SNMP Agent on a Windows PC. Select a PC which is usually in continuous use, e. g. a Windows server.

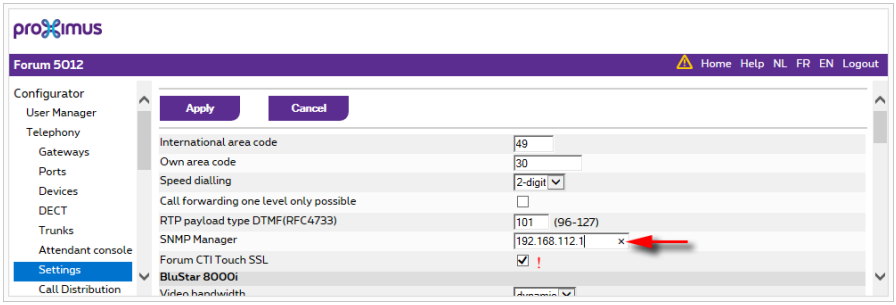
1. Log on to the PC as a user with administrator rights.
2. Start the installation program for the SNMP Agent (file name: "Forum5000_Setup.exe"). The program is on the product CD in the **...\Forum** directory.
3. Follow the steps of the installation assistant.
4. As you continue with the installation assistant the **IP address** step is displayed. Enter the IP address of the Forum 525/526 communications system.
5. Terminate the installation assistant with the **Next**, **Install** and **Finish** buttons.

During installation a Windows service "Forum 5000 Supervisor Service" is configured. This service starts the SNMP Agent. This means that the SNMP Agent is automatically started with Windows and runs in the background, even when no Windows user is logged on.

Configuring SNMP

The SNMP Agent requires the IP address of the SNMP Manager for operation. System messages in the form of SNMP Traps are sent to this IP address. You manage the IP address of the SNMP Manager in the Forum 525/526 communications system configurator.

1. Start the web console of the Forum 525/526 communications system.
2. Navigate to the **Telephony** page in the **Configurator**: **Settings**. Click on the **Change** button.



Telephony: *Settings*: *SNMP*

3. Enter the IP address of the SNMP Manager into the **SNMP Manager** input field.
4. Confirm with **Apply**.

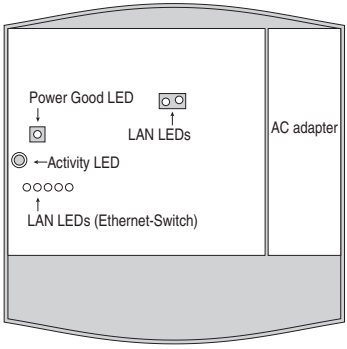
The IP address of the SNMP Manager is made available to the SNMP Agent in a configuration file via the TFTP server of the Forum 525/526 communications system.

Frequently Asked Questions

This chapter provides tips and information on how to deal with any malfunctions or faults you may experience with the Forum 525/526.

Please note: Repairs to the Forum 525/526 should only be carried out by qualified personnel.

The following LEDs indicate that the Forum 525/526 is ready for operation:



Position of LEDs on the Forum 525/526

General/Hardware

Question: The Forum 525/526 is not functioning.
Make sure the mains plug is properly connected.

Plug another device into the mains socket to check whether there is any voltage.

Question: The mains plug is connected, the mains socket is supplying output, but the Forum 525/526 still does not function.

DANGER! **This device contains hazardous voltages. To make the system dead, remove the power plug from the socket.**

Take the housing cover off. Is the “Power Fine” LED illuminated?

If not, contact your service centre. The AC adapter plug of the Forum 525/526 may be defective.

Question: After restarting the Forum 525/526, nothing is indicated on the displays of any connected terminals.
It takes a short while for the Forum 525/526 to start up.

After the restart, check whether the activity LED flashes at a rate of 10s / 1s. This flash cycle indicates that the Forum 525/526 has started up correctly and is ready for operation.

If the Forum 525/526 has not restarted properly, reset the Forum 525/526 to its original factory setting (refer to the chapter entitled *Resetting the System Data* starting on page 65).

Telephony

Question: It is not possible to make external calls.
Check the connection between the NTBA and the Forum 525/526.

In the **Configurator**, check whether the external S_0 ports are configured correctly (**Telephony: Ports: S_0** menu):

– Configuration of System- / Multi-terminal access OK?
– Port is connected to the NTBA?
– Faultless Cabling?
– Terminating resistors properly configured?

Check the status of the trunks. In the Configurator, open the **System Info**: **Telephony**: **Trunks** page. For the **Trunks** used for the “External trunk” route the **Status** indicator should display a small green hook symbol.

Question: The Forum 525/526 is connected to an NTBA with a multi-terminal configuration. Why is it not possible to establish external connections?
With the original factory setting, an additional external S_0 port is set for an NTBA in the communications system configuration; this additional port will be used first to seize a trunk line.

Deactivate the corresponding S_0 port in the **Configurator** (**Telephony: Ports: S_0** menu).

Question: One of the telephones is not functioning at all.
Make sure the telephone has been properly connected.

Check also whether the appropriate port has been configured correctly in the **Configurator** (**Telephony: Ports** menu).

Question: It is not possible to make external calls with one of the telephones.
Check whether a user is configured for the telephone. Otherwise the settings of the Guests user group are valid for the telephone. To standard, this user group has no external call authorisation.

Make sure the user configured for this telephone belongs to a user group with external line access (**Configurator**, **User Manager: User groups** menu).

Check also whether the internal call number of this telephone has been configured for incoming call distribution (**Configurator**, **Telephony: Call Distribution** menu).

Question: One of the features (e.g. call diversion) on one of the telephones cannot be used even though the feature has been configured in the Configurator of the Forum 525/526.
Make sure the user configured for this telephone belongs to a user group that has access to this feature (**Configurator**, **User Manager: User** and **User groups** menus). Some features cannot be used until the system PIN is changed.

Question: Nothing is indicated on the display of one of the connected ISDN telephones.
You have connected the ISDN telephone to an external S_0 port (RJ-45 socket). These ports are intended for connection to the NTBA only. Connect the telephone to an internal S_0 port (pressure terminal).

Question: Calls can be made but not received with one of the ISDN telephones.
The internal call number that has been configured for this ISDN telephone in the **Configurator** (**Telephony: Ports: S0** menu) must also be configured as an MSN on the ISDN telephone itself. For further information, refer to the User Guide of your ISDN telephone.

Question: An ISDN telephone always rings, if another telephone on the S_0 bus is being called.
This case also requires configuring the MSN on the ISDN telephone (see above answer).

Question: It is not possible to configure Call Distribution: Outgoing for multi-terminal access.
You have configured multi-terminal access and system access in parallel. All outgoing calls are therefore established via system access, and outgoing call distribution can be configured for system access only in the **Configurator** (**Telephony: Call Distribution** menu).

A specific MSN can be seized for individual calls by means of a code number procedure. For further information, refer to the “Forum 500 / Forum 5000 – Standard Terminals” user guide.

Question: What are some of the causes for problems when sending and/or receiving faxes?
In frequent cases, the reason may be found in a problem with the ISDN-L1 reference clock distribution. The L1 clock is delivered from the network provider. An unclean L1 clock distribution and the introduced signalling jitter is overheard by the human ear. Nevertheless, data and fax transmissions may be disturbed by the jitter. Please check, which ISDN lines will deliver the L1 clock. Details can be found under *L1 Clock* starting on page 132.

The fax data transfer possibly is routed via a compressing VoIP connection. Please verify, if the a/b port is configured with the “Fax” setting. For the VoIP connection, select a VoIP profile which includes the non-compressing G.711 codec.

PBX Networking

Question: Why is it not possible to answer calls from another communications system via the missed calls list?
You get a call e.g. via a Q.SIG-IP / SIP tie line connection. Which line seizure codes you will need to dial for the callback is not included automatically in the information transferred with Q.SIG / SIP. Therefore, you need to setup the callback in the bundle configuration. Call up the **Telephony**: **Trunks**: **Trunk group** page. Change the desired Q.SIG / SIP bundle and enter the line seizure code for the callback in the **Prefix for source phone number at incoming internal** input field.

Question: Why is it not possible to reach a communications system indirectly via another communications system?
You have interconnected e.g. three communications system with two Q.SIG-IP / SIP tie line connections. While configuring the routes, you applied the default “Business” selection for the **Type** setting. Call-switching for internal calls is possible for the in-between communications system for internal routes only. Change the Type setting for all affected routes to “Internal”.

Question: Why is it not possible to occupy an external line in transit through another communications system?
There is no configured central (“attendant console”) on the transit communications system. Charges for external connections that are generated by transit traffic cannot be assigned to a user account on the transit communications system. For this reason, the charges are booked on the attendant console.

DECT

Note: In the following explanations it is assumed that a U_{pn} interface card has been installed.

Question: The LED of the base station is flashing, but none of the DECT devices is functioning.
Make sure the terminal setting for the corresponding U_{pn} port is set to a base station (**Configurator**, **Telephony: Ports: U_{pn}** menu).

If multiple base stations are installed, the blinking LED indicates that synchronisation is not finished.

Question: The LED of the base station is continuously lit up, but one of the cordless DECT devices is indicating “No connection”.
You have not registered this DECT device. Configure a port in the **Configurator** and start the enrolment procedure (**Telephony: Devices: DECT Phones** menu).

Question: Is it possible to increase the time for the enrolment procedure?
You must manually enter the IPEI of the DECT device in the **Configurator**. The enrolment time is then increased to one hour (**Telephony: Devices: DECT Phones** menu).

Question: Another manufacturer's DECT device is not functioning.
Check whether the DECT device supports the DECT GAP standard. In the **Configurator**, also make sure **GAP** is set for this DECT device (**Telephony: Devices: DECT Phones** menu). Possibly, the DECT device doesn't support SARI either. Check whether it's possible to update the software of the DECT device. Otherwise, the device can only be used with DECT over IP .

Question: The startup procedure of the DECT base stations take a long time? What is the reason?
This behaviour may indicate a problem with the reference clock. Refer also to *What are some of the causes for problems when sending and/or receiving faxes?* starting on page 204.

LAN

Question: Why is it not possible to establish a network connection with the Forum 525/526?
Check whether the LEDs for the switch and the PC's network card are indicating a connection.

Check the LEDs for the LAN functions of the Forum 525/526. The green LAN LED at the top indicates whether the network cable has been properly connected. The red LAN LED indicates whether there is any network traffic on the line.

To check whether there is a network connection with your Forum 525/526, enter the "ping IP address" command in "Run" in the Windows Start menu (e.g. ping 192.168.99.254).

Question: How can I determine the IP address of the Forum 525/526?
To find out what the IP address is, enter the code number ✱ 1 8 2 on one of the connected system telephones.

The code-number procedure ✱ 1 8 3 also displays the network mask.

Question: The network connection is functioning, but nothing is displayed in the browser.
Enter the complete IP address of the Forum 525/526 along with the protocol identifier, for example http://192.168.99.254/.

Check whether the browser has been configured for connection through a proxy server. If so, deactivate the "Connect through proxy server" setting.

Question: You have just configured the Forum 525/526 via the network. Why is it not possible now to establish a remote data transfer network connection?
The network card and the communication (remote data transfer) adapter cannot be run with the same routing setting. Deactivate the network card before connecting via the dial-up network.

Question: Our network has grown over time, with several segments connected by one central router. How can PCs from all segments connect to the Forum 525/526?
If several routers are configured for your network in different segments, you can enter extra static routes in the **Network: Routes** menu.

Question: In our network the Forum 525/526 dynamically issues the IP addresses by DHCP. Can I firmly assign the IP address for our internal server PCs (mail, Web)?
You need a static address assignment for these server PCs. Make the appropriate host assignment entries in the Configurator (**Network**: **Hosts** menu). Create a static DHCP entry for each host assignment in the **Network**: **DHCP** menu. Activate "Dynamic and static address" for the DHCP server.

Internet

Question: I cannot access our company Web site.
Outside your system, your company Web site is accessed at "www.firm.com", but in the **Configurator** you have entered "firm.com" as the domain. Your company's site URL thus counts as an internal URL and can only be accessed by entering the direct IP address. If required, change the domain setting in the **Network**: **LAN** menu.

Question: Why do some Internet services not work even though they can be used when dialling in directly via a modem?
Some Internet services require an active connection coming from the Internet. But the configured filter rules prevent this. Plus, it is not possible to establish incoming Internet connections with the PCs directly owing to the network address translation process.

It is possible to redirect incoming connections in the **Configurator**, menu **Network**: **Port Forwarding**. You should secure the redirection target (PC or server) with a suitable firewall software.

Question: A SIP connection only passes unidirectional voice. What is the reason?
You need to activate the SIP support at your internet router, such as “SIP-ALG” or “Full Cone NAT” functions. You can also use the Forum 525/526 for internet access. Correct the STUN setting in the **Telephony**: **Trunks**: **SIP Provider** menu.

Question: Is it possible to use Q.SIG-IP / SIP tie line connections via an Internet access with dynamic IP address?
No. Q.SIG-IP / SIP tie line connections require (as with IP system telephones and SIP terminals) a fixed IP assignment and a connection without NAT for technical and security reasons. It is possible to tunnel a Q.SIG-IP / SIP tie line connection through a VPN connection. A VPN connection offers the possibility to determine the peer’s IP address with a DynDNS service during connection setup. VPN and DynDNS can be realized with external servers or routers.

Forum Phone 515/525/535: Extensions and Accessories

Power Supply Unit

The power supply unit 90035810 is required in the following cases:

- when connecting a key extension to a Forum Phone 525/535 system telephone (see also the chapter *Key Extensions* starting on page 209)
- when using the Forum IPhone 525/535 IP system telephones (with or without key extension) where no Power over LAN is available in the network

Connecting the Power Supply Unit to an IP Telephone
The connector for the power supply unit is in the bottom of the telephone's casing and is indicated by the symbol .

1. Plug the power supply unit's RJ45 jack into the socket provided.
2. Pass the power supply unit's cable through the recesses on the underside of the IP system telephone.
3. Connect the power supply unit to the mains power supply (see *Connecting the Key Extension* starting on page 211).

Key Extensions

Up to three key extensions can be connected to system telephones: either three key extensions of the model Forum 500 Keypad Paper FP 525/535 or three key extensions of the model Forum 500 Keypad Display FP 535. A combination of these key extensions is, however, not possible.

The following equipment combinations are possible:

Key extension ...	... with the features	connectable to a system telephone
Forum 500 Keypad Paper FP 525/535	– 36 keys with LED indicator – Labelling on label strips	– Forum IPhone 525 – Forum IPhone 535
Forum 500 Keypad Display FP 535	– 20 keys with LED indicator – 3 keys with LED indicator to shift levels; enables programming of 60 storage locations on each key extension – Labelling of the keys over the display; each key is assigned to a display line	– Forum IPhone 535

The number of key extensions connected to a system telephone (up to three) can be set in the **Configurator** of the Forum 525/526's Web Console (in the menu **Telephony**: **Ports**: **Upn** or **Telephony**: **Devices**: **VoIP Phones**). Here the keys can also be programmed as call keys or assigned functions or destination call numbers. Users can change this programming as required.

The maximum distance between the connecting socket that the telephone/key extension device combination is operating through and the Forum 525/526 must be less than 1000 metres. You will need a plug-in power supply unit no. 90035810 to provide power. The power supply unit is plugged into the last in the series of key extensions.

Configuration	Needs Power Supply Unit
U_{pn} system telephone	No
U_{pn} system telephone with 1-3 key extensions	Yes
IP system telephone	Yes
IP system telephone with 1-3 key extensions	Yes

Configuration	Needs Power Supply Unit
IP system telephone with PoE (Power over Ethernet)	No
IP system telephone with 1-3 key extensions and PoE	No

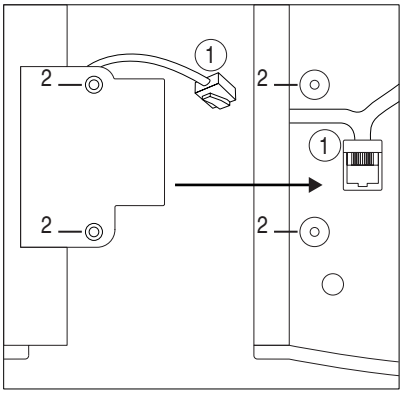
A system telephone requires a power supply unit if a key extension is installed. When using PoE, an IP system telephone requires no power supply unit.

Connecting the Key Extension

CAUTION! Guard against static charges!

Static charges can damage the Forum 525/526's electronic components. Make sure you discharge yourself and your tools before and during any installation work on the Forum 525/526 and any connected terminals. Use discharging underlays or antistatic mats where possible.

Please note: **Never** attach a key extension to a system telephone that is already connected to Forum 525/526. Pull the network cable out of the socket before screwing the key extension onto it.



Underside of the device: key extension (left) and system telephone (right)

This symbol on the system telephone indicates the connector for the key extension. It is on the underside of the telephone. This symbol on the key extension indicates the connector for a further key extension.

This symbol on the key extension indicates the connector for the power supply unit and is on the underside of the device. This is the same connector which can be used instead of connecting an additional key extension.

1. Plug the key extension's RJ45 jack into the system telephone's RJ45 socket (1).
2. Screw the key extension onto the system telephone (2).
3. Plug the power supply unit's RJ45 jack into the socket provided on the right-hand side of the key extension.
4. Pass the power supply unit's cable through the recesses provided on the underside of the key extension and the system telephone.
5. Connect the power supply unit to the mains power supply.
6. Connect the system telephone with the U_{pn} or ethernet port.

Headset

A headset can be connected to the Forum Phone 515/525/535 system telephones and to the Forum IPhone 525/535 IP system telephones.

The headset must comply with the DHSG standard (connection via RJ45 jack). The manufacturers Plantronics and GN Netcom make devices suitable for this purpose. Alternatively, you can connect a "normal" headset (RJ11 jack) using an adapter. The headset must comply with DIN Norm EN 60950-1 Point 6.2 ("Safety of information technology equipment including electrical business equipment").

Connecting a Headset to a System Telephone
The connector for the headset is in the bottom of the system telephone's casing and is indicated by this symbol .

1. Plug the RJ45 jack on the headset cable into the socket provided.
2. Pass the cable through the recesses provided on the underside of the system telephone.
3. Activate the headset on the system telephone in the menu **Phone settings: Headset** (see also the system telephone's user guide).

Technical Specifications

System data	
Mains power supply	230 V 50 Hz
Rated power	160 VA
Safety class	2
Permissible temperatures, stationary, weatherproofed	+5 °C to +40 °C
Dimensions (W x H x D)	396 x 390 x 100 mm
Weight (system only)	3.2 kg
S_0 ports	
Euro ISDN switchable (S_0 external / S_0 internal) for basic access, DSS1 protocol, or for ISDN terminals, DSS1 protocol	Possible interface cards: – 4 x S_0 – 2 x S_0 and 6 x U_{pn} – 2 x S_0 and 6 x a/b
– Supply voltage	40 V ± 10%
– Supply power	2 VA for internal
– Range	150 m internal
U_{pn} ports	
for system terminals and Forum 500 DECT base stations	Possible interface cards: – 4 x U_{pn} – 8 x U_{pn} – 2 x S_0 and 6 x U_{pn}
– Supply voltage	40 V ± 10%
– Supply power	3 VA per U_{pn} bus
– Range	1,000 m
a/b ports	
for analogue terminals with DTMF dialling, flash duration of 60 to 310 ms	Possible interface cards: – 4 x a/b – 8 x a/b – 2 x S_0 and 6 x a/b

– Supply voltage	40 V ± 10%
– Supply power	1.2 VA
– Feed current	25 mA
– Range	1,000 m
V.24 port / COM (Forum 525 Card serial interface)	
for connection of a PC	1 x (optional)
– Range	3 m
Doorstation equipment interface card (Forum 525 Card double doorphone)	
for connection of doorstation equipment	1 x (optional)
Contact load of actor	1.5 A / 125 V
– Voltage range	$U_{\approx}$ = 5 V...30 V
Sensor	Switched by low AC voltage
– Voltage range	U = 6 V...24 V

Note: The online help provides an overview of the limits that should be observed when configuring the Forum 525/526.

Environmental Information

- The equipment that you bought has required the extraction and use of natural resources for its production. It may contain hazardous substances for the health and the environment.
- In order to avoid the dissemination of those substances in our environment and to diminish the pressure on the natural resources, we encourage you to use the appropriate take-back systems. Those systems will reuse or recycle most of the materials of your end life equipment in a sound way.
- The crossed-bin symbol invites you to use those systems.

- If you need more information on the collection, reuse and recycling systems, please contact your local or regional waste administration.
- You can also contact us for more information on the environmental performances of our products.

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Support

You can contact our support on the following telephone numbers:

For configuration changes of your Forum™ 500 or Forum™ 5000 communications system

	SMEs and residential customers	Large companies
in Dutch:	0800 22 500	0800 22 200
in French:	0800 33 500	0800 33 200
in German:	0800 44 500	0800 44 200
in English:	0800 55 500	0800 55 200

For repairs

	SMEs and residential customers	Large companies
in Dutch:	0800 22 500	0800 14 888
in French:	0800 33 500	0800 14 888
in German:	0800 44 500	0800 14 888
in English:	0800 55 500	0800 14 888

For more information:

- Visit us in the Internet at www.proximus.be/pabx
- Contact your Proximus dealer

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